



**AGENDA REVIEW MEETING
CHESTERFIELD CITY COUNCIL
Monday, January 4, 2016
5:45PM**

- 1. Finance and Administration Committee – Chairperson Barry Flachsbart, Ward I**
 - A. Bill No. 3063 - Authorizes/Directs that an ELECTION be held, on April 5, 2016, to continue a Motor Vehicle Sales Tax on Out-of-State Vehicle Purchases (FIRST READING)**
- 2. Parks/Recreation/Arts Committee – Chairperson Mike Casey, Ward III**
 - A. Community Garden Partnership/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**
 - B. Shoeman Water Project (VOICE VOTE)**
 - C. Safety Improvements - CVAC Fields F5 and F6/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**
 - D. Budget Amendment - Dura-Edge Improvements (VOICE VOTE)**
- 3. Planning and Public Works Committee – Chairperson Connie Fults, Ward IV**
 - A. Bill No. 3064 - Accepts Arbor Grove Court as a Public Street (FIRST READING)**
 - B. Bill No. 3065 - Accepts Spirit Valley East Drive, Spirit Valley Central Drive and Spirit Valley West Drive as Public Streets (FIRST READING)**
 - C. Bill No. 3066 - Amends City Ordinances to Establish Parking Restrictions on August Hill Drive (FIRST READING)**
 - D. Next Meeting - Thursday, January 7, 2016 (5:30pm)**

4. Report from the City Administrator – Michael G. Herring

A.

5. New Business –Mayor Bob Nation

6. Adjourn –

7. Executive Session – Closed Meeting (RSMo 610.021 (3))

A. Personnel Matters

NOTE: City Council will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Notice is hereby given that the City Council may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys (RSMo 610.021(1) 1994; lease, purchase or sale of real estate (RSMo 610.021(2) 1994; hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994; bidding specification (RSMo 610.021(11) 1994; and/or proprietary technological materials (RSMo 610.021(15) 1994.



AGENDA
CHESTERFIELD CITY COUNCIL MEETING
Chesterfield City Hall
690 Chesterfield Parkway West
Monday, January 4, 2016
7:00PM

- I. CALL TO ORDER – Mayor Bob Nation**
- II. PLEDGE OF ALLEGIANCE – Mayor Bob Nation**
- III. MOMENT OF SILENT PRAYER – Mayor Bob Nation**
- IV. ROLL CALL –City Clerk Vickie Hass**
- V. APPROVAL OF MINUTES – Mayor Bob Nation**
 - A. Public Hearing Minutes – December 7, 2015**
 - B. Regular City Council Meeting Minutes – December 7, 2015**
- VI. INTRODUCTORY REMARKS – Mayor Bob Nation**
 - A. April 5 City Election - Qualifying Period - Closes Tuesday, January 19 at 5 p.m.**
 - B. Monday, January 18 - Martin Luther King Jr. Day (City Hall Closed)**
 - C. Next City Council Meeting – Wednesday, January 20, 2016**

VII. COMMUNICATIONS AND PETITIONS – Mayor Bob Nation

A. Presentation – Shoeman Water Project

VIII. APPOINTMENTS – Mayor Bob Nation

A. City Attorney

IX. COUNCIL COMMITTEE REPORTS

A. Finance and Administration Committee – Chairperson Barry Flachsbart, Ward I

1. **Bill No. 3063** - Authorizes/Directs that an ELECTION be held, on April 5, 2016, to continue a Motor Vehicle Sales Tax on Out-of-State Vehicle Purchases (**FIRST READING**)

B. Parks/Recreation/Arts Committee – Chairperson Mike Casey, Ward III

1. **Community Garden Partnership/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**
2. **Shoeman Water Project (VOICE VOTE)**
3. **Safety Improvements - CVAC Fields F5 and F6/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**
4. **Budget Amendment - Dura-Edge Improvements (VOICE VOTE)**

C. Planning and Public Works Committee – Chairperson Connie Fults, Ward IV

1. **Bill No. 3064** - Accepts Arbor Grove Court as a Public Street (**FIRST READING**)
2. **Bill No. 3065** - Accepts Spirit Valley East Drive, Spirit Valley Central Drive and Spirit Valley West Drive as Public Streets (**FIRST READING**)
3. **Bill No. 3066** - Amends City Ordinances to Establish Parking Restrictions on August Hill Drive (**FIRST READING**)
4. **Next Meeting:** Thursday, January 7, 2016 (5:30pm)

X. REPORT FROM THE CITY ADMINISTRATOR – Michael G. Herring

A.

XI. OLD BUSINESS – Mayor Bob Nation

XII. NEW BUSINESS – Mayor Bob Nation

XIII. LEGISLATION

- A. BILL NO. 3063 - SUBMITS TO THE QUALIFIED VOTERS OF THE CITY OF CHESTERFIELD, MISSOURI, FOR THEIR APPROVAL AT THE GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON THE 5TH DAY OF APRIL, 2016, A PROPOSITION TO AUTHORIZE THE CITY TO CONTINUE APPLYING AND COLLECTING THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER (FIRST READING; F&A COMMITTEE RECOMMENDS APPROVAL)**
- B. BILL NO. 3064 - PERTAINS TO THE ACCEPTANCE OF ARBOR GROVE COURT AS A PUBLIC STREET IN THE CITY OF CHESTERFIELD (FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL)**
- C. BILL NO. 3065 - PERTAINS TO THE ACCEPTANCE OF SPIRIT VALLEY EAST DRIVE, SPIRIT VALLEY CENTRAL DRIVE AND SPIRIT VALLEY WEST DRIVE AS PUBLIC STREETS IN THE CITY OF CHESTERFIELD (FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL)**
- D. BILL NO. 3066 - APPENDS SECTION 300, MODEL TRAFFIC ORDINANCE, SCHEDULE IX - PARKING RESTRICTIONS OF THE CHESTERFIELD CITY CODE TO PROHIBIT PARKING ON AUGUST HILL DRIVE, WITHIN THE CITY OF CHESTERFIELD, MISSOURI (FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL)**

XIV. LEGISLATION – PLANNING COMMISSION

XV. ADJOURNMENT

NOTE: City Council will consider and act upon the matters listed above and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

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AGENDA REVIEW – Monday, January 4 – 5:45PM

Please note that an AGENDA REVIEW meeting has been scheduled for **5:45pm**, on Monday, January 4, 2015. The enclosed AGENDA contains a list of those items to be discussed, by City Council, at this meeting.

As always, if you have any questions regarding any of the items contained within said AGENDA, please let me know. Additionally, if there is anything that you would like ADDED to said AGENDA, please contact either Mayor Nation, or me, prior to Monday's meeting.



RECORD OF PROCEEDING

PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD 690 CHESTERFIELD PARKWAY WEST

DECEMBER 7, 2015

Mayor Bob Nation called the Public Hearing to order at 6:30 p.m. Councilmembers Flachsbart, McGuinness, Nations, Grissom, Casey, Hurt, DeGroot and Fults were also in attendance, along with approximately fifteen visitors/members of the Press.

Mayor Nation recognized City Administrator Mike Herring who expressed his appreciation for the honor and privilege of serving as City Administrator, a position he has held since July, 1988. He noted that the proposed FY2016 Budget was the 29th Budget he has prepared, in his capacity as Chesterfield's City Administrator. Mr. Herring continued by explaining that Section 3 of Ordinance No. 10 requires the City Administrator to prepare and submit a budget for City Council to consider/adopt, prior to January 1 of each year. Section 4 of Ordinance No. 10 requires that a Public Hearing be held, prior to the adoption of the budget. Mr. Herring noted that his presentation would satisfy all requirements of Ordinance No. 10. He also stated that the FY2016 Budget reflects all decisions/changes made by the Mayor/City Council, during the November 16 Finance and Administration "Committee-of-the-Whole" budget workshop.

Mr. Herring stated that this will be his last Budget presentation, because he will be retiring effective March 31, 2016.

Mr. Herring provided a performance summary of the FY2015 Capital Improvement Sales Tax Fund. Mr. Herring noted that, in conjunction with a \$30 million bond issue approved by the voters in 1996 for improvements to public rights-of-way, voters also approved a ½ cent sales tax for capital improvements. The Capital Improvement Sales Tax Fund is self-sufficient since it is funded from the ½ cent sales tax, approved in 1996, as Propositions "R" and "S." Mr. Herring stated that the City only receives 85% of the total money it gets from the ½ cent sales tax, due to a statutory requirement that the City "share" fifteen (15%) percent of the total with the St. Louis County sales tax pool. Mr.

Herring reported that revenues in the Capital Improvement Sales Tax Fund are projected to total approximately \$7,680,118 (4.8% below budget) in FY2015. Expenditures are expected to total approximately \$8,152,873 (9% below budget) in FY2015. Current projections indicate that ending fund reserves at December 31, 2015 will be \$1,482,755. It should be noted that revenues for the months of October, November and December have not yet been received and could impact the ending fund balance. Transfers out for debt payments on Propositions "R" and "S" are projected to total approximately \$1,941,292.

Mr. Herring explained the impact of grant funds on the FY2015 Budget. Staff, at the request of City Council, is very aggressive in trying to acquire grant funds for major capital improvement projects. The City can obtain significant amounts of money, sometimes as much as 80%, funded by grants. The balance is then paid out of fund reserves. Staff has been very successful, with the support of Council, in acquiring a significant amount of grant funding over the years.

Regarding the proposed FY2016 Budget, Mr. Herring reported that revenues in the Capital Improvement Sales Tax Fund are projected to total approximately \$9,883,623, which includes \$6,265,050 in sales tax and \$3,618,073 in grant funds. Proposed expenditures for FY2016 are \$10,059,030 for capital projects and improvements. Capital Improvement Sales Tax Fund – Fund Reserves are budgeted to decrease by \$1,482,755, to \$573,136, during FY2016.

Mr. Herring stated that the passage of Proposition "P", in November 2004, resulted in the creation of a Parks Sales Tax Fund, which funds all parks and recreation activities. The Parks Fund is supported by a ½ cent sales tax and, unlike the General Fund Sales Tax and the Capital Improvement Sales Tax, the City receives 100% of the revenue from this tax. Approximately one-sixth of all revenues generated come from City functions such as athletic field fees, aquatic center fees, concessions and amphitheater fees. The Parks Sales Tax Fund pays for things such as the Athletic Complex, Central Park, Family Aquatic Center and Eberwein Dog Park. It also pays for a number of other things such as right-of-way landscaping maintenance as well as maintenance of various pocket parks and repair or replacement of City limit signs as needed. Mr. Herring reported that revenues in the Parks Sales Tax Fund are projected to total approximately \$9,588,987 in FY2015. Total expenditures of \$9,862,107 are projected to finish 1.2% below budget. Debt service payments, during FY2015, totaled \$2,867,307 and reflect savings realized by a City Council-authorized refinancing that occurred in 2014. Mr. Herring stated that the City is anticipating the Parks Sales Tax Fund - Fund Reserves will total \$2,762,105 as of December 31, 2015. The projected reserves are \$377,735 higher than the 40% Fund Reserve Policy established by the City Council.

Mr. Herring stated that sales tax revenues are projected to increase by 3.0% during FY2016 within the Parks Sales Tax Fund. Total revenue in the Parks Sales Tax Fund is projected to generate approximately \$9,139,468 during FY2016. Expenditures and transfers out are projected to total \$9,074,658. The Parks Sales Tax Fund includes the addition of three new full-time positions, a Recreation Aide and two CVAC Facility Attendants. FY2016 capital expenditures in the Parks Sales Tax Fund are projected to be

\$267,900. Mr. Herring stated that the City is anticipating that Parks Sales Tax Fund Fund Reserves will total \$2,826,915, as of December 31, 2016.

Mr. Herring reported that the City is anticipating that General Fund revenues for FY2015 will total \$21,824,957 (0.7% below budget). General Fund expenditures and transfers are projected to total \$19,687,022 and \$1,469,777, respectively. Total expenditures are projected to finish 3.6% below budget. During FY2015, City Council approved a planned use of Fund Reserves, above the "40% Policy", to cover a number of one-time expenditures totaling \$3,091,181 and included items such as the new HVAC system at City Hall and the Chesterfield Parkway East Pedestrian Bridge.

Mr. Herring reported that General Fund revenues are projected to total \$22,014,716 for FY2016. The two major sources of General Fund revenues are sales taxes and utility taxes, which represent 32.3% and 33.4% respectively. Intergovernmental revenues, including motor fuel taxes, motor vehicle sales taxes, cigarette taxes, road and bridge taxes, and other grant sources represent 20% of the City's total revenues. The remaining 14.3% is made up of licenses and permits (7.3%), charges for services (0.7%), court receipts (4.8%) and other miscellaneous sources (1.5%).

Mr. Herring reported that General Fund expenditures are projected to total \$19,926,955 for FY2016. This includes the addition of one position in the Police Department, historically funded by grant funds, which are being phased out. Mr. Herring stated that the City's two largest areas of operation, Police and Public Services, comprise the majority of all operating expenditures, totaling a combined 82.1% of the proposed General Fund budget (excluding transfers out). The Police budget, at \$9,245,471, represents 46.4% of the budget and the Public Services budget, at \$7,112,309, represents 35.7% of the budget. If, however, the total amount budgeted for the Capital Improvement Sales Tax Fund for FY2016 is added to the Public Services budget, the total amount budgeted in support of public infrastructure increases by \$10,700,522, reflecting a total commitment of \$17,812,831. Capital equipment purchases in the General Fund total \$260,200 for the various departments of the City.

Mr. Herring stated that the City maintains General Fund - Fund Reserves of over 40% of the City's operating budget. The General Fund - Fund Reserves balance is projected to increase by \$615,549 to \$12,634,341 as of December 31, 2016 and, when factoring in the amount required to be set-aside, due to the City's "40%" policy, leaves \$3,531,906 available to fund additional projects, as reviewed/approved by City Council, during FY2016 and beyond.

