



## RECORD OF PROCEEDING

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### MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE CHESTERFIELD CITY HALL 690 CHESTERFIELD PARKWAY WEST CONFERENCE ROOM 101

MONDAY, JANUARY 5, 2026

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Committee Vice-Chair Barb McGuinness called the meeting to order at 4:32 p.m. in the absence of Chairperson Michael Moore, who was not present at the start of the meeting.

#### PRESENT

Committee Member Barb McGuinness  
Committee Member Pat Tocco  
Committee Member Gary Budoor  
Councilmember Mary Monachella  
Councilmember Mary Ann Mastorakos  
Councilmember Lane Koch  
Councilmember Merrell Hansen  
City Administrator Mike Geisel  
Assistant City Administrator Elliot Brown  
City Clerk Vickie McGownd  
Planning Director Justin Wyse  
Public Works Director Jim Eckrich  
Finance Director Julie O'Guinn  
Assistant Finance Director Cathy Pagella  
Police Chief Cheryl Funkhouser  
Deputy City Clerk Amanda Hurley

#### ABSENT

Chairperson Michael Moore

#### **Destruction of Records — F&A Policy No. 1 and State of Missouri Records Retention Schedule**

City Clerk Vickie McGownd presented the committee with a records destruction list for City of Chesterfield records that have met or exceeded applicable state retention requirements and no longer possess administrative, legal, fiscal, or historical value to the City. The Police Department submitted a separate list of

records that have also satisfied police-specific retention requirements. Applicable retention schedules were included for reference.

Committee Member McGuinness made a motion, seconded by Committee Member Budoor, to recommend approval of the request for destruction of records and forward to City Council. A vote was taken with an affirmative result (3,0), and the motion was declared passed.

### **City Hall Directional Signage**

Committee Member McGuinness requested that this item be placed on the agenda due to concerns regarding the condition of the directional signage around City Hall and the need for improvements, including the potential use of digital signage. City Administrator Mike Geisel indicated that the wear is the result of age and oxidation, noting that the signs are original to the City.

The Committee came to a consensus to direct staff to research alternatives, potentially including an electronic message board and bring the information back to the F&A Committee.

### **St. Louis County Budget Concerns**

City Administrator Mike Geisel informed the Committee of St. Louis County budget concerns, noting that the County Council is considering significant budget reductions to address an estimated \$82 million shortfall in the upcoming fiscal year. Potential impacts may extend beyond the dispatching contract to additional county services. Discussion ensued exploring potential alternatives.

The Committee reached a consensus to have City Administrator Mike Geisel keep the Council informed of relevant developments, noting that this may represent the first of several anticipated impacts. The Committee also agreed to explore the feasibility of establishing a Special Business District in the Valley.

### **City Council Strategic Prioritization**

Chairperson Moore provided a list of proposed priorities and initiatives for City Administrator Mike Geisel, as had been discussed at the Special Strategic Prioritization meeting on November 18<sup>th</sup>, 2025 requested. Mr. Geisel reminded the Committee that there are simply too many initiatives, some of which conflict with each other, some of which are restricted financially, and some of which may not be supported by the majority of Council. It is imperative that Staff be provided direction as to which projects make up the Council's vision for the foreseeable future, in order for Staff to take advantage of opportunities and to focus their finite capacity. The City's priorities MUST be established by City Council and not by staff. Mr. Geisel further reminded the committee that these longer-term Strategic Priorities will serve as the vision from which Staff will direct their efforts and these Strategic Priorities should NOT be confused with whatever goals and objectives Council ultimately establishes for the City Administrator in 2026. These two products should complement each other, but they represent very different purposes and timeframes.

The Committee reached a consensus to schedule a separate meeting of the Finance and Administration Committee of the Whole to conduct a brainstorming session on City Council strategic priorities. The Committee suggested that Chair Moore's draft priorities should include establishment of a Special Business District in the Valley as well as reference to the recently adopted bicycle and pedestrian plan improvements.

**Anonymous Code Enforcement Complaints**

Assistant City Administrator Elliot Brown presented the committee with information regarding anonymous Code Enforcement complaints. He reported that he had previously received approval from the Public Health and Safety Committee at its September 29 meeting to restrict anonymous submissions through the See, Click, Fix application; however, he subsequently was made aware of an existing City Ordinance that provided for anonymous submissions globally, which conflicts with the PH&S policy directive. As such, Staff recommended that the City discontinue acceptance of any anonymous concerns through on-line applications, while allowing anonymous submissions by walk-ins, or by phone verbally through the customer service desk.

Chairperson Michael Moore arrived at 5:27 p.m.


A recommendation was presented to discontinue the broad acceptance of anonymous complaints by removing the option to submit anonymous complaints through any online applications, while authorizing staff to accept and document anonymous complaints only when a complainant specifically requests anonymity through direct communication with staff.

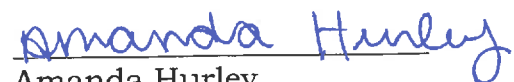
Chairperson Moore made a motion, seconded by Committee Member McGuinness, to recommend approval to eliminate the removal of anonymous code enforcement complaints online and forward to City Council. A vote was taken with a unanimous affirmative result (4,0), and the motion was declared passed.

**ADJOURNMENT**

The meeting was adjourned at 5:41 p.m.

Respectfully submitted:

  
Julie O'Guinn  
Finance Director

  
Amanda Hurley  
Deputy City Clerk

Approved: 2/10/2026