



**Parks, Recreation & Arts Community Advisory Committee
Meeting Minutes ~ December 8th, 2018**

M.A.L. - Member at Large		Y - Yes				
C.L. - Council Liaison		AB - Absent				
		Date of Attendance				
Ward	Name	7/14	9/8	11/17	12/8	
I	Laura Schellenberg	Y	AB	Y	Y	
I	Kim Cameron	Y	AB	Y	Y	
I	Mary Monachella	Y	Y	Y	Y	
I	Gary Stein	AB	Y	Y	AB	
II	Eileen Sellers	AB	Y	Y	AB	
II	John Gruender	Y	Y			
II						
II						
III						
(Chair)	Mike Whelan	Y	Y	Y	Y	
III	Alan Politte	Y	AB	Y	Y	
III	Darcy Capstick	AB	AB	AB	AB	
III	Kelli Unnerstall	AB	AB	AB	Y	
IV	Jim Pisoni		Y	Y	Y	
IV	Alan Keathley	Y	Y	AB	Y	
IV	Robert Kilo	Y	Y	AB	Y	
IV	Don Collins	Y	AB	Y	Y	
M.A.L.	Tricia Whelan	Y	Y	Y	N/A	Term has ended
M.A.L.	Susan Standish			AB	AB	
C.L.	Mary Ann Mastorakas	Y	Y	AB	Y	
Visitors						

1. Approval of September Minutes

Minutes approved without amendment

2. Pavilion Deposits

Tom said they have only not refunded one deposit to date, only available for rent by residents. They are no longer taking deposits. Rental fee is paid at time of securing the pavilion.

The contract states there is a note about damage. IF damaged, the resident is banned from other city facilities until damage has been resolved.

30-50 rentals per year



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3. St. Louis County Public Health Grant Update

- Composting portion (250 compost bins applied for, 300 ordered)
- Tom plans to order another 100 as well as offering Saturday pickup

Tom is reviewing Jefferson County Waste Grant (recycling worked well at Amphitheatre and F Quad)

Discussing recycling units in all the parks

Cost is around \$400/each (life expectancy is 15 years)

- This would be a 2019 Grant

Rob mentioned **"Zero Hero"** – Looks like a tent, offers recycling, trash and compost

- Could be ideal for events
- Rob saw this in Beaver Creek, CO
- Tom will look into it

4. Municipal Parks Grant Update

- This will roll out after the first of the year
- Improvements planned for The Awakening

Considering benches, picnic tables, trees and rubberized surface at The Awakening

5. Parks, Recreation and Arts Updated

- Sukanya has put in her resignation
- Susan Standish will be on our committee (Member at Large), but she has some conflicts with November/December dates
- Renewals will be 3 years moving forward
- Rob offered a suggestion...if someone has length of tenure (for example: 3 consecutive terms), Emeritus Status is achieved
- Tom said that's not how it's set up
- New aquatics manager has begun (Kelly Snider)
- Laura had a question about CAPRA (it's every 5 years, just completed in 2017)
State Park Conference is end of February, it would be nice to have representation there
- Tom said we have a training budget that goes only "so far"
- Run Series
 - Adding Fourth of July Run in 2019 (last year, we added the Shamrock Run)

6. Unfinished Business

- Rob mentioned last night was the Chesterfield Chamber Winter Festival
- Dinner at Faust Park, caracol rides, carriage rides, do not need to be a Chamber member to attend
- Great attendance
- Mike discussed a bus tour of the city features and amenities
- Review all that is offered, review trails, new property being considered, etc.
- Tom mentioned we can take the meetings remotely in warmer weather to be on location and review the parks. Tom and Mike will work on a schedule and some locations



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7. Parks Master Plan Presentation (PROS Team)

Tom recapped the presentation from 11/27

- Reviewed community needs, level of services and what may be needed
- 166 CAPRA parks (only 4 in MO)
- Kudos on our parks and the consultants are sharing Chesterfield with others throughout the country (Tom is now receiving calls from other parks dept.)

CHALLENGES

- Parking is a challenge
- Ruts along walkways and parking areas
- Iron in the well water is staining amenities within CVAC (most of the irrigation there is on well water, which is a huge savings)

OPPORTUNITIES

- More attention to detail (flower beds, walkways, manicured areas)
- Add crushed stone borders
- Undeveloped areas considered

AGE SEGMENTS ANALYSIS

- Good distribution of age segment
- Monitor annually to ensure programs align with community demographics

PROGRAM LIFECYCLE ANALYSIS

- Anticipate growth programs transitioning into the Mature stage
- Continue to develop new introductory programs to ensure a pipeline of creative services

Additional information to be discussed at new meeting (the ENTIRE REPORT is available on the city website)

8. No New Business

Adjourned 9:15 a.m.

NEXT MEETING – CITY HALL – 1/12/19