Councilmember Hurt thanked Mr. Herring and complimented him on his presentation of the Budget.

ADJOURNMENT

There being no public discussion or comment, Mayor Nation adjourned the meeting at 7:10 p.m.

Mayor Bob Nation

ATTEST:

Vickie J. Hass, City Clerk



RECORD OF PROCEEDING

MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AT 690 CHESTERFIELD PARKWAY WEST

DECEMBER 7, 2015

The meeting was called to order at 7:20 p.m.

Mayor Bob Nation led everyone in the Pledge of Allegiance and followed with a moment of silent prayer.

A roll call was taken with the following results:

PRESENT

ABSENT

Mayor Bob Nation
Councilmember Barry Flachsbart
Councilmember Barbara McGuinness
Councilmember Bridget Nations
Councilmember G. Elliot Grissom
Councilmember Mike Casey
Councilmember Dan Hurt
Councilmember Bruce DeGroot
Councilmember Connie Fults

APPROVAL OF MINUTES

The minutes of the November 16, 2015 City Council meeting were submitted for approval. Councilmember Nations made a motion, seconded by Councilmember Flachsbart, to approve the City Council minutes. A voice vote was taken with an affirmative result (7-0-1 – Councilmember Hurt abstained) and the motion was declared passed.

INTRODUCTORY REMARKS

Mayor Nation announced that Candidate Filing, for the April 5, 2016 Municipal Election opens on Tuesday, December 15, 2015, at 8:00 a.m., in the City Clerk's office, at City Hall.

Mayor Nation also announced that City Hall will be closed at noon on Thursday, December 24 and all day on Friday, December 25 in observance of the Christmas holiday. City Hall will also be closed on Friday, January 1 in observance of the New Year's Day holiday

Mayor Nation announced that the next meeting of City Council has been scheduled for Monday, January 4, at 7 p.m.

Mayor Nation next introduced City Administrator Michael Herring, who read a statement, which he had presented to the Mayor/City Councilmembers, earlier in the evening, officially announcing his retirement, effective March 31, 2016. Mayor Nation expressed his appreciation, on behalf of the entire City Council, for Mr. Herring's service to Chesterfield, since his original appointment, in July, 1988.

COMMUNICATIONS AND PETITIONS

Mr. Mike Horton, 14151 Ladue Road, thanked Mr. Herring for his years of service.

Mr. Steven Hannah, 293 Ridge Trail Court, President of the River Bend Association, spoke on behalf of a majority of River Bend residents in support of the recommendation to close River Valley Drive.

Mr. Bob Clausen, 16901 Pacland Ridge Drive, also thanked Mr. Herring for his years of service. He also questioned Council on how they plan to pay potential attorney fees to Mr. Kevin O'Keefe, who conducted an investigation on behalf of City Council.

Ms. Marjie Saiter, 1328 Carriage Crossing Lane, spoke in support of continuing the fight to make changes to the St. Louis County tax pool and encouraged all Councilmembers to work together toward this goal.

Former Mayor Bruce Geiger, 14787 Greenloch Court, spoke in support of the FY2016 Budget. He also thanked Mr. Herring for his years of service and the assistance provided to Mr. Geiger during his tenure as both Councilmember and Mayor.

Senator Jane Cunningham, 1602 Timberlake Manor Parkway, thanked Mr. Herring for his many years of service to the City of Chesterfield. She also announced that Representative Sue Allen has arranged for an attorney at the State Capitol, whose expertise is writing municipal law, to prepare a side by side comparison of City ordinances, policies and practices, with state law, and align them for free.

Ms. Wendy Geckeler, 26 Chesterfield Lakes Road, spoke in support of City staff and FY2016 Budget.

Former Councilmember Mary Brown, 62 Chesterfield Lakes Road, thanked Mr. Herring for his years of excellent service, and spoke in support of presenting holiday food vouchers to employees.

APPOINTMENTS

There were no appointments.

COUNCIL COMMITTEE REPORTS

Finance and Administration Committee

Councilmember Barry Flachsbart, Chairperson of the Finance and Administration Committee, made a motion, seconded by Councilmember McGuinness, to approve Resolution No. 418 (Adopts FY2016 Budget) with the elimination of the line item for holiday food vouchers. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Planning/Public Works Committee

Councilmember Connie Fults, Chairperson of the Planning/Public Works Committee, reported that Bill No. 3059 (P.Z. 09-2015, Friendship Village of West County [15239, 15249 and 15255 Olive Blvd.]) will be considered for adoption under the "Legislation – Planning Commission" portion of the agenda.

Councilmember Fults made a motion, seconded by Councilmember Flachsbart, to approve the River Valley Drive Closure Project, including \$155,000 transfer of funds. A roll call vote was taken with the following results: Ayes – Grissom, Fults, Flachsbart, DeGroot, Casey, Nations, McGuinness and Hurt. Nays – None. Whereupon Mayor Nation declared the motion passed.

Councilmember Fults announced that the next meeting of this Committee has been scheduled for Thursday, December 10, at 5:30 p.m.

REPORT FROM THE CITY ADMINISTRATOR

Mr. Herring indicated that he had no report this evening.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Councilmember Flachsbart requested that the Public Health & Safety Committee discuss additional deer control measures, pursuant to a citizen request. Councilmember Flachsbart also requested that Public Health & Safety Committee add an item to their agenda to discuss the topic of requirements for those who wish to solicit donations from churches.

LEGISLATION – PLANNING COMMISSION

BILL NO. 3059 AMENDS THE ZONING ORDINANCE OF THE CITY OF CHESTERFIELD BY CHANGING THE BOUNDARIES OF AN “NU” NON-URBAN DISTRICT TO AN “R-4” RESIDENTIAL DISTRICT FOR A 2.13 ACRE TRACT OF LAND LOCATED ON THE NORTHEAST CORNER OF OLIVE BOULEVARD AND BRAEFIELD DRIVE **(SECOND READING; PLANNING COMMISSION RECOMMENDS APPROVAL)**

Councilmember Fults made a motion, seconded by Councilmember DeGroot, for the second reading of Bill No. 3059. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3059 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3059 with the following results: Ayes – Fults, Casey, DeGroot, Nations, Hurt, Grissom, Flachsbart and McGuinness. Nays – None. Whereupon Mayor Nation declared Bill No. 3059 approved, passed it and it became **ORDINANCE NO. 2878**.

ADJOURNMENT

There being no further business to discuss, Mayor Nation adjourned the meeting at 8:27 p.m.

Mayor Bob Nation

ATTEST:

Vickie J. Hass, City Clerk

PRESENTATION

As detailed within the Parks, Recreation & Arts Committee Minutes provided herein, "RECOMMENDATIONS - PARKS/RECREATION/ARTS COMMITTEE", a representative from the "Shoeman Water Project", which the Committee has endorsed, will attend Monday's City Council meeting and make a brief presentation, regarding this project, its purpose and potential impact.

UPCOMING MEETINGS/EVENTS

Thursday, January 7	Planning & Public Works Committee (5:30pm)
Monday, January 11	Planning Commission (7pm)
Monday, January 18	Martin Luther King Jr. Day (City Hall Closed)
Tuesday, January 19	April 5 Election Qualifying Period closes at 5pm
Wednesday, January 20	Next City Council meeting (7pm)

RECOMMENDATION - FINANCE AND ADMINISTRATION (F&A) COMMITTEE

As detailed in the enclosed MINUTES, dated November 2, 2015, the F&A Committee met and voted to recommend APPROVAL of the following:

5. **Bill No. 3063** - Authorizes/Directs that an ELECTION be held, on April 5, 2016, to CONTINUE a Motor Vehicle Sales Tax on Out-of-State Vehicle Purchases (**FIRST READING**)

NOTE: Please read the enclosed MEMO, prepared by Finance Director Craig White, along with the MINUTES, from the October 26 meeting of the F&A Committee, during which this item was discussed. If this issue is to be placed on the April 5, 2016 BALLOT, it is critical that the FIRST READING be given, at Monday's meeting and that the SECOND/FINAL READING take place at the January 20, 2016 City Council meeting.



Finance Director
636-537-4726

M E M O

DATE: November 4, 2015 *CDW*
TO: Michael G. Herring, City Administrator
FROM: Craig D. White, Finance Director
RE: Motor Vehicle Sales Tax Ordinance

✓ MGH
12/20/15
[SEE BILL # 3063]

The F&A Committee discussed out-of-state vehicle sales taxes during the October 26th Committee Meeting. As you know, vehicle sales differs from retail sales in that the sales tax is based on the purchaser's place of residence, rather than the point-of-sale. Historically, this tax has extended to Missouri residents that purchase vehicles in other states. A recent court decision invalidated the out-of-state sales tax which the Missouri legislature then temporarily reinstated through November, 2016. Missouri cities have until then to obtain voter approval to retain the tax.

There are ongoing efforts by both the County and State Municipal Leagues to develop a coordinated effort for cities to pass this tax. Failure to do so would hurt Missouri businesses and the City of Chesterfield would lose approximately \$170,000, according to projections prepared by the Dept. of Revenue. This would not be a "new tax" but rather a continuation of the existing/historical practice.

The City can vote on this issue at either of the 3 planned elections between now and the date of the tax expiration in November 2016. The County Municipal League is attempting to coordinate having the issue placed on ballots throughout the County, for the April, 2016 election. The F&A Committee voted to recommend approval of a vehicle sales tax ordinance to be put on the April 2016 ballot to leverage the Municipal League's corresponding push to inform residents.

Interim City Attorney Harry O'Rourke drafted the attached proposed ordinance to be placed on the January 4, 2016 City Council meeting agenda, in order for the FIRST READING to be given and the SECOND/FINAL READING to be given at the January 20, 2016 City Council meeting. Please let me know if you have any questions or need additional information.

MEMORANDUM

TO: Members – F&A Committee
FROM: Michael G. Herring, City Administrator
DATE: November 2, 2015
SUBJECT: Minutes – 10-26-15

The Finance and Administration Committee met on October 26, 2015. Those in attendance included: Chairperson Barry Flachsbart, Ward I; Council Committee Member Elliot Grissom, Ward II; Council Committee Member Dan Hurt, Ward III; Council Committee Member Bruce DeGroot, Ward IV; City Administrator Mike Herring; Finance Director Craig White; Director of Public Services Mike Geisel; and Interim City Attorney Harry O'Rourke. Those also in attendance included: Councilmember Bridget Nations, Ward II; Councilmember Mike Casey, Ward III; Councilmember Connie Fults, Ward IV; Chief of Police Ray Johnson; and Management Analyst James Mello Jr.

Chairperson Barry Flachsbart called the meeting to order at 5:30 p.m.

1. Approval of Minutes from July 27, 2015

Chairperson Flachsbart asked if there were any comments or changes to the July 27, 2015 F&A Committee Minutes. Hearing none, Councilmember Grissom motioned to approve the Minutes. Councilmember Hurt seconded the motion. A voice vote was taken, with a unanimous result 3-0, and the motion was approved. (Committee Member DeGroot had not yet arrived.)

(Councilmember Fults joined the meeting, at this point.)

2. Requests for Funding Regarding Community Contributions

Craig White, Finance Director, summarized the proposal. The City has historically allocated funds to assist local organizations in providing events or programming that benefit Chesterfield residents. The City had budgeted \$6,000 for such purposes in FY2015. The first, and only two FY2015 applications, came from the West County Family YMCA, for "Senior Sizzler" trips, and the Children's Illustrated Art Museum for their "Twas the Night Before Christmas" exhibit at the Chesterfield Mall. Mr. Herring noted that City Council had delegated to this Committee the ability to decide if, in fact, these funding requests will be approved.

Councilmember Grissom motioned to approve both of the community contribution funding requests. Councilmember Hurt seconded the motion. A voice vote was taken, with a unanimous result 3-0, and the motion was approved. (Committee Member DeGroot had not yet arrived.)

3. Discussion of St. Louis County Municipal League Membership

Michael Herring, City Administrator, presented an invoice for St. Louis County Municipal League annual membership dues and provided information regarding the historical cost of membership to the organization, as well as comparable information for the Missouri Municipal League.

Councilmember Flachsbart expressed concerns about supporting an entity that directly opposes Chesterfield in key legislative efforts.

Mr. Herring noted that he understood Councilmember Flachsbart's concerns but had recently learned of the League's efforts, driven by Chesterfield's sales tax lawsuit, to endorse plans that would actually benefit the City. He also noted that the County Municipal League also has direct ties to the Municipal Parks Grant Commission, which has provided funding for numerous Chesterfield projects.

A brief discussion ensued about the consequences, both for and against, membership in the St. Louis County Municipal League.

Councilmember Grissom motioned to table the matter of paying dues to the St. Louis County Municipal League until the next meeting. Councilmember Hurt seconded the motion. A voice vote was taken, with a unanimous result 3-0, and the motion was approved. (Committee Member DeGroot had not yet arrived.)

4. Discussion of Creating a "Transparency Portal"

Councilmember DeGroot entered the meeting.

Mr. White indicated that the term "Transparency Portal" was used in many different ways but generally referred to either the information about an organization available on their website or interactive budget/financial tools. Mr. White discussed a comparison of the information available on local municipal websites which showed that Chesterfield ranked among the top cities, in terms of the quality/quantity of financial available provided via the City's website.

He went on to discuss the Monarch Fire Protection District's "Transparency Portal." Mr. White noted that United For Missouri's Future, a political organization, actually paid another company to design and maintain the portals of three entities, none of which are municipalities. He then cited other area municipalities that had reviewed Monarch's "Transparency Portal" and determined that it was not in the best interest of their residents.

