

MEMORANDUM

DATE: January 14, 1993

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer 

RE: Minutes - Meeting (1/12/93) Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on January 12, 1993. Those in attendance included Councilmember Dick Hrabko, Chairperson, (Ward IV), Councilmember Nancy Greenwood (Ward I), Councilmember Ed Levinson (Ward II), Councilmember Alan Politte (Ward III), City Administrator Michael G. Herring, Director of Public Works/City Engineer William C. Hawn, and Assistant City Engineer Michael O. Geisel. Also in attendance were Jerry Duepner, Director of Planning and Mr. Bud Miceli, representing Conway Ridge Development Corporation.

The following is a listing of those items discussed by the Committee at this meeting:

1. Councilmember Levinson opened the discussion by updating the Committee on the activities of the PWCAG. The PWCAG continues to develop a format as to how to address City stormwater issues. Additionally, Councilmember Levinson indicated that the PWCAG is in the process of reviewing each of the pavement design parameters in an effort to develop specific design values applicable to Chesterfield. This discussion is related to on-going discussions regarding concrete thickness.

2. City Administrator Herring stated that he had received several responses to the Subdivision Trustee Parks Questionnaire. With very few exceptions, the trustees indicated that they were not interested in dedicating subdivision common ground for use as a City park. Trustees expressed their feeling that a subdivision's common ground was for the sole use of the subdivision home owners and they were reluctant to allow others to use their facilities. Mr. Herring advised that the survey results will be tabulated and forwarded to this Committee for their review.

Councilmember Politte opened discussion regarding the recruitment of a Recreation Activities Coordinator. He advised that the Parks, Recreation and Arts Citizens Advisory Committee had recommended Mr. Robert Rich, who has ten years experience with St. Louis County Parks. Mr. Rich is to be interviewed by Mr. Herring, who will make the final decision.

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Councilmember Politte informed the Committee that the Parks, Recreation and Arts Citizens Advisory Committee reviewed the Phase II RFP for the Parks Study and had amended it to reflect current needs. The Parks, Recreation and Citizens Advisory Committee returned the RFP to Mr. Herring and Mr. Duepner for revision. Mr. Herring indicated that the revised RFP was being typed and would be forwarded to Councilmember Politte. Mr. Herring suggested that the RFP be sent to St. Louis County Parks Department and East-West Gateway Coordinating Council, such that they may bid on this project. This was approved unanimously by the Committee.

3. City Administrator Herring opened discussion regarding recycling activities for apartments and condos. Councilmember Hrabko asked if an ordinance revision would be required. Mr. Herring suggested that Staff contact refuse haulers to set up volunteer programs to provide recycling at apartments and condos. The Committee did not wish to mandate participation by apartment complexes. The Committee agreed that when/if it becomes necessary to modify/amend the current garbage collection contract/Solid Waste Ordinance, Staff could make changes to reflect this new program and forward it to this Committee for action.

Councilmember Greenwood requested that Mr. Herring contact Environmental Industries with respect to the third axle on their trucks. Councilmember Greenwood indicated that she has observed Environmental Industries refuse trucks driving with their third axle in the "up" position, throughout the Green Trails area. Councilmember Hrabko made a motion for Environmental Industries to be contacted by Staff on this matter. Councilmember Greenwood seconded the motion, which passed unanimously.

4. Director of Public Works/City Engineer Hawn discussed his memorandum dated 12/30/92 regarding additions to the Snow Removal Priority List. Mr. Hawn recommends that Stillhouse Creek Road be added to the Priority Street List in the Snow Removal Plan. Mr. Hawn recommends that Summer Lake Drive not be added. Councilmember Greenwood motioned, which Councilmember Politte seconded, to accept Mr. Hawn's recommendation to add Stillhouse Creek Road to the Snow Removal List. The motion passed unanimously.

The Committee discussed whether or not City trucks should leave their plows down on County or State maintained streets, that have not been plowed, while driving their regular routes. The Committee agreed that this should be done on an "as needed" basis.

5. Councilmember Hrabko opened the discussion regarding the escrow process by asking Director of Planning Duepner to explain Staff's memorandum dated 12/30/92. Councilmember Politte motioned to accept Staff's recommendation to eliminate the

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required trustee meeting prior to application for an extension of escrow. However, City Staff should send notices via Certified Mail to all subdivision residents when a developer requests final releases for streets, storm sewers, and street trees. Residents should be given 14 days to respond with any concerns. These concerns are to be evaluated by Staff as part of the decision-making process concerning a recommendation to retain/release the escrow. Further, the cost of this mailing is to be borne by the developer in advance. Councilmember Levinson seconded the motion, which passed 3-1, with Councilmember Greenwood voting "no". These proposed policy changes require City Council approval.

6. Assistant City Engineer Geisel introduced Mr. F. J. (Bud) Miceli, who addressed the Committee regarding extension of the subdivision escrow for Conway Ridge Subdivision. At the previous meeting, this Committee denied the escrow extension. Mr. Miceli indicated that the last lot had been sold and requested a six month extension. Councilmember Hrabko made a motion that the Conway Ridge escrows be extended until 6/30/93. Councilmember Greenwood seconded the motion, which passed unanimously.

At the request of Mr. Miceli, Councilmember Hrabko asked Staff to look into the placement of street lights on Conway Ridge, as well as a fence installation, which backs up to Rainy Lake Drive. Both items are related to Mr. Miceli's development.

The Committee next reviewed a request to extend the escrow for Sycamore Place Plat I. Councilmember Hrabko motioned to approve the requested extension. Councilmember Greenwood seconded the motion, which passed unanimously.

