



SUMMARY OF MEETING MINUTES
Chesterfield Citizens Environmental
Advisory Committee

Thursday, September 25, 2025 6:00 PM

Conference Room 102-103

I. CALL TO ORDER The meeting was called to order at 6:01PM

II. ATTENDANCE: Kari Johnson, City Liaison, Wayne Dunker Director of Parks Department, Jeanne Tevlin, Chair (Ward IV), Rob Kilo, Vice Chair (Ward IV), Laura Houck, Secretary (Ward III), Susie Mlynarczyk (Ward III), Shelby Nichol (Ward I), Hari Dwivedi (Ward IV), Bessie Thrasher (Ward II), Mary Ann Mastorakos, Council Person and Liaison, Pat Tocco, Council Person (Ward II), Merrill Hanson, Council Person (Ward IV)

III. APPROVAL OF MEETING SUMMARY A motion was made by Jeanne Tevlin to approve the minutes as written. This was seconded by Laura Houck

- A. Approval of 2025-08-28 meeting results:
Ward I has two vacancies and Ward III has 1 vacancy.

IV. COMMITTEE RECAPS/FOLLOW UPS

- A. October 4 - Saturday – Trucks and Treats: Things to bring: the Banner, A-Frame, Tent. Jeanne has asked everyone to send an email to your own subdivision and to your friends. Kari will send out the printout of the event for us to Email. Jeanne has asked people to be there between 9:30am and 1:30pm. The event is 10am – 1pm. We have bug tattoos, native flowers, pencils, reusable Ziploc snack bags to give away.
- B. October 9 – Thursday – Senior Sampler: This event is 10am – 12pm. We need to be there at 9:30am and stay until 12:30pm. Hari offered to be in charge of our giveaway paperwork. He will take care of updates and getting papers to Kari to copy. We have a birdhouse donated by Jeanne Tevlin to give away in a drawing. We also have a bird book donated by Rob Kilo to give away in a drawing. Kari will supply the giveaway candy. Laura Houck will supply the bowls for the drawings and the candy. We will need two tables and a tent along with our banner.
- C. Conservation Federation of Missouri has a new logo. We use our CCEAC logo and the NWF logo but not the Conservation Federation of Missouri logo in publications.
- D. Volunteers to join NWF Network Wide zoom mtg, Monday Nov. 3, 2025 3 -4 pm. Laura Houck will take the lead to watch the Zoom meeting. Rob Kilo will be the back-up.
- E. NWF certification requirements – Vaishali Soneta.

- a. Recertification requirements: We have enough points to be recertified for this year. We have 30 points.

F. Educational/Marketing

- a. Pictures to Su for the End of the Year Report. Please get any pictures you have to Su for the End of the Year Report.
- b. Citizen article by Su Ghosh and Katie Siech Article has been completed and submitted.
- c. Status Website documents: We need to reduce the number of documents on the website. Kari has a copy of every document that is on the website.
- d. Monthly Educational Posts: 2026 will celebrate 250 years of the anniversary of America.
 - September Eblast Status: We need to use the website for information and not storage of articles. We also need to pivot from using Eblasts and use the message boards, A frame, and Facebook. Kari suggested using a Did you know fact on Facebook. For example, a did you know fact about recycling. Shelby will look at our city's website from a new user perspective and give her opinion.
 - October Eblast – Jessica
 - November Eblast ideas
 - A- Frame – Keep the same message or change it

V. UPDATE ON EVENTS AND DEADLINES

a. Publication on Native Tree: The Parks Department will decide the best way to promote native trees to plant in your yard. The hope is to bring back something next month. We need to find a way to differentiate a yard tree from a street tree. The flyer for the handout is not on the website yet.

b. Focus for 2026 will be discussed at the November meeting.

c. Staff updates:

1. If you need a nametag, please let Kari know.
2. The banner for CCEAC is in Kari's office and is ready for the Oct. 4 event.
The A frame is ready for the Oct. 4 event.
3. Kari's staff is working on stickers with our logo for CCEAC on it.
4. The welcome packets will be completed and brought to the next meeting.
5. It was suggested that we have another honeysuckle removal event. Native Landscape Solution will continue their contractual requirements with the stewardship program which shall be done by the end of October. There are volunteers ready to go to volunteer for honeysuckle removal. Merrill Hanson, Council Member Ward IV has a list of volunteers. The suggestion was to work in Central Park for honeysuckle removal.
6. There will be a ceremony to honor veterans at the Veteran Honor Park on Wednesday, November 12 at 3pm
7. October 18 is the Fall Festival from 1-6pm in front of the amphitheater.
8. The 5K run/Turkey Trot is the morning of Thanksgiving.

VI. ANNOUNCEMENTS/COMMENTS:

1. Butterfly House had their Monarch Experience. Recently, Rob Kilo took pictures for the Butterfly House. There will be 26 pictures for the 2026 Chesterfield Heritage Museum calendar. One of the pictures will be a before and after of Chesterfield Mall.

VII.ADJOURNMENT – 7:26pm

Next meeting Thursday, October 23, 2025

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