Lastly, the interactive budget/financial webpages, currently utilized by Hazelwood and Creve Coeur were discussed. It was noted that this tool typically costs around \$9,000 and

does not provide any budget information that is not already on the City's website.

Councilmember Casey indicated that he had researched Monarch's "Transparency Portal" and pointed out that, although designed to make an organization more understandable, could provide information in a manner that is inaccurate or confusing to the user.

Councilmember Flachsbart expressed a reluctance to pay for information that was already accessible on the City's website but was supportive of increasing the amount of information available online. He suggested that Chesterfield add information that other cities have on their website as long as it would not require significant Staff time.

Only one of the City's in Mr. White's website comparison provided salary information on their website. After a brief discussion among the Councilmembers it was decided that a listing of job positions and pay ranges was appropriate, rather than individual salaries. This was consistent with the other City that had salary information available online.

Councilmember Fults suggested that Staff add a "financial snapshot" to the City's website with a summary of useful financial information, which would be of interest to most people.

A general consensus among Councilmembers and Staff was that few, if any, questions have been received from residents requesting information not already available on the website.

Councilmember Flachsbart made a motion to add the following information to the City's website:

- Check Registers
- Monthly Financial Reports
- Financial Snapshot
- Revenue and Expense Pie Charts
- Positions and Pay Ranges

Councilmember Hurt seconded the motion. A voice vote was taken and the motion was approved by a vote of 3-1. Councilmember Grissom voted against the motion.



5. Update on Out-of-State Vehicle Taxes

Mr. White provided the background of the Out-of-State Vehicle Sales Tax. Vehicle sales differs from retail sales in that the sales tax is based on the purchaser's place of residence, rather than the point of sale. Historically, this tax has extended to Missouri residents that purchase vehicles in other states. A recent court decision invalidated the out-of-state sales tax which the Missouri legislature then temporarily reinstated through November, 2016. Missouri cities have until then to obtain voter approval for the tax. There are ongoing efforts by both the County and State Municipal Leagues to develop a

coordinated effort for cities to pass this tax. Failure to do so would hurt Missouri businesses and the City of Chesterfield would lose approximately \$170,000, according to projections prepared by the Dept. of Revenue. This would not be a “new tax” but rather a continuation of the existing/historical practice.

Mr. Herring specified that this could be voted on at either of the 3 planned elections between now and the date of the tax expiration in November 2016, but noted that the County Municipal League was attempting to coordinate having the issue placed on ballots throughout the County, for the April, 2016 election.

The consensus of the Councilmembers present was to contact the County Municipal League to determine when other municipalities planned to put it on their ballot to leverage the informational push that would come at that time to best inform residents. As noted above, this is believed to be April 2016. Mr. Herring noted that he would determine the date by which such a ballot issue needed to be approved by City Council, in order to appear on that April ballot.

Councilmember Flachsbart made a motion to direct Staff to coordinate with other municipalities and the business community and to place the issue on the most logical upcoming ballot, pending council approval of the ordinance to do so. A voice vote was taken, and with a unanimous result, the motion was approved by a vote of 4-0.

6. Continued Discussion Regarding Annual Merit Increases

Mike Geisel, Director of Public Services, briefly summarized Staff’s previous presentations on the issue. He reiterated that Staff had spent considerable time reviewing the pay plan and had consistently determined that the 3% merit based raise pool was the best plan for the City as it is consistent with historical CPI, allows for accurate long-term financial planning, and has allowed the City to maintain a healthy ratio of personnel expenditures to total expenditures.

Councilmember Hurt stated that the information he had previously requested of Staff had been provided and he thanked them for doing so. He then initiated a general discussion regarding the advantages and disadvantages of including overtime pay and merit increases into the same budget item each year. The general consensus of the Councilmembers present was that these two items should remain separate, though Councilmember Hurt disagreed.

Many of the Committee members present felt that the merit pay increase, historically 3%, should be reduced in response to the recent low CPI.

(Councilmember Casey left the meeting at this time due to another commitment.)

Both Mr. Herring and Mr. Geisel thanked the Committee for the opportunity to participate in the merit pay rate decision process. Mr. Herring specifically noted that this

issue had never been studied in such detail and the information gathered, during this discussion, would serve the City well, for many years to come.

Councilmember Flachsbart motioned for the FY2016 Budget to include 2.5% merit pay raise pool, rather than 3% as used in years past. Mr. Herring noted that the proposed FY2016 Budget, distributed to the elected officials in early-October, contained a 3% raise pool and that, this motion, if approved, would be forwarded for consideration by City Council, at the November 16 Budget Workshop. Councilmember Grissom seconded the motion. A voice vote was taken and the motion was approved by a vote of 3-1. Councilmember Hurt voted against the motion.

7. Adjournment

There being no additional business to discuss, the meeting was adjourned at 7:00 PM.

RECOMMENDATIONS - PLANNING/PUBLIC WORKS (P/PW) COMMITTEE

As detailed in the enclosed MINUTES, the P/PW Committee met on Thursday, December 10, 2015. The following is a list of those items discussed which are now recommended for approval, by City Council:

IIA. Proposed Policy re: Planting of Replacement Trees

IIIA. **Bill No. 3064** - Accepts Arbor Grove Court as a Public Street (**FIRST READING**)

IIIB. **Bill No. 3065** - Accepts Spirit Valley East Drive, Spirit Valley Central Drive and Spirit Valley West Drive as Public Streets (**FIRST READING**)

IIIC. **Bill No. 3066** - Amends City Ordinances to Establish Parking Restrictions on August Hill Drive (**FIRST READING**)

----**Next Meeting:** Thursday, January 7, 2016 (5:30pm)

As always, if you have any questions, regarding the items listed above or any of the other items discussed by this Committee, please contact Chairperson Connie Fults, any other member of this Committee, Mr. Geisel or me, prior to Monday's meeting.

MEMORANDUM

TO: Michael G. Herring, City Administrator
FROM: Mike Geisel, Director of Public Services
SUBJECT: Planning & Public Works Committee Meeting Summary
Thursday, December 10, 2015



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Thursday, December 10, 2015 in Conference Room 101.

In attendance were: **Chair Connie Fults** (Ward IV), **Councilmember Barbara McGuinness** (Ward I), **Councilmember Bridget Nations** (Ward II) and **Councilmember Dan Hurt** (Ward III).

Also in attendance were: Councilmember Barry Flachsbart (Ward I); Councilmember Mike Casey (Ward III); Councilmember Bruce DeGroot (Ward IV); Stanley Proctor, Planning Commission Chair; Mike Geisel, Director of Public Services; Jim Eckrich, Public Works Director/City Engineer; Aimee Nassif, Planning & Development Services Director; Mindy Mohrman, City Arborist/Urban Forester; Jessica Henry, Project Planner; and Kathy Juergens, Recording Secretary.

The meeting was called to order at 5:30 p.m.

★ TO BE DISCUSSED AT THE JAN 4, 2016 MTG

I. APPROVAL OF MEETING SUMMARY

A. Approval of the November 19, 2015 Committee Meeting Summary

Councilmember McGuinness made a motion to approve the Meeting Summary of November 19, 2015. The motion was seconded by Councilmember Hurt and passed by a voice vote of 4-0.

II. OLD BUSINESS

★ A. Street Tree Policy – Replanting

STAFF REPORT

James Eckrich, Public Works Director/City Engineer, stated as directed by the Planning and Public Works Committee, Staff revised the City's Street Tree Policy (Public Works Policy #5) in accordance with the new Emerald Ash Borer Preparedness Plan and Action Strategy (Plan) that was approved by City Council. In addition, the changes also required amendments to various sections of the Unified Development Code which were also provided for consideration.

The Plan includes a reforestation component in which the City will reimburse residents up to \$200 to plant a replacement tree in the public right-of-way OR on their private property within eight feet of the property/right-of-way line. Additionally, the Plan includes the requirement that all street trees in future subdivisions be planted outside the public right-of-way.

Discussion

Councilmember Hurt stated for aesthetic reasons he will continue to vote against locating required street trees within new subdivisions outside of the right-of-way. He believes the City should continue to require trees within the right-of-way, even if it is accompanied by the liability.

In response to Chair Fults' question regarding the placement of trees on private property, Mr. Eckrich explained that the proposed policy would result in locating street trees within 4 to 8 feet behind the sidewalk. If a new subdivision did not have sidewalks, trees would be placed within 8 feet of the property/right-of-way line.

Chair Fults stated she thought that new subdivisions would also be given the option to plant trees in the right-of-way or on private property. Mr. Mike Geisel, Director of Public Services, stated the Committee recommended that homeowners in existing subdivisions would have the option to locate replacement trees in or outside of the right-of-way, however, within new subdivisions, trees were to be located behind the sidewalk outside of the right-of-way. The proposed policy reflects that recommendation.

Discussion ensued regarding the motive for planting trees behind the sidewalk versus in the right-of-way and the City's maintenance responsibility for trees and tree-related sidewalk damage.

Ms. Aimee Nassif, Planning and Development Services Director, stated that in conjunction with the proposed change in Public Works Policy #5, Staff prepared an update to the City's Unified Development Code relating to tree preservation and landscape requirements that also needs to be considered in addition to the proposed Policy change.

To eliminate further confusion, Chair Fults suggested the Committee consider placement of trees within existing subdivisions separate from placement in new subdivisions.

Councilmember Nations made a motion recommending that residents in existing subdivisions be given the choice of planting replacement trees within the right-of-way or on their private property. The motion was seconded by Councilmember Hurt and **passed** by a voice vote of 4-0.

There was further discussion regarding the placement of trees within *new* subdivisions and whether to allow the option to place trees within the right-of-way or on private property. It was ultimately decided that Staff would prepare a new policy reflecting the Committee's desire to allow residents in existing subdivisions to have the choice of where to plant replacement trees and the desire to *not* change the existing policy regarding the placement of trees within new subdivisions. The consensus of the Committee was that new developments should be required to plant trees within the public right-of-way.

III. NEW BUSINESS

★ **A. Public Street Acceptance – The Arbors at Wildhorse Creek**

Councilmember Nations made a motion to accept Arbor Grove Court within the Arbors at Wildhorse Creek as a City street. The motion was seconded by Councilmember Hurt and **passed** by a voice vote of 4-0.

Note: One Bill, as recommended by the Planning & Public Works Committee, will be needed for the January 4, 2016 City Council Meeting.

See Bill # 3064

[Please see the attached report prepared by Jim Eckrich, Public Works Director/City Engineer for additional information on Public Street Acceptance – The Arbors at Wildhorse Creek.]

★ **B. Public Street Acceptance – Spirit Valley Business Park**

Councilmember Hurt made a motion to accept Spirit Valley East Drive, Spirit Valley Central Drive and Spirit Valley West Drive within Spirit Valley Business Park as City streets. The motion was seconded by Councilmember Nations and passed by a voice vote of 4-0.

Note: One Bill, as recommended by the Planning & Public Works Committee, will be needed for the January 4, 2016 City Council Meeting. See Bill # 3065

[Please see the attached report prepared by Jim Eckrich, Public Works Director/City Engineer for additional information on Public Street Acceptance – Spirit Valley Business Park.]

★ **C. Voluntary Parking Restriction – August Hill Drive**

STAFF REPORT

Mr. Mike Geisel, Director of Public Services, stated Staff recently received a request to establish additional parking restrictions along Lydia Hill Drive and August Hill Drive due to neighborhood concerns primarily associated with public events at Central Park. Parking is already restricted on the south side of Lydia Hill from Chesterfield Parkway West, westward to a point where Lydia Hill becomes August Hill. Parking is currently allowed elsewhere on both sides of the street up to Baxter Road and allowed completely on the north side of Lydia Hill/August Hill.

Public Works Policy #45 states that if 75% of the affected residents agree, they can request a voluntary traffic restriction. Accordingly, Staff surveyed the subdivision trustees of Stonehill Village and the Reserve at Chesterfield Village to determine their level of interest in pursuing additional parking restrictions. A total of 12 responses were returned, 9 of which favored further restriction. Therefore, Staff has prepared an ordinance to establish the requested parking restriction.

As proposed, parking is to be prohibited along both sides of August Hill from Baxter Road eastward to a point 200 feet east of the intersection of Willow Weald Path. From that point, parking will be allowed on the north side of August Hill Road eastward, but the parking restriction will continue on the south side of August Hill throughout the remainder of August Hill. Consequently, the proposed parking restriction will completely eliminate parking on the south side of the entire section of Lydia Hill/August Hill between Baxter Road and Chesterfield Parkway West. Parking WILL be allowed on the north side (park side) of Lydia Hill-August Hill from Veterans Place Drive westward to a point 200 feet east of Willow Weald Path.

Discussion

There was some discussion regarding the actual location of the parking restrictions and the reason for restricting parking 200 feet eastward of Willow Weald Path. There was consensus among the Committee that parking on both sides of August Hill near Baxter created an undesirable situation and that the parking restriction was appropriate.

In response to Chair Fults' question regarding parking alternatives, Mr. Geisel stated that Staff negotiates with Sachs Properties and Chesterfield Mall for the use of their parking lots during public events to provide additional parking.

Councilmember Nations made a motion to forward to City Council, with a recommendation to approve, the proposed voluntary parking restriction along Lydia Hill and August Hill. The motion was seconded by Councilmember Hurt.

Discussion on the motion

In response to Chair Fults' question, Mr. Geisel cited possible locations for "No Parking" signs and estimated that two to three signs would be needed on the north side of August Hill with additional signage needed on the south side.

The above motion passed by a voice vote of 4-0.

Note: One Bill, as recommended by the Planning & Public Works Committee, will be needed for the January 4, 2016 City Council Meeting. See Bill #

[Please see the attached report prepared by Mike Geisel, Director of Public Services, for additional information on Voluntary Parking Restriction on August Hill Drive.]

