

# MEMORANDUM

TO: Mike Geisel, City Administrator

FROM: Justin Wyse, Director of Planning & Development Services  
James Eckrich, Director of Public Works/City Engineer

SUBJECT: Planning & Public Works Committee Meeting Summary  
Wednesday, November 6, 2019

*JW*  
*JE*



A meeting of the Planning and Public Works Committee of the Chesterfield City Council was held on Wednesday, November 6, 2019 in Conference Room 202.

In attendance were: **Chair Mary Ann Mastorakos** (Ward II), **Councilmember Mary Monachella** (Ward I), **Councilmember Dan Hurt** (Ward III), and **Councilmember Michelle Ohley** (proxy for Councilmember Tom DeCamp) (Ward IV).

Also in attendance were: Planning Commission Chair Merrell Hansen; Jim Eckrich, Director of Public Works/City Engineer; Justin Wyse, Director of Planning & Development Services; and Kathy Juergens, Recording Secretary.

The meeting was called to order at 5:30. p.m.

## I. APPROVAL OF MEETING SUMMARY

### A. Approval of the October 24, 2019 Committee Meeting Summary

**Councilmember Hurt** made a motion to approve the Meeting Summary of October 24, 2019. The motion was seconded by **Councilmember Monachella** and **passed** by a voice vote of 4-0.

### A. UNFINISHED BUSINESS – None.

### B. NEW BUSINESS

#### A. Easement – City of Chesterfield

### **STAFF PRESENTATION**

Justin Wyse, Director of Planning & Development Services, stated that the developments consisting of Taubman Prestige Outlets of Chesterfield LLC, Plaza Inn LLC, and National Retail Properties LP have all agreed to grant cross-access through each property to the City of Chesterfield. Therefore, Staff is recommending that an Easement be established with the above mentioned grantors for utilization of the access road internally between individual developments for public use. The easement stipulates that each grantor will be solely responsible for any and all costs associated with maintenance and possible replacement of such access road.

## **DISCUSSION**

The Committee discussed pedestrian connectivity between Chesterfield Outlets, Residence Inn and Top Golf as well as a sidewalk along North Outer 40 Road. There was also discussion regarding the width of the cross-access roadway.

**Councilmember Hurt made a motion to forward the Easement between Taubman Prestige Outlets of Chesterfield LLC, Plaza Inn LLC, National Retail Properties LP and the City of Chesterfield to City Council with a recommendation to approve.** The motion was seconded by Councilmember Ohley and **passed** by a voice vote of 4-0.

**[Please see the attached report prepared by Justin Wyse, Director of Planning and Development Services, for additional information on the Easement and Maintenance Agreement.]**

### **B. Replacement Construction & Maintenance Escrows for Grand Reserve Subdivision**

#### **STAFF PRESENTATION**

Justin Wyse, Director of Planning & Development Services, stated that construction has been underway for the single-family development since 2017. The development team is now requesting to replace the original construction and maintenance escrows and agreements with new agreements and letters of credit from a new financial institution. In accordance with the Unified Development Code, this request is being presented to the Planning & Public Works Committee for review prior to proceeding to the City Council.

**Councilmember Hurt made a motion to forward the Replacement Construction & Maintenance Escrows for the Grand Reserve Subdivision to City Council with a recommendation to approve.** The motion was seconded by Councilmember Ohley and **passed** by a voice vote of 4-0.

**[Please see the attached report prepared by Justin Wyse, Director of Planning and Development Services, for additional information on the Replacement Construction & Maintenance Escrows for the Grand Reserve Subdivision.]**

**C. OTHER -** None.

**D. ADJOURNMENT**

The meeting adjourned at 5:50 p.m.