



MEMORANDUM

TO: Finance and Administration Committee of City Council

FROM: Kelly L. Vaughn, Director of Finance and Administration

DATE: September 27, 2010

SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Monday, October 4th in Conference Room 202.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from August 23, 2010 – Chairperson Randy Logan, Councilmember – Ward III (enclosure)
2. Sprucing-Up Chesterfield – Libbey Tucker, Assistant City Administrator for Community Services and Economic Development
3. Easy Pay System – Kelly Vaughn, Director of Finance and Administration
4. Proposed Strategic Plan for Community Services & Economic Development – Libbey Tucker, Assistant City Administrator for Community Services and Economic Development (enclosure)
5. Proposed Use of Fund Reserves Re: Highway 141/Ladue Road Overpass Enhancements – Michael Herring, City Administrator (enclosure)
6. Financial Update – Kelly Vaughn, Director of Finance and Administration (enclosure)
7. Update - Retirement Board of Trustees Meeting – Chairperson Randy Logan, Councilmember – Ward III
8. Review of Applications for Community Contributions - Libbey Tucker, Assistant City Administrator for Community Services and Economic Development
9. Adjournment – Chairperson Randy Logan, Councilmember – Ward III

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK JUDY NAGGIAR AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor John Nations and City Council Customer Service Center
Michael Herring, City Administrator Aimee Nassif, Planning Director
Department Heads Brian McGownd, PW Director/City Engineer
Rob Heggie, City Attorney Brian Whittle, Asst. Director Finance & Admin
Andrea Majoros, Finance/Bus. License Svcs Coordinator