IV. OTHER

1. The Committee discussed the letter drafted by Interim City Attorney Harry O'Rourke seeking the Attorney General's opinion on providing partial snow removal reimbursement to private, gated subdivisions. Mr. Mike Geisel stated he would incorporate Councilmember McGuinness' comments and distribute a new draft for the Committee's review. There was further discussion regarding "who" is eligible to request an Attorney General opinion as Councilmember McGuinness was informed that a municipal attorney does not meet the criteria to request an opinion.
2. Councilmember McGuinness asked Staff to provide an update on the litigation with Brunhaven subdivision. Ms. Aimee Nassif, Planning and Development Services Director, summarized the ongoing litigation since 2013 and stated all issues have been resolved except for the Lake Protection Bond.
3. Since the concrete plant seasonally moves to Old Chesterfield Road, Chair Fults requested that Code Enforcement monitor road conditions along Old Chesterfield Road for any debris associated with concrete trucks.
4. Chair Fults requested that parking be monitored in Clarkson Woods near Marquette High School during morning drop off and after school pickup times. Residents are having difficulty entering and exiting their neighborhood during those times. Ms. Nassif offered to notify the Police Department of her concerns.

V. ADJOURNMENT

The meeting adjourned at 6:14 p.m.



DATE: November 25, 2015

TO: Michael G. Herring, ICMA-CM
City Administrator

FROM: James A. Eckrich, P.E. *[Signature]*
Public Works Director / City Engineer

RE: Public Street Acceptance
The Arbors at Wildhorse Creek

✓ MGH
12/20/15
[JEE BILL # 3064]

Public Services Staff has recently conducted an inspection of the Arbors at Wildhorse Creek Subdivision. As part of this inspection we have determined that the following street meets the City of Chesterfield's design and construction standards for acceptance as a public street:

- Arbor Grove Court

Attached are a draft ordinance and a map showing the above referenced street.

Action Recommended

This matter should be forwarded to the Planning and Public Works Committee for its consideration of the attached ordinance authorizing acceptance of the above described street. If the Planning and Public Works Committee recommends approval, the matter shall be forwarded to City Council.

OK
Forwarded to PPW
mail
11/25/2015

Cc: Michael O. Geisel, Director of Public Services
Aimee Nassif, Planning and Development Services Director

III.B



DATE: November 25, 2015

TO: Michael G. Herring, ICMA-CM
City Administrator

FROM: James A. Eckrich, P.E. *[Signature]*
Public Works Director / City Engineer

RE: Public Street Acceptance
Spirit Valley Business Park

[Handwritten: SEE BILL # 3065]

Public Services Staff has recently conducted an inspection of the Spirit Valley Business Park Subdivision. As part of this inspection we have determined that the following streets meet the City of Chesterfield's design and construction standards for acceptance as a public streets:

- Spirit Valley East Drive
- Spirit Valley Central Drive
- Spirit Valley West Drive

Attached are a draft ordinance and a map depicting the above referenced streets.

Action Recommended

This matter should be forwarded to the Planning and Public Works Committee for its consideration of the attached ordinance authorizing acceptance of the above described streets. If the Planning and Public Works Committee recommends approval, the matter shall be forwarded to City Council.

*OK
Forward to PWC
meiser
11/25/2015*

Cc: Michael O. Geisel, Director of Public Services
Aimee Nassif, Planning and Development Services Director

Memorandum

Department of Public Services

✓ MGH
12/20/15
[SEE BILL # 30166]

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, ^{MO}Director of Public Services

DATE: November 25, 2015

RE: Voluntary Parking Restriction
August Hill Drive



City staff received a request to establish additional parking restrictions along Lydia Hill Drive and August Hill Drive due to neighborhood concerns primarily associated with public events at Central Park. As you know, the City previously established a "No Parking Anytime" restriction on the south side of Lydia Hill Drive, from Chesterfield Parkway West, westwardly to a point where Lydia Hill Drive becomes August Hill Drive.

This section of roadway is designed as a collector roadway and is 38 feet wide, vertical curb and sidewalks along both sides. The Department of Public Services engineering staff reviewed the request and determined that the roadway was wide enough for parking and that parking did not create an unwarranted safety concern. As such, per City Policy, staff further considered this request for additional parking restrictions in accordance with Public Works Policy #45 (attached for reference and convenience). Said policy provides a process by which affected residents can request the establishment of a voluntary traffic restriction, to the extent that it would not create any safety or traffic related concern. Accordingly, staff surveyed the residents of the Stonehill Village and the Reserve at Chesterfield Village subdivision trustees to gauge their level of interest in the requested traffic restriction.

As you will note from the tabulated responses, a total of twelve responses were returned, 9 of which favored the restriction. As such, in accordance with Public Works Policy #45, we have prepared an ordinance to establish the requested parking restriction. As proposed, parking is to be prohibited along both sides of August Hill from Baxter Road eastward to a point 200 feet east of the intersection with Willow Weald Path. The parking ~~will~~ restriction on the south side of August Hill Drive is proposed to continue all the way to where August Hill turns into Lydia Hill, which already has restricted parking up to its intersection with Chesterfield Parkway West. In actuality, the proposed parking will completely eliminate parking on the south side of the entire section of Lydia Hill-August Hill between Baxter Road and Chesterfield Parkway West. Parking WILL

Michael G. Herring
Voluntary Parking Restriction – August Hill Drive
November 25, 2015
Page 2

be allowed on the north side (park side) of Lydia Hill-August Hill, from Veterans Place Drive westwardly to a point 200 feet before Willow Weald Path. Please reference the attached exhibit for a graphic description.

Accordingly, I request that this information and the ordinance to establish the voluntary parking restriction be forwarded to the Planning and Public Works Committee of Council for review and consideration.

If you have any questions or require additional information, please advise.

Attachments

Cc Jim Eckrich – Public Works Director\City Engineer

✓ MGH
11/28/15

RECOMMENDATIONS - PARKS/RECREATION/ARTS COMMITTEE

As detailed within the enclosed MINUTES, the Parks/Recreation/Arts Committee met on Thursday, December 10, 2015. The following is a list of those items discussed, which are now recommended for approval, by City Council:

2. **Community Garden Partnership/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**
4. **Shoeman Water Project (VOICE VOTE)**
5. **Safety Improvements - CVAC Fields F5 and F6/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**
6. **Budget Amendment - Dura-Edge Improvements (VOICE VOTE)**

As always, if you have any questions, regarding the items listed above or any of the other items discussed by this Committee, please contact Chairperson Mike Casey, any other member of this Committee, Mr. Geisel or me, prior to Monday's meeting.

Memorandum

Department of Public Services



✓ MBH
12/20/15

TO: Michael G. Herring, City Administrator

FROM: Michael Geisel, Director of Public Services

DATE: December 14, 2015

RE: Meeting Minutes – 12/10/2015 Parks, Recreation and Arts Committee

A meeting of the Parks, Recreation and Arts Committee took place on Thursday, December 10, 2015. Those in attendance included Chairperson Mike Casey, Ward 3; Councilmember Barry Flachsbart, Ward 1; Councilmember Bridget Nations, Ward 2; and Councilmember Bruce DeGroot, Ward 4. Also in attendance were Director of Public Services Mike Geisel, Director of Parks, Recreation and Arts Tom McCarthy, and Recording Secretary Mary Ann Madden.

Chairperson Casey called the meeting to order at 6:30 p.m.

★ TO BE DISCUSSED AT THE JAN. 4, 2016 CITY COUNCIL MTG

Agenda Item #1: Approval of Minutes

Councilmember Flachsbart motioned to approve the May 26, 2015 Minutes of the Parks, Recreation and Arts Committee Meeting. The motion was seconded by Councilmember DeGroot and passed by a voice vote of 4 to 0.

★ Agenda Item #2: Community Garden Partnership

Director of Parks, Recreation and Arts Tom McCarthy stated that the Community Garden at Eberwein Park has been successfully operating since its initial opening three years ago. The Community Garden currently has 53 plots and a waiting list of 48 resident gardeners.

Because it is not possible to add additional garden plots at the Eberwein site to address the needs of those residents on the waiting list, other opportunities have been explored. Consequently, Sachs Properties has offered to allow use of a currently undeveloped parcel of land along Chesterfield Parkway West, immediately west of Bishop's Post, for a Community Garden with the understanding that use of the Sachs property would be subject

to termination at Sachs' request in the event development opportunities or alternative uses develop.

The estimated cost to construct a second community garden at the specified location is \$30,000. The City's goal is to build the garden with 32-40 plots of multiple sizes over the winter months with a planned opening in the spring of 2016.

Given the popularity, visibility, and community response, Staff recommends that City Council authorize the construction of the second community garden, to be funded by a \$30,000 fund transfer from the Parks Fund - Fund Reserves, above the 40% policy requirement. The Parks Fund - fund balance projection as of December 31, 2015 is \$2,384,370, or \$377,735 above the 40% fund reserve policy.

Councilmember Flachsbart motioned that the Committee recommend to the full City Council that Staff be authorized and directed to construct a second community garden, with the consent of Sachs Properties, to be funded by a transfer from the Parks Fund - Fund Reserve in the amount of \$30,000. The motion was seconded by Councilmember Nations.

Discussion

Councilmember DeGroot questioned whether maintenance of the garden would require any additional staff. Mr. McCarthy replied that the Parks Maintenance staff would install and maintain the garden but there is no need for any additional staff for this project. At the beginning of the year, Parks staff will plow up the gardens and amend the soil. After that, the gardeners maintain their own areas of the site.

It was also noted that the garden site would be surrounded by a split-rail fence with mesh netting in an effort to keep wildlife out of the gardens. The fence will be equipped with a coded gate lock similar to what is used at the dog park to keep non-garden members out. The garden will also include a water tap and hose bib for watering purposes.

The motion to approve passed by a voice vote of 3 to 1 with Commissioner DeGroot voting "no".

Agenda Item #3: Chesterfield Challenge

Mr. McCarthy stated that the Parks, Recreation and Arts Citizens Advisory Committee (PRACAC) received a proposal from Louise Nation to establish a new program entitled, *The Chesterfield Challenge*. The objective of the program is to improve the health of individual citizens by offering City-sponsored opportunities, incentives and activities, which would be oriented towards nutrition, exercise and general well-being. He also noted

that the Parks Department already provides similar activities in-house – such as a walking program, the Senior Sizzlers programs, River Walks at the pool, and pickle ball.

While Staff supports the program concept, it also recognizes that such a program cannot be implemented without additional financial resources and the hiring of a part-time Recreation Specialist, which may not be realistic at this time.

Councilmember Flachsbart recommended expanding the responsibilities of PRACAC to include fitness activities as part of their charter and allow them to review the proposal to determine if some of its goals can be implemented without the use of staff. He added that two Committee members have already expressed interest in taking on this responsibility. Councilmembers DeGroot and Nations indicated their agreement with this recommendation.

Councilmember Flachsbart then motioned that PRACAC be asked to include fitness within their activities and to recommend alternative programs that would align with some of the goals suggested in *The Chesterfield Challenge* proposal. The motion was seconded by Councilmember DeGroot and passed by a voice vote of 4 to 0.

★ Agenda Item #4: Shoeman Water Project

Mr. Tom McCarthy stated that Yolanda DePrater, Executive Director of the Shoeman Water Project has submitted a proposal requesting that the City participate in a shoe collection program that would generate funds to provide clean water to communities in developing countries.

The Parks, Recreation and Arts Division would promote shoe drop-off areas at the Athletic Complex, pool, City Hall, and the Amphitheater to collect new and gently-used shoes. The shoes would then be sold into a secondary market with the money raised going towards building wells for clean water in undeveloped countries.

The Shoeman Water Project would provide all the collections bins and pick-up services when the bins get full. There is no cost to the City to participate in this program. The proposed agreement with the Shoeman Group would be for one year with the ability to cancel at any time. This program is endorsed by the Parks, Recreation and Arts Citizens Advisory Committee.

Councilmember Nations motioned to forward the Shoeman Water Project proposal to City Council with a recommendation to approve. The motion was seconded by Councilmember Flachsbart.



Discussion

Chairperson Casey asked that a representative of the Shoeman Water Project make a presentation at the next City Council meeting.

Councilmember DeGroot questioned how any odors from the donated shoes would be handled – especially at the City Hall location. Mr. Geisel explained that a donation box would be provided and installed in the vestibule at City Hall for the shoe collection, which should address any concerns about unsightliness and odors.

The motion to approve passed by a voice vote of 4 to 0.

★ **Agenda Item #5: F5 and F6 Safety Improvements**

Mr. McCarthy stated that Staff has recognized the need to relocate and improve the F5 field, and to add a new F6 athletic field at the Chesterfield Valley Athletic Complex (CVAC). These improvements were never part of the contracted improvements to the CVAC, but F5 was added due to the demand for a smaller, youth development field. The F5 field was initially conceived and constructed by City Staff as temporary facilities, but the demand has been continuous, and the level of use has led to several safety concerns, generally due to the age of the participants using this field, and the proximity to the access road serving the Kurtz topsoil facility. Currently, the F5 field has been closed as the risk for the youth is too high with no barrier between Kurtz Road and the F5 field.

These field safety and capacity issues can be addressed in-house by utilizing both the street and parks maintenance personnel at a cost of approximately \$75,000. Because the Chesterfield Baseball & Softball Association (CBSA) recognizes the need and importance of these improvements, they will reimburse the City \$30,000 towards these improvements if completed by the spring practice season.

Staff's goal is to work on the enhancements over the upcoming months for completion prior to the 2016 spring baseball/softball season.



Councilmember Flachsbart motioned that the Committee recommend to the full City Council the transfer of \$75,000 from the Parks Fund – Fund Reserves, amounts over the 40% policy threshold, to provide for the construction funds for field improvements to F5 and the creation of F6, which will be offset by CBSA's cash contribution of \$30,000 at completion in the spring of 2016. The motion was seconded by Councilmember Nations and passed by a voice vote of 4 to 0.

