

MEMORANDUM

DATE: September 26, 1994

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, Director of Public Works\City Engineer

RE: Minutes - Meeting (9/22/94) Public Works/Parks Committee

A meeting of the Public Works/Parks Committee began at 8:00 p.m. on September 22, 1994. Those in attendance included Councilmember Ed Levinson, Chairperson, (Ward II), Councilmember Colleen Hilbert (Ward I), Councilmember Alan Politte (Ward III), Councilmember Mike Cullen (Ward IV), City Administrator Michael G. Herring, Director of Public Works/City Engineer Mike Geisel. Also in attendance was Mr. Bill Kolath, Chairperson of the Chesterfield Beautification Committee.

The following is a listing of those items discussed by the Committee at this meeting:

- 1) Councilmember Politte motioned to accept the minutes from the August 24, 1994, meeting. Councilmember Hilbert seconded the motion, which passed unanimously, 3 - 0, Councilmember Cullen was not yet in attendance..
- 2) Chairperson Levinson explained that Development Strategies and Booker Associates had revised the proposed scope of work related to sanitary sewers and water supply for Phase Three of the Valley Study. City Engineer Geisel advised the Committee that the cost of work related to sanitary sewers had been reduced by \$15,600, and the cost of work related to water supply had been reduced by \$8,050 resulting in a total savings of \$23,650. Mr. Geisel indicated that the proposed scope of work had been modified to eliminate those tasks which will be completed by the Metropolitan St. Louis Sewer District and/or the St. Louis County Water Company. Councilmember Levinson advised the Committee that he was not yet convinced that this work was necessary and that there were potential cost impacts to developers within the Valley. Councilmember Hilbert stated that she felt that it was important to have an overall plan for the Valley development and that it was necessary as a marketing tool. Mr. Geisel reminded the Committee that the Chesterfield Valley Study Committee had recommended approval of this work, prior to the task and cost revisions. Councilmember Politte motioned to table this proposal until the next meeting. Councilmember Hilbert seconded the motion which passed unanimously, 4 - 0.
- 3) Mr. Bill Kolath, Chairperson of the Chesterfield Beautification Committee advised the Committee that the Beautification Committee had met to confirm landscaping project priorities and to discuss strategies for future development. Mr. Kolath explained that the Committee's first priority was to construct the landscaping improvements within the Clarkson\Olive medians, with funds remaining in the current budget. The Beautification Committee recommends that bid packages be developed and a contract executed this year, with the understanding that the actual plantings be

PUBLIC WORKS/PARKS COMMITTEE MEETING (CONT'D)

Page Two

September 26, 1994

delayed until the spring of 1995, to allow the contractor to conduct a thorough search for the landscaping materials. On a motion by Councilmember Levinson, seconded by Councilmember Politte, the Committee voted unanimously to approve seeking bids for this year's project, which will not be completed until next year. Mr. Kolath also indicated that the Beautification Committee recommended that if excess funds were available from the 1994 project, they be allocated to plant daylily bulbs at the Chesterfield Airport Road/westbound 40/61 ramp at the west end of Chesterfield Valley. The project recommended for completion and funding in 1995 is the project involving trees/bushes and flower plantings at the Chesterfield Airport Road ramp on Highway 40, at the west end of the Chesterfield Valley. This will create a very attractive entrance into the City from the west. Mr. Kolath advised the Committee that, in conformance with the City Council's direction to expand the scope and location of the proposed landscaping, the Beautification Committee recommended that funds be set aside to establish a grant or matching fund program for subdivisions and businesses along rights-of-way. Mr. Kolath suggested a funding level of \$20,000, with the City matching 50% of the actual cost of improvements at subdivision entrances with a maximum grant of \$500. Mr. Kolath also advised the Committee that there had been extensive discussion regarding the effort required to water and maintain the planted areas. Councilmember Hilbert suggested that all maintenance costs need to be identified and budgeted in conjunction with these projects. She also suggested that consideration be given to allocating the \$10,000 which is currently set aside from business license fees for civic events, to fund the City portion of the matching grant program. Councilmember Cullen suggested that permanent irrigation facilities be considered and that Staff should determine the costs associated with leasing a water truck from St. Louis County. Councilmember Levinson motioned to recommend that the 1995 budget contain \$50,000 for the above-noted landscape project and an additional \$20,000 to establish a grant program. The details of the grant program are to be developed by the Chesterfield Beautification Committee, to be approved by the Public Works/Parks Committee and City Council. These funds, along with the related maintenance (watering) and equipment expenses, mowing expenses, repair expenses, expenses for the sand volleyball court and all other directly related expenses be identified and made part of the Parks Division budget for 1995. Councilmember Politte seconded the motion which passed unanimously, 4 - 0. The Committee also voted 4-0 to recommend that \$20,000 be included in next year's budget for purchasing and installing new City Limit signs. If funds had been established within the 1994 budget, \$20,000 could be carried forward to 1995.

4) Councilmember Levinson advised the Committee that the City's subdivision and zoning ordinance contained restrictions on the length of cul-de-sacs. Councilmember Levinson suggested that the current requirements were inappropriate and should be viewed by the City's consultant, Mr. Lane Kendig, in order to consider developing restrictions more consistent with site conditions. City Engineer Geisel advised the Committee that the City's criteria was taken directly from the County's criteria. Councilmember Politte motioned to have Mr. Kendig review these regulations. Councilmember Hilbert seconded the motion which passed unanimously, 4 - 0.