7. Assistant City Engineer Geisel explained the occupancy permit inspection process. As indicated in his memorandum dated 12/30/92, Staff recommends that the City not respond to individual inspection requests for street trees, finished grading and sidewalks for each subdivision lot. City inspectors would accomplish these inspections in conjunction with their inspection for an occupancy permit. Mr. Geisel indicated this would improve efficiency and reduce redundant inspections. Councilmember Levinson motioned to accept Staff's recommendation. Councilmember Greenwood seconded the motion, which passed unanimously. This proposed policy change requires City Council approval.

8. City Administrator Herring opened discussion on the status of the Highway Beautification Committee's efforts concerning the landscaping of the Highway 40 and Route 340 interchange. Mr. Herring advised that a mailing will soon go out to prospective bidders. Following discussion, the Committee agreed that the bid package should not include maintenance of this area, since the plantings have a one year warranty.

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Mr. Herring indicated that he has also begun preparation of a bid package to address maintenance of the grassed medians on Route 340, from Roosevelt Parkway South to the Clarkson Square Shopping Center.

Councilmember Hrabko suggested that the area might be adopted for maintenance by local civic groups, but that bids should still be obtained.

9. Assistant City Engineer Geisel reported on easement acquisitions, in conjunction with the Chesterfield Valley storm drainage plan. Mr. Geisel has met with Darryl Mueller of Boatmen's Trust Company, who manages the 8 person trust that owns the Barnidge tract. Mr. Geisel has also spoken with Glenn Borgard, of Volz Engineering, and Mike Convey, of The Siteman Organization, regarding the Spirit Trade Center parcel. Initial contacts were made in October and November of 1992, but Mr. Geisel has found it difficult to reach the respective owners. Mr. Geisel reported he has been in contact with Mr. Bob Heine, from Spirit Airport, to brief him on the easement status.

As an aside, Councilmember Hrabko reported that St. Louis Golf Services has been selected as the contractor for developing Chesterfield's golf course. At present, the course is scheduled to open in the fall of 1994 or the spring of 1995.

10. Councilmember Politte opened discussion on the list of creek channel blockages prepared by the Department of Public Works. He asked why the Meadowbrook creek problems were not on the list. He feels there is a blockage in Meadowbrook, not just an erosion problem. Director of Public Works/City Engineer Hawn indicated that he would review this location. Mr. Hawn passed around the 3 ring binder containing problem identification, location, description, and photographs. Mr. Hawn further explained that he is currently developing the departmental program to deal with creek channel blockages. The 1993 budget has allocated \$100,000 for this program. This amount provides for equipment and temporary manpower.

The Committee discussed the problems expected when creek cleaning operations begin. In the event the City is unable to obtain hold harmless agreements for both sides of the creek, or are unable to gain permission to access the location, crews should move to another location. Councilmember Greenwood suggested that problem areas currently affecting residents, be given priority over those downstream problems with no nearby residences. Mr. Herring noted that Staff will work with City Attorney Beach regarding preparation of hold-harmless agreements. Priorities will be established and action will be taken to obtain the equipment needed for this program. Updates will be provided each month to this Committee.

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11. Councilmember Hrabko opened discussion on capital street improvement options and referred to Mr. Hawn's memorandum dated 12/1/92, which compared a bond issue option with the "Pay-As-You-Go" approach. Councilmember Hrabko indicated that he and Councilmember Hurt, Chairperson of the Finance and Administration Committee, had met with Staff and had agreed to recommend the "Pay-As-You-Go" approach to their respective committees, for several different reasons, which he discussed. Councilmember Hrabko motioned for the Committee to accept the "Pay-As-You-Go" option for the Street Construction Program. Councilmember Levinson indicated a need for additional information concerning when streets will actually be fixed if the City adheres to the schedule contained within the Havens and Emerson study. He also felt that too great an emphasis was being placed on heavily traveled streets. Mr. Hawn noted that volume of travel was only one factor and that streets needing repair would be addressed, either through contract work or utilizing City crews. Councilmember Politte indicated that the City currently uses the "Pay-As-You-Go" option, so no vote is required to continue this practice. The Committee agreed to table further discussion, and to proceed with the 1993 projects as recommended by the Havens and Emerson study.

12. The Committee noted that Councilmember Hrabko had previously volunteered to be the liaison for the Chesterfield Citizens Committee for the Environment. City Administrator Herring indicated that Assistant City Administrator/Personnel Director, Brenda Love Collins, also works with that Committee, as Staff Liaison.

13. City Administrator Herring explained Councilmember Clarke's request for the City to modify the current refuse collection contract to provide a service option of two refuse collections per week, with no recycling. Councilmember Levinson moved to table this discussion until this Committee's February meeting, to allow Councilmember Clarke to attend and explain her request. The Committee agreed with Councilmember Levinson's request.

14. A general discussion followed regarding the City Center Task Force. Councilmember Levinson and Mr. Herring updated the Committee. The Committee voted unanimously to direct the Chairperson of this Task Force to attend a future meeting of this Committee, when the Task Force's recommendation has been finalized.

15. Councilmember Politte asked that St. Louis County be contacted concerning their plans to backfill and re-seed areas around sidewalks and curbs recently repaired by the County on Baxter Road. The Committee directed Mr. Herring to pursue this matter.

16. Councilmember Hrabko announced the next meeting of this Committee will be held on Thursday, February 4, 1993, at 5:30 p.m.

17. There being no further business to discuss, the meeting was adjourned.