 Agenda Item #6: Dura-Edge Improvements, Budget Amendment

Director of Public Services Mike Geisel stated that in conjunction with the Chesterfield Baseball and Softball (CBSA) Association, Parks Division Maintenance staff recently completed an in-house project to add Dura-Edge material to the infield soils on specific athletic fields to improve the interface where the dirt infields meet with the outfield grass. This location is difficult to maintain consistently and can lead to errant bounces, possibly leading to player injuries.

This work was done in conjunction with the CBSA and with CBSA agreeing to fully fund the materials used to amend the infield soils at the cost of \$18,000, while the actual soil modifications were completed by Parks Division Maintenance staff. Since the work has been completed, CBSA has reimbursed the City in the amount of \$18,000.

Inasmuch as this represents an unbudgeted expense and revenue, a budget amendment is necessary in both the revenue and expense ledgers of the Parks Fund.

Councilmember Flachsbart motioned that the Committee recommend to the full City Council to amend both the Parks Division Revenue (*Miscellaneous Revenue 119-000-4950*) and Expense (*119-084-5313 Departmental Supplies*) budgets in the amount of \$18,000. The motion was seconded by Councilmember Nations and passed by a voice vote of 4 to 0.

The meeting adjourned at 6:58 p.m.

Memorandum

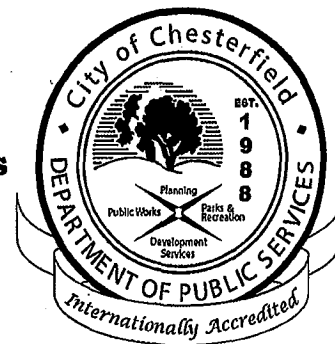
Department of Public Services

TO: Michael Herring, City Administrator

FROM: Michael Geisel, Director of Public Services *MG*

DATE: October 19, 2015

RE: Community Garden



As you are aware, the Department of Public Services has successfully created and operated a Community Garden at Eberwein Park. Since its initial opening, the community garden has been extremely successful, has been expanded, and there remains an extensive and persistent waiting list of resident gardeners who desire additional community garden plots.

Parks, Recreation and Arts Director – Tom McCarthy has communicated with Mr. Steve Sachs of Sachs Properties, who has long been a friend and supporter of the Chesterfield Parks functions. Sachs Properties has offered to allow use of a currently undeveloped ~~parcel~~ ^{PARCEL} along Chesterfield Parkway West, immediately west of Bishops Post, for use as a Community Garden. It should be clear that use of the Sachs property as a community garden would be subject to termination at Sach's request, when development opportunities or alternative uses may develop.

Mr. McCarthy has estimated the cost to construct the City's second community garden at the specified location to be \$30,000. Given the popularity, visibility, and community response, I recommend that City Council authorize the construction of the second community garden as described herein, to be funded by a \$30,000 fund transfer from the Parks Fund – Fund Reserves, above the 40% policy requirement. Finance Director – Craig White has indicated that Parks Fund – fund balance projection as of 12/31/2015 is \$2,384,370, or \$377,735 above the 40% fund reserve policy.

I request that this information be forwarded to the Parks, Recreation and Arts Committee of Council. **I recommend that the Committee favorably consider authorizing and directing staff to construct a second community garden with the consent of Sachs Properties, funded by a transfer from the Parks Fund – Fund Reserve in the amount of \$30,000 for this purpose.**

If you have any questions or require additional information, please advise.

✓ MG
10/19/15

Memorandum



To: Mike Geisel, Director of Public Services,
Public Works and Parks
From: Tom McCarthy
Director of Parks, Recreation and Arts
Date: 9/21/2015
Re: Community Garden Partnership

Mike, after speaking with Steve Sachs, we have a location, for an additional Community Garden. We are looking at the site just north of the Bishop's Post parking lot. A picture is below of the area I am proposing highlighted in North Carolina blue. We would use the parking lot at Bishop's Post which also would drastically reduce the overall cost of putting in the garden. If by chance the property would go under contract, we would be given notice and would have to vacate the property, but Steve feels we would be given plenty of notice of any potential development so we could have the harvest season completed.

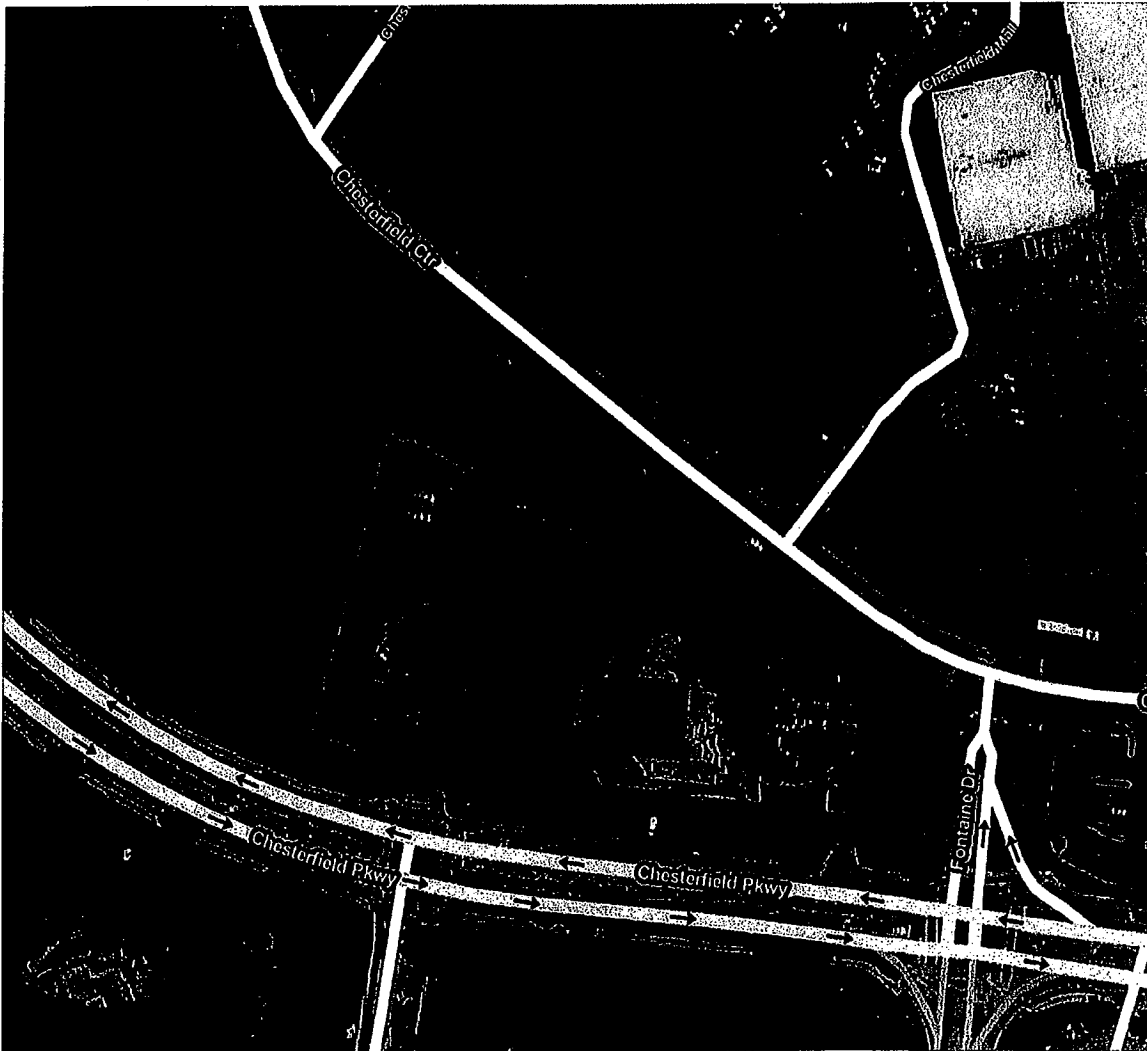
I have put together some general budget costs. If we can present this at the next Parks, Recreation and Arts Committee of Council meeting, that would be wonderful. My goal would be to build the garden with thirty-two to forty plots of multiple sizes over the fall/winter months and open for the spring of 2016 planting season. The overall garden size would be seventy-five feet by one hundred feet. We currently have forty-eight people on the waiting list for the Eberwein Community Garden so my best guess is that maybe half of these people would be interested in a plot at the new garden site plus a bunch more that decided not to be on the waiting list because they thought they would never get a spot with so many residents on the list in front of them. Parking would be in the northwest corner of the Bishop's Post lot. The gate to the garden would be put in the northwest corner of the garden to encourage people to park farther away from the preferred restaurant parking spots. As with the first Community Garden, my guess would be once the word gets out about the new Community Garden location, we would get another ground swell of interested residents looking for a garden plot.

Some things we would like to do differently at this new sight are:

1. We would not put in raised beds- we would have planting sections.
2. We would have the option to have single 14 (8' x 4') beds for \$30, 8 (8' x 8') beds for \$45 and 4 (16' x 8') beds for a \$100.
3. We would install a gate lock with a code similar to what we use at the dog park to keep non-garden members out of the garden area. This seems to be needed as we have had to talk to several people stopping by to pick through the garden plots at Eberwein that don't have gardens there.

Price Break Down

Water tap and hose bib installation for watering	\$ 8,000
Soil mixture for garden	\$ 3,000
Fence (rail fence similar to Eberwein with netted height extension) 250 linear feet	\$12,000
Gate lock	\$ 700
Composting area bins	\$ 200
Harvest shelving	\$ 100
Signage	\$ 1,000
Miscellaneous, garden picnic table, trash cans	\$ 2,000
Contingency 10%	<u>\$ 2,700</u>
Total Garden Improvements	\$29,700
Revenue from garden plots for the first year	\$ 1,180



Finance Director Craig White has updated the Parks Fund -Fund Reserve account and we have \$364,928 above the 40% reserve policy as of Monday, August 1, 2015.

Accordingly, I would like to request that this information be forwarded to the Parks, Recreation and Arts Committee of Council, in hopes of a positive recommendation to transfer an amount not to exceed \$29,700 from the Excess Parks Fund- Fund Reserve, above the 40% reserve policy, to provide for the construction funds to build our second Community Garden on the above mentioned property that Mr. Steve Sachs has graciously allowed us to use on an ongoing basis for the next several years or until the land is slated for development.

Memorandum

To: Mike Geisel, Director of Public Services
From: Tom McCarthy *TM*
Director of Parks, Recreation and Arts
Date: 8/12/2015
Re: Shoeman Water Project



Mike, attached you will find a proposal from the Shoeman Water project groups Executive Director, Yolanda DePrater. I reached out to her after hearing about all the wonderful things they do for people in the St. Louis area and undeveloped countries by providing them with clean water wells and shoes. I know you are thinking why would we want to get involved with this, but I think it is important that we as an organization have the opportunity to reach out and help others we will never meet. Plus it shows that we are willing to work with groups that are less fortunate than us. This project is on a similar scale to the Curt Warner Coat Drive the City already participates in, in the late fall each year collecting coats.

A quick rundown on the program is that the Parks, Recreation and Arts Division would promote our shoe-drop off areas with the local user groups at the Athletic Complex, pool, and potentially use the Amphitheater free concerts as a drop off location for old shoes. As the bins get full, the Shoeman Water Group would pick them up. We could also have smaller cardboard boxes the group would supply for City Hall and smaller drop-off locations. The shoes are sold to people in underdeveloped counties and the money raised goes towards building wells so people can have clean water in undeveloped countries. This program would cost us nothing-just good will and the Shoeman Group provides all the material and equipment. Our agreement would be for one year with the Shoeman Group. If for some reason we have problems, which I don't think would be the case, we would be able to cancel at any time.

I have talked to the PRACAC group at our last meeting on Saturday, August 8th and everyone was in favor of moving this forward to the Parks, Recreation and Arts Committee of Council for their review and recommendation.

Let me know if you would like to further discuss this when you have time.

*✓ MGH
8/17/15* → ADD TO NEXT PARKS/REC/ARTS COMMITTEE
TY! *MTG.*

Shoeman Water Projects Shoe Drive Proposal

Shoeman Water Projects (SWP) is a 501(c)(3) organization that has been in existence for 10 years. Their main focus is to provide clean water to communities in developing countries. Revenue is generated to fund these water projects by collecting new and gently used shoes and selling them into a secondary market. Our shoe collection efforts also improve our planet by keeping wearable, usable shoes out of local landfills and directing them to a secondary market for reuse.

The Need for Clean Water

The United Nation estimates that 784 million people do not have access to clean drinking water. The World Health Organization estimates that as many as 2.2 million people die annually from diarrhea alone, almost always the result of contaminated drinking water and, unfortunately, the majority of them are children.

In communities where there isn't clean water available, women and children are responsible for fetching water for their family's daily needs. In most instances they walk for miles to contaminated water sources that are shared by animals. The time required for this 'water walk' interrupts children's ability to attend school, limiting their future opportunities. Danger is high on these 'water walks, as the women and children might encounter wild animals, poisonous snakes or otherwise accosted. During the drought season, the risks become even greater, as all creatures are fighting for a limited water supply.

Local Impact

Shoeman Water Projects is also able to make a difference in the local St. Louis Metropolitan Area communities in Missouri and Illinois. SWP has cultivated partnerships in the community who, through donations of large quantities of new shoes, have allowed us to also provide new shoes in our local communities. SWP has provided approximately 6000 pair of new shoes to 16 organizations who have distributed them to children and veterans at more than 22 locations in 2015. A list of these organizations is available upon request.

