

MEMORANDUM

DATE: November 9, 1992

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer 

RE: Minutes - Meeting (11/5/92) Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on November 5, 1992. Those in attendance included Councilmember Dick Hrabko, Chairperson, (Ward IV), Councilmember Nancy Greenwood (Ward I), Councilmember Ed Levinson (Ward II), Councilmember Alan Politte (Ward III), Mayor Jack Leonard, City Administrator Michael G. Herring, Director of Public Works/City Engineer William C. Hawn and Assistant City Engineer Michael O. Geisel. Also in attendance was Jerry Duepner, Director of Planning & Bill Kolath, Chairman of the Highway Beautification Committee.

The following is a listing of those items discussed by the Committee at this meeting:

1. Councilmember Hrabko introduced Bill Kolath, Chairman of the Highway Beautification Committee. Mr. Kolath explained the proposed landscaping layout for the intersection of Highway 40 and Clarkson Rd. The Highway Beautification Committee has reviewed and approved a proposal to plant 1,116 bushes, 156 trees, 4,000 flowering plants, and 640 pounds of grass seed, which was prepared by the Missouri Highway & Transportation Department District Landscape Supervisor. The plantings are to be low maintenance. The Committee is requesting Council to provide funds up to, and not to exceed, \$50,000.00. MHTD's plan estimates plantings will cost \$24,241.00, with labor estimated to be \$25,000.00, for a total of \$50,000.00. Volunteer services would be pursued as the plan gets underway. If this proposal is approved by Council, the project could start by the beginning of spring. The Missouri State Highway Department mows the right-of-way twice a year. They have requested a special grass seed, dwarf fescue, which grows slowly, about 5-6 inches a year. It was suggested by this Committee that the Beautification Committee work to secure donations of money, materials and labor for this project. Councilmember Levinson made a motion to approve this recommendation and forward it to City Council. Councilmember Politte seconded the motion which passed unanimously.

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2. Director of Public Works Hawn updated the Committee on the Curb Backfill Program. Staff had been asked to look at what would be required to undertake the curb backfill program. Mr. Hawn indicated that this type of work is currently done whenever the need is identified; however, a project could be initiated, which would involve hiring two temporary workers, which could team with a regular crew member to literally walk the streets, following the snow route maps. The cost to undertake this project is estimated to be \$10,000.00, including materials. This is not currently budgeted for 1993. Councilmember Levinson made a motion to adopt this program and add \$10,000.00 to next year's budget. The Committee approved the motion unanimously.

3. Director of Public Works Hawn opened the discussion on the Stormwater Funding Approval by MSD. This Committee had decided to request participation for \$100,000.00 worth of stormwater projects. Mr. Hawn was asked to see if there was a possibility of adding the Glen Cove project for possible funding participation by MSD. Mr. Hawn stated that MSD will not allow a project to be added to the list, but will allow us to substitute a project. MSD has indicated that they will limit their share of funding to \$125,000.00 for each participating community. Mr. Hawn explained how the problem at Glen Cove came into being, and that the City will be working to try to get the State Highway Department to help in this funding, due to the Olive Road widening project contributing to this problem. The Committee went on to discuss which project should be dropped to add the Westbury Project. Councilmember Greenwood made a motion to substitute the Glen Cove (Westbury) Project in place of the Redondo Project and authorize Mr. Herring to sign the form of commitment and submit to MSD. Councilmember Politte seconded the motion which passed unanimously. Mr. Herring noted that the Westbury Project is estimated to cost \$600,000.00. If MSD will provide \$200,00.00 over two (2) years and if the State Highway Department will add \$200,000.00, the City still faces a cost of \$200,000.00.

4. Councilmember Hrabko opened discussion with regard to above-ground fuel storage tanks. This type of system is approved by the Chesterfield Fire Protection District. The cost of installing above ground fuel storage tanks versus buying fuel retail from a gas station needs to be evaluated. Councilmember Hrabko requested that Staff check into wholesale prices for fuel, which would be available if we own our own tanks. Mr. Hawn stated that this is a viable alternative at the Public Works facility because the trucks are fueled there. The Public Works facility's diesel fuel is currently provided by Kiesel, who also provides the above ground fuel storage tanks. Councilmember Greenwood stated her concerns regarding where to put these tanks if they were purchased, since the City does not own any land at this time. Councilmember Politte made a motion to have Staff do a benefit/cost analysis. Councilmember Levinson seconded the motion which passed unanimously.

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5. Councilmember Hrabko opened discussion on street design standards within industrial parks. There is now a policy which requires private streets to be built to City's thickness standards. St. Louis County subdivision street standards have been modified by the City of Chesterfield, adding a requirement for a 4" rock base and an additional inch of concrete. Councilmember Hrabko is recommending that this policy be changed to exempt private streets within Industrial Parks. Councilmember Greenwood stressed the fact that there should still be some minimal standard for developers to follow. A lengthy discussion followed as to what kind of standards can be set for private industrial streets. Staff was directed to make recommendations on street design standards for private industrial streets and report back to this Committee. It was suggested that the County Policy of requiring 6" of concrete, with no rock base, be considered for this specific application.

6. City Administrator Herring reported to the Committee on his letters to refuse collection companies with regard to third axles on trucks. All refuse haulers notified have agreed to use their third axle when operating in Chesterfield. Mr. Herring noted however, that the third axle is required to be up while on cul-de-sacs, or while the trucks make turns, in order to prevent damage to the streets. This was accepted as information, with no further action requested by the Committee.

