



Parks, Recreation & Arts Community Advisory Committee Meeting Minutes January 20, 2018

Attendees:

Ward I - Kim Cameron, Mary Monachella
Ward II - John Gruender, Cindy Lau, Eileen Sellers, Mary Ann Mastorakas
Ward III - Kelli Unnerstall
Ward IV - Alan Keathley, Don Collins
Member at Large - Tricia Whelan

Excused: Gary Stein, Laura Schellenerg, Darcy Capstick

Staff Liaison - Tom McCarthy
Chair - Mike Whalen

House Keeping – Mike asked for volunteers to take the minutes, a secretary position. Kim Cameron would not like a title, but happy to continue to take minutes. Eileen agreed to be back up. A motion was made, second and passed

Volunteer Schedule – Michelle (staff volunteer coordinator) will handle major events. Ready to pass the task as Tricia has handled this for several years. A motion was made, second and passed

Kim made a motion to have a backup position for volunteer schedule. A motion was made for Kelli Unnerstall as a backup. Second and passed

1. Approval of Minutes

- Two typos in names, approved as amended

2. Creative Arts Alliance Program – 2-year installation agreement

- Meeting on Monday for a preliminary review of artwork. Refined list will be brought to the committee. Top 5 to be selected by this committee (Art on Loan)
- Next meeting, we need to determine sites for the location of installation. Prepare for our next meeting, a list of 2-3 options for city property locations. Tally 5 locations to match with the art. The process will go through our committee. When we go through the bidding process, we'll prioritize accordingly. Tom said it's kind of like a draft, competing with 12 cities.
- Eileen – Asked about size.
- Tom, it's a 4' X 4' concrete pad. The artwork will vary in size. Some will be on a pedestal, some attached to a slab on the ground.
- Mary – Does it make a difference on the location with regards to the artist committing to location. Tom said the artist does not choose location for install in our city.
- Mary Ann – asked if there are areas that are more deficient in art than others. Tom said Central Park does not have a need, so let's identify other locations worth considering.
- Coyote and chair at Eberwein. 2 at CAC. Nothing at city hall currently. Raised flower beds where the horses used to be at city hall.
- Mike – May come up with new ideas based on the piece
- Tom – His crew needs to put in the pad, so the sooner it's selected, even better.
- John asked about a budget in 2019 for purchasing a sculpture, \$15K. Tom said that may happen.

3. Parks Master Plan

- Tom – Parks meeting 1/16 to approve parks master plan.
- RFQ, interviewed with a panel of people to choose the consultant.
- \$60K investment to put together a 15-year strategic plan for the park (current plan was created 14 years old).
- Alan – asked if current master plan is on the website. It is
- February 5th for council's review and recommendation

4. Community Garden Relocation

- Space by Justice Post has been purchased, a retirement community TBB
- Tom – Plots to be moved across the parkway from the library. Goes to Council for approval.
- \$8,500 cost for removal and set up in new location.
- Saving as much as we can to be re-used. It will take 2 years to recoup the \$8,500 investment to move
- The space is also owned by Saks, similar rental agreement
- Mike - New garden will be a little larger. 17 currently on the waiting list
- Tom – a small parking space will be available, accommodate 10-12 vehicles

5. National Wildlife Federation/Natl. Rec. & Parks Association

- Tom – Sending a letter to CAPRA and these two organizations to determine if there is synergy with these applications and criteria.
- 38 standards to be met to apply for accreditation

6. Volunteer Information Dates/Events

- Mike – **Fishing Derby** May 12th (2nd Saturday in May). May 12th meeting will be cancelled so our committee is available to support this event. Police
- 95 anglers last year (capped at 100). Spread around the lake
- Need help with: Check in, spotters around the lake, score sheets
- Tricia: Family affair, parents, grandparents and pets all around.
- John asked about stocking the lake. Tom said we are responsible for stocking the lake.
- Shamrock Run is March 10th, same date as our March Meeting. Tom will address date changes at next month's meeting. We have a lot of things to accomplish, so can adjust the schedule
- Mike – Attend Ward meetings to get input

7. Committee Updates

a. Senior Task Force

- Tom – YMCA offers the facility if we will staff the programs. Grant with Oasis for a free Tai Chi class. Last free seminar had 75 in attendance
- Senior population is expanding, working with retirement/Nursing homes and hospitals
- Don – Asked if it's related to the program with Lafayette. Tom said it is somewhat related as we run both, but we have cross over for attendees.

b. Citizens Committee for the Environment

- **Earth Day** – April 28th at the Mall, 27th Annual (9am – 3pm)
- Indoor and outdoor shredding (shredding, recycling, drug take back, plant vendors, education, Habitat, provide milkweed seeds, etc.)
- Tom – we'll have a booth inside during this event. 500-700 people will attend. Outdoor recycling is a lot going on, volunteers may be needed. End of the year metrics for Chesterfield Citizens Committee for the Environment is attached
- Tricia – lots of great vendors

8. Parks, Rec & Arts Updates

- **Sand volleyball** ~ should be open in Spring to begin tournaments as of June. Sign up in summer brochure (comes out at the end of March). No large tournaments confirmed, but lots of discussion.
- Replacing steps to the Amphitheatre (pulling out limestone pavers, installing concrete pavers in their place).
- Working on Rivers Edge
- Cleaning up medians and parkway
- Snow – more than half is plowed by the Parks Dept. staff
- Alan – asked about Rivers Edge. Tom, it's open and usable. Trail is a little soft after thawing. Widened trail on east end. One of the boardwalks was removed because of last Spring's flooding. The cost did not make sense to replace (holes to be filled in).
- Soccer – County built several synthetic fields near Creve Coeur Lake and that has taken a hit on our program
- Concerts ~ Opening act talent to be added for early bird arrival, extensive schedule for free concerts with paid concerts in progress
- App, Website, Social Media – The word is getting out
- Free concerts are well attended, promotion is needed less and less (the word is out)
- Tom - When the parks master plan is improved, there may be more opportunity to volunteer beyond the first 2 free concerts.
- Kathy Lone has given notice. She will retire next month. Just shy of 20 years with the city, huge bank of knowledge. Tom has put the word out, more than 30 applicants already. He hopes to get someone in place quickly to be able to work with Kathy before her last day. Currently, no one internally in the parks dept. meets the qualifications or interested. It is most likely an outside person to fill the position. Tom wants the most qualified. Heavy administrative position (spreadsheets, bill paying)
- Tom recommends we move meetings BACK to City Hall due to size of our group. Motion, second and passed
- Consider a meeting in the parks this spring, early summer. Tom will evaluate options.

9. Unfinished Business

- Mary Ann Mastorakos in Ward II is running for City Council

10. New Business for PR&A (2 minutes please)

None

11. Adjournment – 9:14am

NEXT MEETING: February 10th – CITY HALL