



RECORD OF PROCEEDING

MEETING OF THE PLANNING AND PUBLIC WORKS COMMITTEE CHESTERFIELD CITY HALL 690 CHESTERFIELD PARKWAY WEST CONFERENCE ROOM 101

September 4, 2025

Chairperson Hansen called the meeting to order at 5:30 p.m.

PRESENT

Mayor Dan Hurt
Chairperson Hansen, Ward IV
Council Committee Member Mary Monachella, Ward I
Council Committee Member Mary Ann Mastorakos, Ward II
Council Committee Member Lane Koch, Ward III
Justin Wyse, Director of Planning
James Eckrich, Director of Public Works/City Engineer
Theresa Barnicle, Executive Assistant
Dr. Rob Rodermund

ABSENT

APPROVAL OF MINUTES

Councilmember Koch made a motion, seconded by Councilmember Monachella, to approve the August 21, 2025 Planning and Public Works Committee Meeting Minutes. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

Planning Commission Nominee Interview-CONFIDENTIAL

Councilmember Mastorakos made a motion, seconded by Councilmember Monachella, to approve Dr. Rob Rodermund to the Planning Commission following confirmation from the City Attorney on eligibility, and forward to City Council. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

Intradepartmental Allocation of Budgeted Funding

James Eckrich, Director of Public Works/City Engineer presented a proposal for a two-year trial policy aimed at increasing flexibility in budgeting. While the purchasing policy allows interfund transfers, the City has historically not allowed the use of personnel funds for this purpose. However, due to staffing shortages, Mr. Eckrich stated it that would be beneficial to be able to relocate these funds, within division, for contractual purposes. Chair Hansen and Councilmember Monachella questioned the two-year period. Mr. Eckrich responded that since this is a change in policy it will ultimately require a modification to the Purchasing Plan and/or a formal Council Policy. He stated it was his opinion and the opinion of the City Administrator that Council would feel more comfortable implementing the policy for a trial period before making a formal modification. Councilmember Masorakos stated that she concurred and supported the trial period.

Councilmember Koch noted her support for the proposal, citing the benefits of subcontracting in times of staffing shortages, including the use of experienced contractual personnel for specific purposes.

Concerns were raised about the impact on future personnel in budget. Mr. Eckrich explained that the City would continue to budget for full staffing, and that this proposal allows for the use of those funds for contractual purposes if sufficient staff is not available to perform the necessary work. Mr. Eckrich ensured Committee members that efficiency and accountability are paramount, stressing the importance of streamlining staff work and effective budget management by department heads.

Councilmember Koch made a motion, seconded by Councilmember Monachella, to recommend approval of the Intradepartmental Allocation of Budgeted Funding presented by Mr. Eckrich and to forward same to City Council. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

Supplemental Tree Removal

Mr. Eckrich introduced the need for an additional \$85,000 in funding for tree removal contracts due to damage caused by major storms, noting that the existing allocation will soon be exhausted and the City needs to remove approximately 60 additional trees this year. While existing funds in the 072 division can accommodate this expenditure, it requires City Council authorization. Councilmember Koch questioned what percentage of a tree needed to be dead to consider removal. Mr. Eckrich stated that it varies and that Street Trees are assessed by the City Arborist. Mr. Eckrich explained the difference between street trees and private trees, and that dead / dying / hazardous street trees expose the City to liability once problems are known. Additional discussion was held with the Committee in support of this proposal.

Councilmember Koch made a motion, seconded by Councilmember Mastorakos, to recommend the allocation of \$85,000 within the 072 budget for

supplemental tree removal and to forward same to City Council. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

Proposed 2026 Meeting Schedule

Director of Planning Justin Wyse noted to the committee that attachment III.D 2026 Proposed Meeting Schedule included in their original packets was incorrect, and provided updated documents for Committee review. He explained that the proposed 2026 schedule is properly aligned with City Council meetings to minimize delays in moving items forward to City Council. General discussion was held with the Committee supporting the modified schedule.

Councilmember Mastorakos made a motion, seconded by Councilmember Koch, to approve the Planning and Public Works 2026 Meeting Schedule. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed

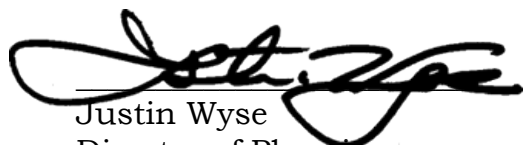
UNFINISHED BUSINESS

Mayor Hurt informed the committee of a current vacancy on the Architectural Review Board for a landscape architect and encouraged members to share the opportunity if they know anyone who might be interested in serving.

ADJOURNMENT

The meeting was adjourned at 6:22 p.m.

Respectfully submitted:



Justin Wyse
Director of Planning



James A. Eckrich
Director of Public Works



Theresa Barnicle
Executive Assistant

Date Approved: 9/18/2025