Additionally, SWP staff makes presentations in local schools, churches and businesses to encourage a policy of reuse and create an awareness of global water poverty. Schools utilize the shoe collection drives as additions to their curriculum in sustainability, math, science and literature. Our program is

nationally recognized as a 'Promise & Practice' program in application to become a 'School of Character.'

SWP is able to provide organizations with marketing materials and coaching sessions to help them have the most successful shoe drive possible. We are also able to schedule 'pick-ups' of large volumes of shoes being collected.

Global Impact

Shoeman Water project's vision is to eliminate global water poverty. Simply to provide communities with clean water, teach them about water sanitation & provide them health and hygiene education. SWP has funded or completed water projects in Kenya, Panama, Haiti, Belize, and the Dominican Republic.

Shoeman Water project's passion for providing clean water enhances the promise that:

- ☐ Communities can begin devoting time and resources to other social, cultural and economic pursuits outside of 'just' fetching water
- ☐ All can be educated about water sanitation, health and hygiene
- ☐ Children will be healthy enough to go to school
- ☐ Families who now have water can grow a garden to help feed themselves and sell their excess crops
- ☐ Women will have the time to go to work and care for their families

Shoeman Water project welcomes the opportunity to work with the City of Chesterfield to organize a shoe drive in support of eliminating global water poverty and providing education about water sanitation, health and hygiene.



Card Board Container Large Roller Bin

Sample Press Release Lisa put together for our use

FOR IMMEDIATE RELEASE

August, 2015

City of Chesterfield to host Shoe Drive to benefit Shoeman Water: Non-profit organization funds safe water projects all around the world through shoe donations.

The City of Chesterfield, in partnership with Shoeman Water, is helping to provide safe water to people around the world by hosting a shoe drive from August 2015 through August 2016. Shoes of any size and in new or gently used condition can be dropped off at various locations listed below. The shoes will be donated to Shoeman Water, an organization that collects shoes to fund water projects around the world.

Not only do the shoe drives provide the funding for water programs, but the shoes enter a secondary market and become available to micro-businesses and entrepreneurs in developing countries. Entrepreneurs have the opportunity to purchase your donated shoes and resell them in markets in places like Guatemala, Haiti, and others. People in these countries then have the ability to purchase used shoes at a much more affordable price than buying new shoes. In this way, the funds raised from our shoe program cover our overhead costs and allow every penny from donations and fundraisers to go to water projects. For more information about Shoeman Water, visit www.shoemanwater.org.

DONATION CENTERS

Chesterfield Valley Athletic Complex (17925 N Outer 40 - Main Entrance). All day.

Chesterfield Family Aquatic Center (16365 Lydia Hill Dr - Main Entrance).
Monday-Friday: 12 pm-8 pm.
Saturday, Sunday, and Holidays: 10 am-8 pm.

Chesterfield Amphitheater (631 Veterans Place Dr) Events only. Visit www.chesterfieldamphitheater.com for event calendar.

City Hall (690 Chesterfield Pkwy West). Monday-Friday: 8:30 am-5 pm

Parks, Recreation & Arts Administration Building (17891 N Outer 40). Monday-Friday: 8 am-4 pm.

Chesterfield Chamber of Commerce (100 Chesterfield Business Pkwy). Monday-Friday: 8:30 am-5 pm.

Memorandum

Department of Public Services

TO: Michael G. Herring, City Administrator

FROM: *MOJ* Michael O. Geisel, Director of Public Services

DATE: November 23, 2015

RE: F5 and F6 safety improvements



Attached hereto is a memorandum from Parks, Recreation and Arts Director – Tom McCarthy, wherein he describes the need and solution to relocate and improve the F5 and F6 athletic fields at the CVAC. These were never part of the contracted improvements to the CVAC, but F5 was added due to the demand for a smaller, youth development field. Initially, this field was located between the D & E quads, but it simply was not suitable in that location and frequently interfered with the adjacent full size fields. These fields were initially conceived and constructed by city staff as temporary facilities, but the demand has been continuous, and that level of use has led to several safety concerns generally due to the age of the participants using this field, and the proximity to the access road serving the Kurtz topsoil facility.

As described by Mr. McCarthy, these field safety and capacity issues can be addressed in-house due to the ongoing cooperation between the street and parks division maintenance personnel. As a testimony to the need and importance of these improvements, the Chesterfield Baseball & Softball Association has pledged \$25,000 towards these improvements if they can be readied by the spring practice season, and an additional \$5,000 if the City is successful in obtaining Corps approval to construct shade covers as dugouts.

Mr. McCarthy fully describes the need and the physical improvements proposed. **I concur with Mr. McCarthy and request that this item be placed on the next Parks, Recreation and Arts Committee agenda for consideration. Specifically, the Department is requesting a transfer of \$75,000 from the Parks Fund – Fund Reserves, amounts over the 40% policy threshold, which will be directly offset by CBSA's cash contribution of \$30,000 at completion in the spring of 2016. After reimbursement by CBSA, the net cost of these improvements completed in-house, will not exceed \$45,000.**

As also provided in Mr. McCarthy's memorandum, the Parks Fund – Fund Reserves currently is \$377,735 above the 40% reserve policy threshold

If you have any questions or require additional information, please advise.

ohid 11/29/15
MOJ

MEMORANDUM

TO: Mike Geisel, Director of Public Services

FROM: Thomas McCarthy CPRP, Parks, Recreation and Arts Division

DATE: November 12, 2015

SUBJECT: Chesterfield Valley F5/F6 Improvements



Mike, attached you will find a bullet point list of improvements we would like to do to improve the safety and use of the F5 baseball field and the addition of another training league game baseball field for the overall Chesterfield Athletic Complex. The primary benefactors of these field improvements would be the Chesterfield Baseball and Softball Association. CBSA realizes the need for the additional fields and is willing to help with the overall construction cost with a donation of \$25,000. If I can get the approval from the CORPS to install simple dugout covers on the two fields to shade the kids when they are on the team benches, they would be willing to give us another \$5,000. These covers would be basic four poles and mesh cover. We have had to eliminate the current use of F5 for games and practices as the risk for the youth is too high with no barrier between Kurtz Road and the F5 field. Parking on Kurtz has been a struggle and with the trucks going to and from the Kurtz yard, we have had several near accidents which led me to close the F5 field until we can make the area safer for the kids. I have also included a budget breakdown and rendering which I hope gives clarification on exactly what we are proposing. Bob Welsh and David Human from the Levee District are okay with the improvements. You will find the approval letter from Mathew J Hunn from the Army Corps of Engineers and the donation letter commitment form CBSA.

The improvements will be a combination of our Parks maintenance staff doing the field work, Public Works will coordinate the gravel parking lot and road enhancements per Jim Eckrich's direction, and we will have the fence contracted out along Kurtz Road and the gravel road. Our overall goal is to work on this enhancement over the fall/winter months and get this completed prior to the 2016 spring baseball/softball season.

F5 improvements

- Add a four-foot chain link fence (371' long) along Kurtz Road from the northwest side entrance to near the F quad, north to the gravel road and then 168.5' east along the gravel road to the new gravel parking lot. This would create a safety barrier for the kids so they won't be running across Kurtz Road to the F5 field and would steer parents and kids to the parking lot or through the main F quad. This, we hope, will also alleviate parents parking on Kurtz Road and dropping their kids off.
- F5 field would be enlarged and moved north, closer to the hillside and gravel road. It would now be able to be used as a game field for the under six and seven year old kids.
- F6 would be added to help CBSA with the growing demand for the younger kids' game fields. Currently they use Practice Field 8, which is very small, and was never intended to

be a game field. Plus we get a multitude of complaints from the parents that the bathrooms are so far away and there is no convenient concession stand.

- Add additional gravel to create a parking lot area which would allow us to park 30-35 vehicles back near the F5 field. We would need approximately 300 additional tons of 1" minus for the parking lot area and fabric for the parking lot to meet.
- Install a granite sand walking path from the current F quad between fields 2 & 3 out to the parking lot. When time permits, add additional concrete between the F quad 2 and 3 fields to the fence line to reduce the gravel path.
- Future road expansion would be to install a permanent asphalt road that would loop around the east side of the F quad and connect with the main road that we call Parks Drive. This would be for a future project. As of now, we don't have the money for this.
- Install a temporary backstop and fence along the first and third base line of F5 and F6.
- Re-grade and install sod and add additional dirt to infield on F5.

Budget Breakdown

• 540 feet of four foot chain link fence installed	\$12,000
• Additional parking area in gravel with fabric per the Levee district	\$20,000
• Granite sand path from the F quad to the new parking lot	\$ 1,500
• Additional concrete in the F quad between fields 2 & 3	\$ 5,000
• Additional dirt to level out fields	\$ 7,500
• Two back stops with fencing down first and third base lines	\$ 5,000
• Sod work needed for current F5 field	\$ 1,500
• Benches, bleachers and trash cans for both fields	\$ 5,000
• Granite sand for walking paths from the main F quad to fields F5 & F6	\$ 2,200
• Dugout awnings	\$ 8,000
• 10% contingency	<u>\$ 6,770</u>
Total	<u>\$74,470</u>

Subtract Chesterfield Baseball Softball Contribution	\$30,000
--	----------

Total request to fund the F5 & F6 improvements **\$44,470**

Finance Director Craig White has updated the Parks Fund –Fund Reserve account and we have \$377,735 above the 40% reserve policy as of October 7, 2015.

Accordingly, I would like to request that this information be forwarded to the Parks, Recreation and Arts Committee of Council, in hopes of a positive recommendation to transfer an amount not to exceed \$44,470 from the Excess Parks Fund- Fund Reserve, above the 40% reserve policy, to provide for the construction funds to move forward with these park improvements.



SCALE 3/16" = 1'
SHEET NO. 1

Chesterfield Valley Athletic Center
Site Plan for Gravel Parking Area, Fence, and Sod Improvements



680 CHESTERFIELD PARKWAY W.
CHESTERFIELD, MO 63017
PH: 636-537-4700
FAX: 636-537-4703

To: David R. Human, Leslie J. Wlenstroer From: Robert W. Welsch
Monarch-Chesterfield Levee District Stantec Consulting Services
File: Stantec Project No. 175605004 (448) Date: August 18, 2015

Reference: Review of CVAC-F Quad Improvements, Site Plan for Gravel Parking Area, Fence, and Sod Improvements (02/15/15), City of Chesterfield, Monarch-Chesterfield Levee District, MSD Ref# P-XXXXXXX-XX, Stantec Project No. 175605004 (448)

We have reviewed the proposed CVAC-F Quad Improvements, Site Plan for Gravel Parking Area, Fence, and Sod Improvements (02/15/15), prepared by The City of Chesterfield. The site is located north of North Outer Forty, east of Spirit of St. Louis Blvd., at the northeast corner of the Chesterfield Valley Athletic Complex. The proposed improvements include: fencing, parking and field areas. (N XXXXXXX.XXX/E XXXXXX.XXXX)

We have received a letter from the USACE dated 08/17/15 (copies of which are attached) regarding project approval. As such, the project is approved for construction by the Monarch-Chesterfield Levee District. Prior to any asphalt roadway construction, as discussed in the USACE letter, please provide a roadway pavement section for review.

Upon completion, please provide as-built construction drawings and specifications, signed and sealed by the design engineer or City of Chesterfield representative, submitted to the Monarch-Chesterfield Levee District.

As further design plans and construction specifications are developed for any site improvements, they should be forwarded to the Monarch-Chesterfield Levee District for review. All site improvements are subject to review/approval by the USACE St. Louis District under Federal Statute 33 U.S.C. Section 408 if necessary.

Should you have any questions, or require additional information, please feel free to contact me. Thank you.

c. Jim Eckrich (Chesterfield 636-537-4746)
Tom McCarthy (Chesterfield 636-812-9503)
Michael Giesel (Chesterfield 636-537-4769)
Matthew Hunn (USACE 314-331-8568)
Rachel Lopez (USACE 314-331-8425)

Attachment: 8/17/15 USACE approval

Design with community in mind

rw w:\1756\active\175605004\environmental\design\de_review\443-cvac_f_quad\msm_175605004_20150818_m448.docx



DEPARTMENT OF THE ARMY
ST. LOUIS DISTRICT, CORPS OF ENGINEERS
1222 SPRUCE STREET
ST. LOUIS, MISSOURI 63103-2833

August 17, 2015

Readiness Branch

SUBJECT: Permit OD-R 15-018, Improvements to Chesterfield Valley Athletic Complex (CVAC), Monarch-Chesterfield Levee District, Chesterfield, MO

Mr. David R. Human
Attorney
Husch & Eppenger, LLC
Monarch-Chesterfield Levee District
190 Carondelet Plaza, Suite 600
St. Louis, MO 63105

Dear Mr. Human:

The St. Louis District has reviewed the City of Chesterfield's submitted plan for the CVAC improvements which include enlarging and relocating field F5; addition of field F6; addition of a four foot fence along Kurtz Road and the existing gravel road; addition of a gravel parking area; future road expansion; and addition of new sod, dirt, and backstop at field F5. The St. Louis District has no concerns with the improvements as all improvements will be constructed above the net berm section. Prior to construction of the future asphalt road expansion, a cross section and details of the asphalt road need to be submitted to the St. Louis District for approval.

If required, a permit under Section 404 of the Clean Water Act issued by the St. Louis District Corps of Engineers Regulatory Office will be sent under a separate cover to the applicant.

If you have any questions regarding this action, please contact Matt Hunn, Chief, Readiness Branch, at (314) 331-8569 / Matthew.J.Hunn@usace.army.mil.