PUBLIC WORKS/PARKS COMMITTEE MEETING (CONT'D)

Page Three

September 26, 1994

5) Councilmember Levinson advised the Committee that an issue relative to stormwater detention versus stormwater retention had been forwarded for consideration from the Planning and Zoning Committee. City Engineer Geisel explained that Councilmember Hurt had suggested that prospective residents were mislead when plans were labeled as retention as opposed to detention. Councilmember Cullen suggested that Councilmember Hurt was not opposed to dry stormwater basins or those which permanently retained stormwater, but was concerned that prospective purchasers be aware of the proposed condition when the property is marketed. The Committee tabled discussion of this matter until the next meeting when Councilmember Hurt could present his concerns personally.

6) Councilmember Cullen expressed concern relative to the proliferation of nuisance signs being placed within City rights-of-way and on utility poles. City Engineer Geisel explained that the Public Works Department is responsible for controlling these nuisance signs. Mr. Geisel explained that once a sign has been observed, an attempt was made to contact the owner of the sign and request that it be removed. Subsequently, the sign would be removed and disposed of. City Administrator Herring explained that the signs could be removed immediately, but currently policy required Staff to attempt to identify the owner and allow them to retrieve the sign(s) prior to their disposal. The Committee directed the Public Works Department to remove these signs whenever they are encountered. Councilmember Cullen requested that Mr. Herring determine from City Attorney Beach if it was necessary that the sign owners be notified or allowed to retrieve these signs that had been improperly placed. The Committee directed Mr. Geisel to work with the State/County Highway Departments to have signs removed from their rights-of-way, also.

7) City Engineer Geisel explained that the meeting packet contained proposed Departmental goals to be included with the 1995 budget. These Departmental goals would be located immediately prior to the Public Works section of the budget. The Committee directed Mr. Geisel to review the goals and revise them to reflect activities that could be quantified more clearly and to identify new programs or objectives as opposed to continuing programs. In addition, the Committee directed Mr. Geisel to include a goal related to asphalt overlays, contractual cracksealing, and a goal related to design and construction of a street maintenance facility. Councilmember Hilbert indicated that consideration should be given to additional goals related to education and training of new supervisory personnel and continuing education programs. Councilmember Cullen indicated his support for continuing education programs, but only to the extent that they were necessary and productive. Councilmember Politte requested that the goal related to construction of the Community Development project be expanded to include a description of the proposed work, (sidewalks, handicapped access ramps, etc.).

8) Councilmember Levinson inquired as to the status of the five year capital asset schedule and the five year manpower projections. City Engineer Geisel advised the Committee that a draft of both

PUBLIC WORKS/PARKS COMMITTEE MEETING (CONT'D)

Page Four

September 26, 1994

of these documents had been completed, but would be reviewed in greater detail in conjunction with the budget process. Mr. Geisel further explained that the documents prepared were based upon continuation of current programs and activities and did not reflect additional initiatives that would be requested by Council. Each of these initiatives would be added and the impacts of these initiatives would be reflected in revised manpower projections and additional capital equipment. The Committee directed Staff to provide the draft of both the manpower projections and capital asset replacement schedule for the next Committee meeting.

9) Councilmember Politte reminded the Committee that the Chesterfield Citizens for Parks would be conducting a "Picnic in the Parking Lot" on October 1, 1994, from 11:00 a.m., to 3:00 p.m. Councilmember Politte suggested that families be encouraged to attend. He indicated that there would be music, celebrities, a calliope, and a double decker bus at the event.

10) Councilmember Politte advised the Committee that the Chesterfield Community Association had expressed concerns that the City might be considering the assumption of scheduling and maintenance activities at the CCA facility if the Parks Bond issue passes. Councilmember Levinson noted that the CCA should be required to set aside one or two baseball fields to allow for pick-up games and unscheduled activities. Councilmember Politte advised the Committee that the Long Road site was designed for this purpose and those multi-use fields would not be scheduled. Councilmember Politte requested that this Committee re-affirm the City's position that the City does not desire to take over scheduling activities at this facility. The Committee voted 4-0 to concur this understanding. The Committee also requested that CCA develop a firm proposal for maintenance and scheduling activities they would perform for the City.

11) City Engineer Geisel discussed the potential cost savings resulting from constructing a sidewalk along the east side of River Valley Drive as opposed to the west side. Mr. Geisel recommended that monetary offers be made to acquire additional rights-of-way from the two property owners between River Valley Court and Olive Street Road, along the east side. Councilmember Hilbert moved to recommend to City Council that Staff be authorized to negotiate to acquire this right-of-way. The motion was seconded by Councilmember Politte, and passed unanimously, 4 - 0.

12) The Committee agreed to schedule their next meeting on Tuesday, October 18, 1994, at 7:30 p.m., if the P&Z Committee meeting could be rescheduled for the same date at 5:30 p.m. Otherwise, both would be held on Wednesday, October 19, 1994, at 5:30 p.m. and 7:30 p.m. respectively.