7.a. Councilmember Politte addressed the Committee regarding the Parks and Recreation Citizens Advisory Committee. There is still not a representative from Ward I appointed to this Committee. Councilmember Greenwood indicated that she would seek a representative.

b. Councilmember Politte stated that the Committee voted to endorse the Central City Park Concept, behind the mall, without taking any stand on the Government Center or Public Works facility.

c. Councilmember Politte addressed the Committee with regard to a proposed survey with regard to possible recreation uses for common ground. The Parks and Recreation Citizens Advisory Committee still supports this recommendation. Councilmember Politte added that there is no alternative means of effectively gathering this information. Councilmember Politte made a motion to direct Mr. Herring to re-write the cover letter, which would accompany the survey, and mail both to all Trustees. Councilmember Greenwood stated that she has received negative responses to the article in the newspaper on this issue. Councilmember Greenwood seconded the motion, but requested that the revised letter be limited to a maximum of two paragraphs. The motion passed unanimously. The Committee urges all Councilmembers to discuss this at Ward Trustee meetings and to contact particular trustees by phone, if necessary, to further explain the City's intent.

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d. Councilmember Politte discussed the recently completed Beethoven 5K Run. There was a very good turnout of runners and excellent weather. City expenditures were \$3,756.89 and receipts were \$2,462.00 which resulted in a cost to the City of \$1,294.89 (\$5,000.00 was budgeted). A discussion followed as to how to do more advertising for next year to publicize the event. Councilmember Hrabko suggested making next year's event a bigger run, making it a 10K Run to draw more runners and raise more money. It was also suggested that the event be expanded to include more activities, other than just the run. Councilmember Politte will take the Committee's suggestions back to the Parks and Recreation Citizen's Advisory Committee.

e. Councilmember Politte next advised the Committee that the Parks and Recreation Citizens Advisory Committee has developed a proposal for 1993 Recreational Activities. The proposed budget for these activities includes; "Scout Shadowing Day", "Cultural Treasures in Chesterfield", and "Beat Beethoven", which were done this year. New events proposed are "Young People's Guide to the Orchestra", "Dine Around Chesterfield" for Senior Citizens; "Sand Volley Ball", "Summer Playground/Daycamp Program", and "Valley Rally". There was discussion that possibly the Chesterfield Community Events Corporation (CCEC) might be able to take over some of these activities, such as the "Beat Beethoven Run" and the "Valley Rally". Also, perhaps the school districts could provide facilities for sand volleyball, reducing the City's cost. Councilmember Politte made a motion that \$10,000.00 be placed in the budget for 1993 programs to cover the difference between costs and projected revenue. Councilmember Levinson seconded the motion which passed unanimously. Mr. Herring noted that \$1,000.00/month was currently budgeted in 1993 for a Recreation Coordinator. Following additional discussion, the proposal for Sand Volleyball was put on hold, pending the Committee checking out schools which already may have volleyball facilities available, which may be used for City sponsored events. Also, Councilmember Tilley, who serves as liaison to the CCEC, will be asked to discuss CCEC's possible involvement in these activities.

f. Councilmember Politte proposed changing the Recreations Activities Coordinator position to a full time Recreation Director with the salary range starting at approximately \$30,000.00. This would eliminate the Recreations Activities Coordinator position. Councilmember Hrabko does not agree with making the position a Department Head. Councilmember Politte made a motion to refer this recommendation to the F&A Committee, with the starting salary not to exceed \$30,000.00, in the 1993 budget. It was suggested this position be called "Recreations Director", reporting to the Director of Public Works. The F&A Committee will report back to this Committee. Councilmember Levinson seconded the motion which passed unanimously. Mr. Herring noted that F&A would need to approve a job description and based upon the qualifications established for this position, would then approve the appropriate pay clarification, as well as all associated fringe benefit costs.

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8. The Committee tabled discussion on the Chesterfield Plantation, and the list of deficiencies identified by the Public Works Department doing plan review, until the next meeting.
9. Director of Public Works Hawn recommended the acceptance of Forest Crest Drive within the Enclave at Green Trails as a public street. Councilmember Greenwood motioned to accept this recommendation and forward this to the City Council for action. Councilmember Levinson seconded the motion which passed unanimously. Mr. Herring will have an ordinance prepared and submitted to City Council.
10. City Administrator Herring opened the discussion on the escrow extension for Westerly, and indicated that the Planning/Public Works Departments recommended this extension. Councilmember Politte made a motion to approve this escrow extension. Councilmember Levinson seconded the motion which passed unanimously.
11. Assistant City Engineer Geisel addressed the extension of escrow requested by Mr. Bruning for Stonebriar Subdivision - Plat 1. Mr. Geisel stated that Staff have inspected the site and recommend that the escrow be extended. Mr. Geisel also discussed Mr. Bruning's comments relative to the policy requiring developers to contact the subdivision trustees, noting Mr. Bruning's unwillingness to do this. Councilmember Politte made a motion to extend the escrow. Councilmember Greenwood seconded the motion which passed unanimously. Chairman Hrabko directed City Staff to include the escrow extension policy on the December Committee agenda.
12. Councilmember Hrabko updated the Committee on the City Center Task Force. The task force members have been given their assignment and have met for the first time. Councilmember Hrabko and Mayor Leonard left the meeting after issuing their assignment. Director of Planning Jerry Duepner will keep this Committee informed of the their progress.
13. Councilmember Hrabko made a motion to authorize the purchase of ICPR software, to model the "Booker Drainage Plan", at a total cost of \$2,000.00. Councilmember Levinson seconded the motion which passed unanimously.
14. The next meeting of this Committee will be Tuesday, December 8th, at 5:30 P.M.
15. There being no further business, the meeting was adjourned.