Sincerely,

Matthew J. Hunn, P.E.
Chief, Readiness Branch

cc:
Bob Welsch, P.E., Stantec

Memorandum

Department of Public Services

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, Director of Public Services *MOG*

DATE: November 30, 2015

RE: Dura-Edge improvements, Budget Amendment



As you are aware, in conjunction with the Chesterfield Baseball and Softball Association, Parks Division Maintenance staff recently completed an in-house project to amend the infield soils on specific athletic fields which would improve the interface where the dirt infields meet with the outfield grass. This location is difficult to maintain consistently and can lead to errant bounces which could then lead to player injuries. As has been the case with multiple athletic complex projects, this work was done in conjunction with the Chesterfield Baseball and Softball Association (CBSA). In fact, CBSA agreed to fully fund the materials used to amend the infield soils at the cost of \$18,000, while the actual soil modifications were completed by Parks Division Maintenance staff. Since the work has been completed, CBSA has reimbursed the City in the amount of \$18,000.

Accordingly, inasmuch as this represents an unbudgeted expense and revenue, a budget amendment is necessary on both the revenue and expense sides of the ledger. **I request that this information be forwarded to the Parks, Recreation and Arts Committee for consideration and subsequently their favorable recommendation to the full City Council to amend both the Parks Division Revenue (Miscellaneous Revenue 119-000-4950) and Expense (119-084-5313 Departmental Supplies) budgets in the amount of \$18,000.**

This action has no effect on the net budget of the Parks Division, but does represent an increase in both the expense and revenue ledgers of the Parks Fund.

If you have any questions or require additional information, please advise.

Cc Craig White – Finance Director

Tom McCarthy – Parks, Recreation and Arts Director

*✓ MGH
12/1/15*

LEGISLATION

BILL NO. 3063 - SUBMITS TO THE QUALIFIED VOTERS OF THE CITY OF CHESTERFIELD, MISSOURI, FOR THEIR APPROVAL AT THE GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON THE 5TH DAY OF APRIL, 2016, A PROPOSITION TO AUTHORIZE THE CITY TO CONTINUE APPLYING AND COLLECTING THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER (**FIRST READING; F&A COMMITTEE RECOMMENDS APPROVAL**)

BILL NO. 3064 - PERTAINS TO THE ACCEPTANCE OF ARBOR GROVE COURT AS A PUBLIC STREET IN THE CITY OF CHESTERFIELD (**FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL**)

BILL NO. 3065 - PERTAINS TO THE ACCEPTANCE OF SPIRIT VALLEY EAST DRIVE, SPIRIT VALLEY CENTRAL DRIVE AND SPIRIT VALLEY WEST DRIVE AS PUBLIC STREETS IN THE CITY OF CHESTERFIELD (**FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL**)

BILL NO. 3066 - APPENDS SECTION 300, MODEL TRAFFIC ORDINANCE, SCHEDULE IX - PARKING RESTRICTIONS OF THE CHESTERFIELD CITY CODE TO PROHIBIT PARKING ON AUGUST HILL DRIVE, WITHIN THE CITY OF CHESTERFIELD, MISSOURI (**FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL**)

BILL NO. 3063

ORDINANCE NO. _____

AN ORDINANCE SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF CHESTERFIELD, MISSOURI, FOR THEIR APPROVAL AT THE GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON THE 5TH DAY OF APRIL, 2016, A PROPOSITION TO AUTHORIZE THE CITY TO CONTINUE APPLYING AND COLLECTING THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS, AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER

WHEREAS, as provided for under the provisions of Section 32.087 RSMo., the City Council believes it is in the best interests of the residents of the city that it propose to the qualified voters of the city to authorize the city to continue applying and collecting the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri Dealer; and

WHEREAS, rejection of this measure will result in a reduction of local revenue to provide for vital services for the City of Chesterfield; and

WHEREAS, it will place Missouri dealers of motor vehicles, outboard motors, boats, and trailers at a competitive disadvantage to non-Missouri dealers of motor vehicles, outboard motors, boats, and trailers; and

WHEREAS, pursuant to Section 32.087 RSMo., the City must submit to the qualified voters of the City, the question of continuing or repealing the application of the local sales tax to the titling of motor vehicles, trailers, boats, and outboard motors that were purchased from a source other than a licensed Missouri dealer; and

WHEREAS, the City Council believes that such a proposition be placed on the ballot at the April 5, 2016, General Municipal Election.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, MISSOURI, AS FOLLOWS:

SECTION NO. 1. That as required by the provisions of RSMo., Section 32.087, there shall be submitted to the qualified voters of the City of Chesterfield, Missouri, for their approval, at the general municipal election to be held on April 5, 2016, the ballot submission, which shall contain substantially the following language:

PROPOSITION V

Shall the City of Chesterfield, Missouri continue applying and collecting the local sales tax on the titling of motor vehicles, trailers, boats, and outboard motors that were purchased

from a source other than a licensed Missouri dealer? Rejection of this measure will result in a reduction of local revenue to provide for vital services for the City of Chesterfield, Missouri and it will place Missouri dealers of motor vehicles, outboard motors, boats, and trailers at a competitive disadvantage to non-Missouri dealers of motor vehicles, outboard motors, boats, and trailers.

Yes ☐

No ☐

INSTRUCTIONS TO VOTERS: If you are in favor of the Proposition, fill in the circle opposite the word "Yes". If you are opposed to the Proposition, fill in the circle opposite the word "No".

SECTION NO. 2. The City Clerk is hereby directed to submit a certified copy of this Ordinance to the St. Louis County Election Authority, and shall notify it that the City is calling for an election within the City at the general municipal election to be held on the 5th day of April, 2016, specifying the purpose of the election, the date of the election, the legal notice to be published, and the sample ballot language as set forth in Section 1 of this Ordinance.

SECTION NO. 3. Effective Date.

This Ordinance shall be in full force and take effect from and after the date of its final passage and approval.

SECTION NO. 4. Savings.

Nothing contained herein shall in any manner be deemed or construed to alter, modify, supersede, supplant or otherwise nullify any other Ordinance of the City or the requirements thereof whether or not relating to or in any manner connected with the subject matter hereof.

SECTION NO. 5. Severability.

If any term, condition, or provision of this Ordinance shall, to any extent, be held to be invalid or unenforceable, the remainder hereof shall be valid in all other respects and continue to be effective and each and every remaining provision hereof shall be valid and shall be enforced to the fullest extent permitted by law, it being the intent of the City Council that it would have enacted this Ordinance without the invalid or unenforceable provisions. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer valid, said provision shall thereupon return to full force and effect without further action by the City and shall thereafter be binding.

PASSED AND APPROVED this _____ day of _____, 2015.

MAYOR

ATTEST:

CITY CLERK

First Reading Held: _____

BILL NO. 3064

ORDINANCE NO. _____

AN ORDINANCE PERTAINING TO THE ACCEPTANCE OF ARBOR GROVE COURT AS A PUBLIC STREET IN THE CITY OF CHESTERFIELD

WHEREAS, the City of Chesterfield has approved the construction of Arbor Grove Court; and

WHEREAS, the street was intended to be a public street and was therefore constructed to the design standards of the Department of Public Services of the City of Chesterfield.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, AS FOLLOWS:

Section 1. The following street is hereby accepted by the City of Chesterfield for future care and maintenance:

Arbor Grove Court:

Approximately 2,014 feet; from
Wild Horse Creek Road to cul-de-sac.
Book 360, Page 220-221

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this _____ day of _____, 20____.

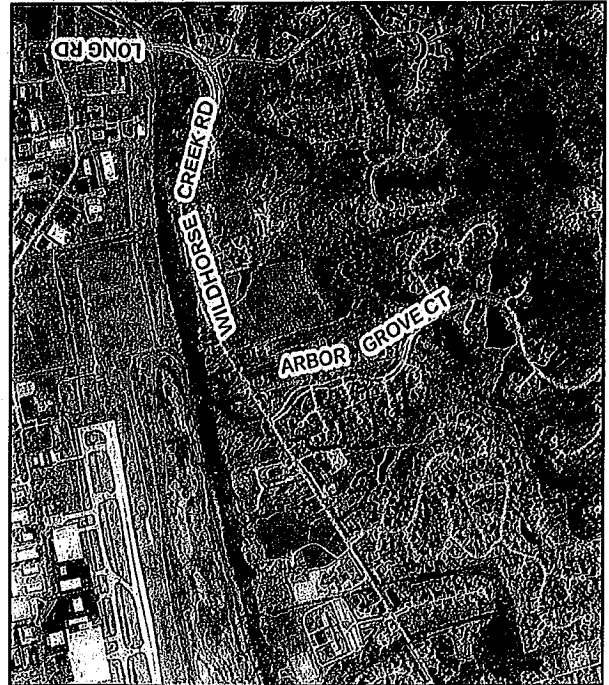
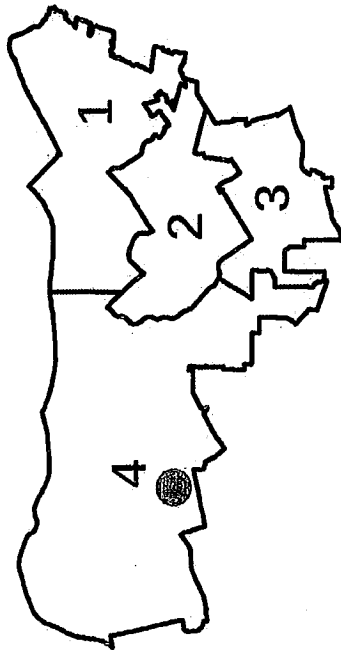
ATTEST:

MAYOR

CITY CLERK

[FIRST READING HELD: _____]

Public Street Acceptance -
The Arbors at Wildhorse
Creek



BILL NO. 3065

ORDINANCE NO. _____

AN ORDINANCE PERTAINING TO THE ACCEPTANCE OF SPIRIT VALLEY EAST DRIVE, SPIRIT VALLEY CENTRAL DRIVE, AND SPIRIT VALLEY WEST DRIVE AS PUBLIC STREETS IN THE CITY OF CHESTERFIELD

WHEREAS, the City of Chesterfield has approved the construction of Spirit Valley East Drive, Spirit Valley Central Drive, and Spirit Valley West Drive; and

WHEREAS, the streets were intended to be public streets and were therefore constructed to the design standards of the Department of Public Services of the City of Chesterfield.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, AS FOLLOWS:

Section 1. The following streets are hereby accepted by the City of Chesterfield for future care and maintenance:

- | | |
|----------------------------------|--|
| (1) Spirit Valley East Drive: | Approximately 2,012 feet; from
Olive Street Rd. to Spirit Valley Central Dr.
Book 356, Page 177 |
| (2) Spirit Valley Central Drive: | Approximately 1,675 feet; from
Olive Street Rd. to Spirit Valley East Dr.
Book 356, Page 177 |
| (3) Spirit Valley West Drive: | Approximately 334 feet; from
Spirit Valley Central Dr. to temporary
terminus
Book 356, Page 177 |

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this _____ day of _____, 20____.

ATTEST:

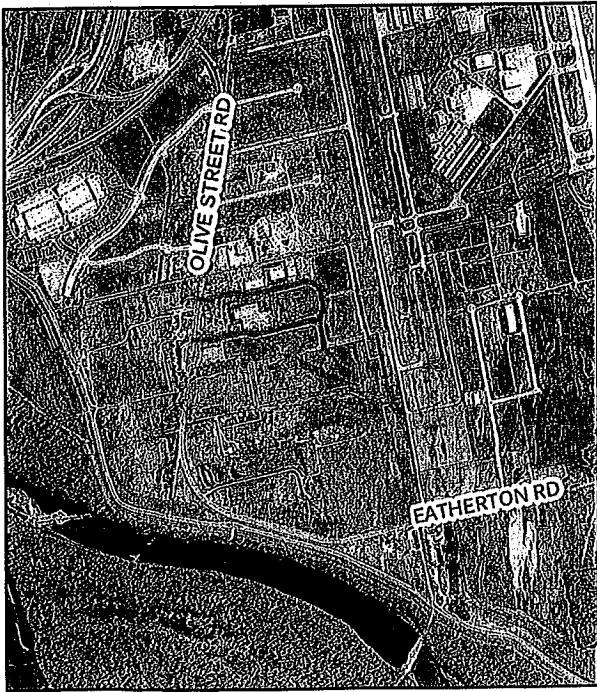
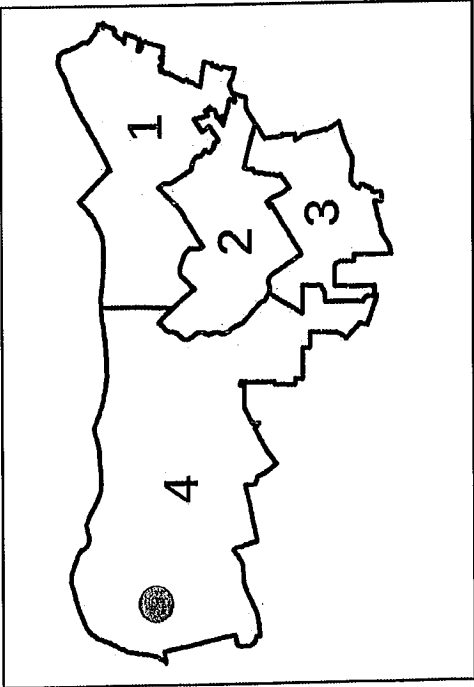
MAYOR

CITY CLERK

[FIRST READING HELD: _____]



Public Street Acceptance -
Spirit Valley Business Park



BILL NO. 3066

ORDINANCE NO. _____

AN ORDINANCE APPENDING SECTION 300 MODEL TRAFFIC ORDINANCE, SCHEDULE IX - PARKING RESTRICTIONS OF THE CHESTERFIELD CITY CODE TO PROHIBIT PARKING ON AUGUST HILL DRIVE WITHIN THE CITY OF CHESTERFIELD, MISSOURI.

