



RECORD OF PROCEEDING

MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE CHESTERFIELD CITY HALL 690 CHESTERFIELD PARKWAY WEST CONFERENCE ROOM 101

MONDAY, JULY 7, 2025

The Finance and Administration Committee met on Monday, July 7, 2025. Those in attendance included: Chairperson Michael Moore, Ward III; Council Committee Member Barbara McGuinness, Ward I; Council Committee Member Patricia Tocco, Ward II; Council Committee Member Gary Budoor, Ward IV; outgoing Finance Director Jeannette Kelly, incoming Finance Director Julie O'Guinn and City Administrator Mike Geisel. Those also in attendance included: Councilmember Merrell Hansen, Councilmember Mary Monachella, Councilmember Mary Ann Mastorakos, Police Chief Cheryl Funkhouser, Director of Parks, Recreation and Arts Wayne Dunker, City Clerk Vickie McGownd, Assistant City Administrator Elliot Brown, Assistant Finance Director Cathy Pagella, and Deputy City Clerk Amanda Hurley.

Chairperson Michel Moore called the meeting to order at 4:00 p.m.

Approval of Minutes

Councilmember McGuinness made a motion, seconded by Chairperson Moore, to approve the February 4, 2025 Finance and Administration Committee Meeting Minutes. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

Selection of Vice Chair & Committee Liaisons

Finance & Administration Committee Vice Chair

Chairperson Moore made a motion, seconded by Councilmember Budoor, to select Councilmember McGuinness as the Finance and Administration Committee Vice Chair. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

FACAC Liaison

Chairperson Moore made a motion, seconded by Councilmember Budoor, to select Councilmember Moore as the Committee Liaison for the Finance and

Administration Citizens Advisory Committee. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

MISCAC Liaison

Chairperson Moore made a motion, seconded by Councilmember McGuinness, to select Councilmember Budoor as the Committee Liaison for the Management Information Systems Citizens Advisory Committee. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

2026 Proposed City Council Meeting Schedule

City Clerk Vickie McGownd submitted a proposed 2026 City Council Meeting schedule to the committee, which reflects consideration of the City’s observed holidays and the Jewish holiday calendar. Chairperson Moore made a motion, seconded by Councilmember McGuinness, to approve the 2026 Proposed City Council Meeting Schedule and forward to City Council. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

Parkway Signage

City Administrator Mike Geisel requested direction from the committee regarding Parkway signage, including the potential to monetize the banners. The committee asked that this item be brought back to the next Finance & Administration Committee meeting with specific criteria. These should be similar to the criteria in place for advertising opportunities through the Chesterfield Valley Athletic Complex (CVAC), and the City should consider options to place paid advertisements in the City newsletter, The Citizen.

Code and Policy Revisions – CA Goals and Objectives

City Administrator Geisel reminded the committee that one of goals and objectives established for him during 2025 was to continue efforts to address the administration sections of the City Code in an effort to streamline, reduce and move administrative functions to policy instead of codification. He further reminded City Council that this effort dated back to 2016 when City Council first directed these efforts be initiated. He emphasized the importance of identifying key focus areas during the review process, including sections containing internal conflicts or inconsistencies; provisions that, while important, are not critical; and items currently codified that may be more appropriately addressed through policy.

Mr. Geisel delivered a presentation outlining recommended updates to Title One of the City Code, with particular attention to the following chapters: 110 – Administration, 115 – Officers and Employees, 120 – City Departments, and 123 – Purchasing Regulations requesting the F&A Committee concurrence with each proposed change. The F&A Committee unanimously concurred with each and every recommendation as proposed in the presentation, with minor language or punctuation edits incorporated. (Presentation Attached)
Legislation to implement these changes will be included in the next City Council meeting agenda.


Finance Report


Director of Finance Jeannette Kelly provided a financial update to the committee.

Adjournment

The meeting was adjourned at 5:20 p.m.

Respectfully submitted:


Julie O'Guinn
Finance Director


Amanda Hurley
Deputy City Clerk

Approved: 9/30/2025