

MEMORANDUM

DATE: September 23, 1991

TO: Michael G. Herring, City Administrator

FROM: William C. Hawn, Director of Public Works/City Engineer 

RE: Minutes - Meeting Public Works/Parks Committee

A meeting of the Public Works/Parks Committee was held on September 19, 1991. Those in attendance included Councilmember Jade Bute, Chairperson, (Ward II), Councilmember Alan Politte (Ward III), Councilmember Nancy Greenwood (Ward I), Councilmember Linda Tilley (Ward IV), Mayor Jack Leonard, City Administrator Michael G. Herring, and Director of Public Works/City Engineer William C. Hawn. Also in attendance was Councilmember Betty Hathaway (Ward I).

The following is a listing of those items discussed by the Committee at this meeting:

1. Councilmember Jade Bute informed the Committee that escrow funds exist to construct sidewalks along Greentrails Dr. adjacent to Lot 270 of the Trails West section of The Village of Greentrails, Plat I (see attached information). Following discussion, there was a vote to forward the proposal for construction of sidewalks on Greentrails Dr. to Council. The motion passed unanimously.

2. Director of Public Works Hawn reviewed the proposal from Havens & Emerson for the Wilson Road improvement study. Mr. Hawn previously met with Councilmembers Linda Tilley and Dick Hrabko and inspected Wilson Road to determine possible improvements, then reported back to this Committee. Mr. Hawn explained that he has been working with Havens & Emerson, who is currently under contract for the street survey. Since they are working on this survey, they have all of the information needed, photos, etc., available to them that would be required to do a preliminary street design study. Councilmember Tilley did express concern over the cost of the street study alone, and the expense of the actual road improvements above that cost. Mr. Hawn explained that this was a reasonable price for the study, and the result would provide a preliminary set of design plans that could be reviewed with the residents. Councilmember Nancy Greenwood suggested using the interest only from the Wilson Road Spur Escrow Fund to apply toward the cost of the survey. Councilmember Linda Tilley made a motion to hold this matter until the next meeting, pending further discussion with Councilmember Dick Hrabko. The motion passed unanimously.

PUBLIC WORKS/PARKS COMMITTEE MEETING Cont'd

Page Two

September 23, 1991

3. Councilmember Jade Bute reviewed the letter received from the Missouri Highway & Transportation Department in regards to the stormwater run-off on Olive Blvd. The letter stated that the City has a right to be concerned, but that the Highway Department has no solution at this time. Councilmember Bute proposed staff should write to the Highway Department and set up a meeting involving Mayor Leonard, Councilmembers from Ward I, Mike Herring and Bill Hawn. Councilmember Nancy Greenwood made a motion that this meeting be scheduled for early November. The motion passed unanimously.

4. City Administrator Herring reviewed the issue of major/minor street definition criteria previously adopted by this committee. Those definitions were not officially communicated to the Home Builders Association. There was a discussion on the clarification of major/minor streets and the applicable construction requirements. Staff should inform HBA of these definitions and that developers will need to comply with requirements that pertain to major/minor streets. Councilmember Nancy Greenwood made a motion that effective 11/1/91, plans that are submitted and reviewed would be subject to this criteria. The motioned passed unanimously.

5. With regard to the 1991 Capital Street Project, Director of Public Works Hawn distributed and reviewed the letter that was sent to residents involved in defective slab replacement. Mr. Hawn outlined the schedule for replacement. Mr. Hawn also reported on the meeting with residents of River Bend concerning defective slabs.

5.a. City Administrator Herring reviewed the problem with concrete spalling on some streets involved with the 1990 street construction project. Extensive testing was done to determine what was the cause of the spalling. It has been determined that there was no problem with the quality of the concrete, construction standards or thickness. The primary problem is due to the extensive use of chemicals and salt to melt the ice that we had last winter on the new concrete. Mr. Hawn informed the Committee the engineering staff is investigating procedures to minimize the effects of snow removal chemicals on new streets. Councilmember Nancy Greenwood moved to accept the streets and the project as being completed. The motion passed unanimously.

6. Councilmember Jade Bute explained that the Recycling Committee voted to ask the Public Works Committee for approval to change it's name to Chesterfield Citizens For The Environment. Councilmember Alan Politte moved to accept the name change. The motion passed unanimously.

Councilmember Jade Bute also informed the Committee that they had an election of new officers. Michael Casey was elected Chairperson. Becky Minogue will continue as Vice-Chairperson. The Secretary will also continue to be Debbie Scoglan. The Committee discussed a couple of recommendations. One being an article in the newsletter for apartment dwellers and small businesses on how to obtain the recycling service. The other being more information on yard waste pick up after the first of the year. Councilmember Linda Tilley moved the Chesterfield Citizens For The Environment Committee study and prepare these articles. The motion passed unanimously.

Councilmember Jade Bute then opened the discussion on the possibility of a program being developed for Environmental Services to provide Spring and Fall one-time yard waste collections. Councilmember Nancy Greenwood made a motion that staff discuss this issue with Larry Connell of Environmental Industries with regard to the possibility of citizens contracting for Fall and Spring major yard waste pick up. This would only be available for Environmental customers. This proposal should be added to the agenda for the next meeting of this Committee.

7. Councilmember Alan Politte reviewed the Parks Study - Phase I. Five companies sent in proposals and the list has been narrowed down to three. The Parks and Recreation Advisory Committee recommends the selection of Thalden Corporation as the firm to conduct the parks study. Councilmember Jade Bute recommended Mike Herring, Jerry Duepner, Bud Hirsch and Alan Politte be on the negotiating committee to obtain a final scope of work and price. The motion passed unanimously.

8. City Administrator Herring reviewed a problem in the Valley concerning storm drainage involving a Mr. Danna, who is a property owner. Mr. Herring noted that City staff reviewed the Booker Study concerning this situation. The situation involves the placement of fill material by a Mr. Waller, which has resulted in water ponding on Mr. Danna's property, due to blockage of a natural drainage way. Mr. Danna has written to the City implying the City is responsible for this and should take action to correct this problem. Mr. Herring has discussed this with City Attorney Doug Beach. Mr. Hawn investigated this matter and the City has never received any application or issued any permits authorizing a fill to be placed there. According to Mr. Herring, Mr. Beach feels that this is not a situation for the City to be dealing with. This occurred before the incorporation of the City, and should be dealt privately between the two owners. Councilmember Alan Polite made a motion to direct the staff to write a letter stating that this issue be handled as a private matter between the property owners, since it happened before the City was incorporated. The motion passed unanimously.

PUBLIC WORKS/PARKS COMMITTEE Cont'd
Page Four
September 23, 1991

9. Councilmember Jade Bute informed the Committee that the Historical Committee is asking for reimbursement of expenses in the amount of \$34.75. Councilmember Alan Politte made a motion to approve authorization for reimbursement. The motion passed unanimously.

10. Councilmember Jade Bute stated that she has received calls stating that there is no backfill being placed behind the curb on major capital projects. Councilmember Bute requested that backfill be put in as soon as possible after placement of concrete and that this be included in the bid specs from now on. Councilmember Nancy Greenwood made a motion that the Committee approve this change. The motion passed unanimously.

11. Councilmember Linda Tilley expressed a concern that existing shopping areas are not handicapped accessible. The Committee requested the staff investigate the requirements and report back at the next meeting.

12. The next meeting will be held on Thursday, October 10th, 1991 at 7:30 AM.

13. There being no further business to discuss the meeting was adjourned.