WHEREAS, the City of Chesterfield seeks to promote the safe operation of vehicles and provide for safe pedestrian travel within the publicly maintained rights-of-way; and,

WHEREAS, the City of Chesterfield seeks to promote safety and provide for appropriate parking; and,

WHEREAS, parking large vehicles on public streets obstructs the view of other motorists and can lead to accidents; and,

WHEREAS, the City of Chesterfield is continuously concerned with the aesthetics of its community and desires to avoid visual clutter; and

WHEREAS, the City of Chesterfield developed and approved policies providing for the creation of parking restrictions on public streets when requested by the affected neighborhoods; and,

WHEREAS, the City of Chesterfield received a request to further restrict parking along Lydia Hill and August Hill to improve safety reduce neighborhood impacts; and,

WHEREAS, the City of Chesterfield sought input from the adjacent subdivision trustees, of which 75% supported the establishment of additional parking restrictions along Lydia Hill and August Hill; and,

WHEREAS, the Planning and Public Works Committee of City Council received, reviewed, and recommended approval of the requested additional parking restrictions along Lydia Hill and August Hill.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Section 300 Model Traffic Ordinance - Schedule IX - Parking Restrictions of the Chesterfield City Code is hereby appended by adding a provision thereto as follows:

Part of Road or Street Where
Parking is Regulated

Parking restrictions

August Hill Drive

North and South sides of August Hill Drive
From its intersection with Baxter Road, eastwardly
To a point 200 feet east of the intersection with
Willow Weald Path.

No Parking - Anytime

August Hill Drive

South sides of August Hill Drive
From its intersection with Baxter Road, eastwardly
To its terminus, when it becomes Lydia Hill Drive

No Parking - Anytime

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this _____ day of _____, 2016.

MAYOR

ATTEST:

CITY CLERK

First Reading Held: _____

Parking Restrictions for Lydia Hill Dr and August Hill Dr



Parking Restrictions on Lydia Hill and August Hill

First Name	Last Name	Salutation	Office	Street No	Street Name	City	State	Zip	Home Phone	Work Phone	Email Addr	Yes	No
Chris	Mateo	Mr. Mateo	Developer	16640	Chesterfield Grove Road	Chesterfield	MO	63005			chris.mateo@pultegro up.com	UTF	UTF
Andrea	Bunch	Ms. Bunch	Director	435	Maple Rise Path	Chesterfield	MO	63005			dnabunch@att.net	x	
Julia	McDermott	Ms. McDermott	Director	450	Maple Rise Path	Chesterfield	MO	63005			mcdermott.julia@gmail.com	x	
Barry	Light	Mr. Light	St. Vill. "B"-Pres	702	Stone Meadow Dr.	Chesterfield	MO	63005	636-532-2530	636-532-0111	light_b@kids.wustl.edu		x
Carol	Tilley	Ms. Tilley	St. Vill. "B"-Sec	859	Stone Meadow Dr.	Chesterfield	MO	63005	636-532-4574		catilley@earthlink.com	x	
Jim	Boden	Mr. Boden	Knolls "A" Pres	747	Stonebluff Ct.	Chesterfield	MO	63005	636-778-9169		jnjboden73@gmail.com	x	
Nancy	Dailey	Ms. Dailey	Knolls "A"-Sec	735	Stonebluff Ct.	Chesterfield	MO	63005	636-532-8321		gigigrannie@gmail.com	x	
Jim	Gallagher	Mr. Gallagher	St. Vill. "B"	831	Stonebluff Ct.	Chesterfield	MO	63005	636-530-5185				
Bill	Lukas	Mr. Lukas	Knolls "A"-Treas	732	Stonebluff Ct.	Chesterfield	MO	63005	636-537-9801		lukasbill@aol.com	x	
John	Belfi	Mr. Belfi	Woods "C"-Tres.	695	Stonebrook Ct.	Chesterfield	MO	63005	636-778-0686		john.belfi@gmail.com	x	
Earl	Kidd	Mr. Kidd	Woods "C"-Pres.	621	Stonebrook Ct.	Chesterfield	MO	63005	636-730-3221		earl.kidd@gmail.com	x	
Magdalin	Szabo	Ms. Szabo	Woods "C"-Sec	660	Stonebrook Ct.	Chesterfield	MO	63005	636-812-2213		szabo.mmm@socgrobai.net	x	
John	Javorek	Mr. Javorek	Director	433	Willow Weald Path	Chesterfield	MO	63005			javorekksa@hotmail.com		x
Daniel	Krekeler	Mr. Krekeler	Director	418	Willow Weald Path	Chesterfield	MO	63005			djkrekeler@gmail.com		x

12 Responses
 9 Favorable
 3 Unfavorable

$$\frac{9}{12} = 75\%$$

**CITY OF CHESTERFIELD
POLICY STATEMENT**

PUBLIC WORKS

NO. 45

SUBJECT Parking Restrictions

INDEX PW

DATE

DATE

ISSUED 2/20/02

REVISED

POLICY

Federal, State and County Roadways

All requests for parking restrictions on Federal, State and County roads will be forwarded to the appropriate agency for their consideration and approval.

City Streets -- Subdivision

All resident requests for parking restrictions on City Streets within a subdivision, must be submitted in writing to the City Administrator. The request will be forwarded to the appropriate subdivision trustees, who, if they support the request, must survey, or otherwise verify to the City Administrator that there exists among the residents a 75% level of support within the general area for the parking restriction, and a 90% level of support among property owners immediately adjacent to the area where parking restrictions are proposed. Immediately adjacent refers to those properties that have frontage where parking is to be restricted on the same side of the street or on the opposite side of the street.

For the purpose of this policy, the "general area" is defined as the area within a 500 foot radius of the proposed parking restriction, and on the same street as the proposed parking restriction or a street that is directly connected to the street with the proposed parking restriction. If the parking restriction is proposed on a cul-de-sac, the general area is limited to those residents who have driveway access on the cul-de-sac.

If the required levels of support are met, a draft of an ordinance calling for the parking restriction shall be submitted to the Public Works/Parks Committee for review and then, if approved by the Committee, forwarded to City Council for consideration.

If the required levels of support are not met, the Department of Public Works shall review the restriction and prepare a recommendation based upon traffic engineering principles and forward same to the Public Works/Parks Committee for review and consideration. Said recommendation shall include, but is not limited to; a survey of those property owners who are immediately adjacent to the area where parking restrictions are proposed, traffic volumes, and accident history.

City Streets -- Non-Subdivision

All requests for parking restrictions on City Streets that are not located within a subdivision must be submitted in writing to the City Administrator. The Department of Public Works shall then conduct a survey of those property owners who are immediately adjacent to the area where parking restrictions are proposed. A $\frac{3}{4}$ (75%) level of support among property owners immediately adjacent to the area where parking restrictions are proposed is required. If the required levels of support are met, a draft of an ordinance calling for the parking restriction shall be submitted to the Public Works/Parks Committee for review and then, if approved by the Committee, forwarded to City Council for consideration.

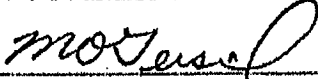
If the required levels of support are not met, the Department of Public Works shall review the restriction and prepare a recommendation based upon traffic engineering principles and forward same to the Public Works/Parks Committee for review and consideration. Said recommendation shall include, but is not limited to: a survey of those property owners who are immediately adjacent to the area where parking restrictions are proposed, traffic volumes, and accident history.

It is recognized, per the codified ordinances of Chesterfield, the obligation and responsibility for installation and maintenance of appropriate traffic control devices rests with the City Engineer. This policy shall in no way interfere with the obligations assigned to the City Engineer by the Traffic Code.

Section 300.060: The City Traffic Engineer shall determine the installation and proper timing and maintenance of traffic control devices, conduct engineering and analyses of traffic accidents and devise remedial measures, conduct engineering investigation of traffic conditions, plan the operation traffic on the streets and highways of the City, and cooperate with other City Officials in the development of ways and means to improve traffic conditions and carry out the additional powers and duties imposed by ordinances of the City.

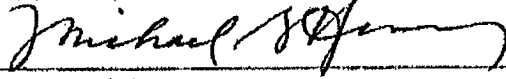
Section 300.130: The City Traffic Engineer shall place and maintain traffic control signs, signals, and devices when and as required under the traffic ordinances of the City to make effective the provisions of said ordinances and may place and maintain such additional traffic control devices as he may deem necessary to regulate traffic under the traffic ordinances of the City or under State law to guide or warn traffic.

RECOMMENDED BY:


Department Head/Council Committee (if applicable)

2/20/02
Date

APPROVED BY:


City Administrator

2/20/02
Date


City Council (if applicable)

2/20/02
Date



NEWSLETTER - CITY COUNCIL MEETING

AGENDA REVIEW – Monday, January 4 – 5:45PM

Please note that an AGENDA REVIEW meeting has been scheduled for **5:45pm**, on Monday, January 4, 2016. The enclosed AGENDA contains a list of those items to be discussed, by City Council, at this meeting.

As always, if you have any questions regarding any of the items contained within said AGENDA, please let me know. Additionally, if there is anything that you would like ADDED to said AGENDA, please contact either Mayor Nation, or me, prior to Monday's meeting.

PRESENTATION

As detailed within the Parks, Recreation & Arts Committee Minutes provided herein, "RECOMMENDATIONS - PARKS/RECREATION/ARTS COMMITTEE", a representative from the "Shoeman Water Project", which the Committee has endorsed, will attend Monday's City Council meeting and make a brief presentation, regarding this project, its purpose and potential impact.

UPCOMING MEETINGS/EVENTS

Thursday, January 7	Planning & Public Works Committee (5:30pm)
Monday, January 11	Planning Commission (7pm)
Monday, January 18	Martin Luther King Jr. Day (City Hall Closed)
Tuesday, January 19	April 5 Election Qualifying Period closes at 5pm
Wednesday, January 20	Next City Council meeting (7pm)

RECOMMENDATION - FINANCE AND ADMINISTRATION (F&A) COMMITTEE

As detailed in the enclosed MINUTES, dated November 2, 2015, the F&A Committee met and voted to recommend APPROVAL of the following:

5. Bill No. 3063 - Authorizes/Directs that an ELECTION be held, on April 5, 2016, to CONTINUE a Motor Vehicle Sales Tax on Out-of-State Vehicle Purchases (**FIRST READING**)

NOTE: Please read the enclosed MEMO, prepared by Finance Director Craig White, along with the MINUTES, from the October 26 meeting of the F&A Committee, during which this item was discussed. If this issue is to be placed on the April 5, 2016 BALLOT, it is critical that the FIRST READING be given, at Monday's meeting and that the SECOND/FINAL READING take place at the January 20, 2016 City Council meeting.

RECOMMENDATIONS - PLANNING/PUBLIC WORKS (P/PW) COMMITTEE

As detailed in the enclosed MINUTES, the P/PW Committee met on Thursday, December 10, 2015. The following is a list of those items discussed which are now recommended for approval, by City Council:

IIA. Proposed Policy re: Planting of Replacement Trees

IIIA. **Bill No. 3064** - Accepts Arbor Grove Court as a Public Street (**FIRST READING**)

IIIB. **Bill No. 3065** - Accepts Spirit Valley East Drive, Spirit Valley Central Drive and Spirit Valley West Drive as Public Streets (**FIRST READING**)

IIIC. **Bill No. 3066** - Amends City Ordinances to Establish Parking Restrictions on August Hill Drive (**FIRST READING**)

----**Next Meeting:** Thursday, January 7, 2016 (5:30pm)

As always, if you have any questions, regarding the items listed above or any of the other items discussed by this Committee, please contact Chairperson Connie Fults, any other member of this Committee, Mr. Geisel or me, prior to Monday's meeting.

RECOMMENDATIONS - PARKS/RECREATION/ARTS COMMITTEE

As detailed within the enclosed MINUTES, the Parks/Recreation/Arts Committee met on Thursday, December 10, 2015. The following is a list of those items discussed, which are now recommended for approval, by City Council:

2. **Community Garden Partnership/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**

4. **Shoeman Water Project (VOICE VOTE)**

5. **Safety Improvements - CVAC Fields F5 and F6/Transfer from Parks Sales Tax Fund - Fund Reserves (VOICE VOTE)**

6. **Budget Amendment - Dura-Edge Improvements (VOICE VOTE)**

As always, if you have any questions, regarding the items listed above or any of the other items discussed by this Committee, please contact Chairperson Mike Casey, any other member of this Committee, Mr. Geisel or me, prior to Monday's meeting.

LEGISLATION

BILL NO. 3063 - SUBMITS TO THE QUALIFIED VOTERS OF THE CITY OF CHESTERFIELD, MISSOURI, FOR THEIR APPROVAL AT THE GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON THE 5TH DAY OF APRIL, 2016, A PROPOSITION TO AUTHORIZE THE CITY TO CONTINUE APPLYING AND COLLECTING THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER (**FIRST READING; F&A COMMITTEE RECOMMENDS APPROVAL**)

BILL NO. 3064 - PERTAINS TO THE ACCEPTANCE OF ARBOR GROVE COURT AS A PUBLIC STREET IN THE CITY OF CHESTERFIELD (**FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL**)

BILL NO. 3065 - PERTAINS TO THE ACCEPTANCE OF SPIRIT VALLEY EAST DRIVE, SPIRIT VALLEY CENTRAL DRIVE AND SPIRIT VALLEY WEST DRIVE AS PUBLIC STREETS IN THE CITY OF CHESTERFIELD (**FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL**)

BILL NO. 3066 - APPENDS SECTION 300, MODEL TRAFFIC ORDINANCE, SCHEDULE IX - PARKING RESTRICTIONS OF THE CHESTERFIELD CITY CODE TO PROHIBIT PARKING ON AUGUST HILL DRIVE, WITHIN THE CITY OF CHESTERFIELD, MISSOURI (**FIRST READING; P/PW COMMITTEE RECOMMENDS APPROVAL**)