

MEMORANDUM

TO: Finance and Administration Committee of City Council

FROM: Kelly Vaughn, Director of Finance and Administration

DATE: September 18, 2009

SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Wednesday, September 23rd in Conference Room 202.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from August 24, 2009 - Chairperson Bruce Geiger (enclosure)
2. Discussion Regarding THF Art License Agreement - Libbey Malberg, Assistant City Administrator for Community Services and Economic Development (enclosure)
3. Recommendation - Auditing Services - Kelly Vaughn, Director of Finance and Administration (enclosure)
4. Financial Update - FY2009 Budget - Kelly Vaughn, Director of Finance and Administration (enclosure)
5. Fund Reserves Update - General Fund & Parks Sales Tax Fund – Kelly Vaughn, Director of Finance and Administration (enclosure)
6. Adjournment - Chairperson Bruce Geiger

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK JUDY NAGGIAR AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor John Nations and City Council	Customer Service Center
Michael Herring, City Administrator	Aimee Nassif, Planning Director
Department Heads	Brian McGownd, PW Director/City Engineer
Rob Heggie, City Attorney	Brian Whittle, Asst. Director Finance & Admin
Andrea Majoros, Finance/Bus. License Svcs Coordinator	