

MEMORANDUM

DATE: September 11, 1996

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, ^{mob ch} Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting, September 10, 1996

A meeting of the Public Works/Parks Committee began at 7:35 p.m. on Tuesday, September 10, 1996. Those in attendance included Councilmember Alan Politte (Ward III), Chairperson, Councilmember Colleen Hilbert (Ward I), Councilmember Larry Grosser (Ward II), Councilmember Mike Cullen (Ward IV), Mayor Jack Leonard, City Administrator Mike Herring, Director of Public Works/City Engineer Mike Geisel, Assistant City Engineer Bonnie Hubert and Parks, Recreation and Arts Superintendent Ron Coleman. The following guests were also in attendance: Darcy Capstick, Chairperson of the Citizens Committee for the Environment; George Calys of Alpha EnviroScience; William O. Klein, Ray Benz, Emanuel Frank, Fred Rapp, Davis Clymer, Jennie Tobey, Milton Reiser, Joy Richards, Dick Richards and Alvin M. Extein of Baywood Villages; George A. Goodman and Jade Bute, candidates for appointment to the Chesterfield Arts Commission; Bob Buck, Chairperson of the Chesterfield Citizens for Streets; and Robert Lang, candidate for appointment to the Public Works Board of Variance.

The following items were discussed:

- 1) Councilmember Politte called for acceptance of the minutes from the August 8, 1996 meeting. The motion was made by Councilmember Hilbert, seconded by Councilmember Grosser and approved unanimously, 3-0. Councilmember Cullen was not present at this time.
- 2) After the Committee interviewed Ms. Jade Bute regarding her nomination for reappointment to the Chesterfield Arts Commission, **Councilmember Grosser made a motion to endorse the reappointment of Jade Bute to the Chesterfield Arts Commission. The motion was seconded by Councilmember Hilbert and approved unanimously, 3-0.** After the same process for Mr. George Goodman, **Councilmember Hilbert moved to endorse the reappointment of George Goodman to the Chesterfield Arts Commission. The motion was seconded by Councilmember Larry Grosser and approved, 3-0.** A third person nominated for appointment to the Commission, Ms. Laurie McTearnen, was unable to attend the meeting and no action was taken regarding endorsement of her appointment.

- 3) Councilmember Cullen arrived at this time. The Committee interviewed Mr. Robert Lang regarding his nomination for appointment to the Public Works Board of Variance. **Councilmember Grosser motioned and Councilmember Hilbert seconded to endorse the appointment of Robert Lang to the Public Works Board of Variance. The motion passed unanimously, 4-0.** A second candidate for appointment to the Public Works Board of Variance, Ms. Lauren Strutman, was unable to attend the meeting, and the Committee took no action regarding her nomination.
- 4) City Engineer Geisel reviewed his September 5, 1996 memo regarding private streets and summarized the results of a meeting he had the previous evening with trustees of several subdivisions that have private streets. He reported that while some trustees were interested in having the City accept their private streets for dedication, others preferred to retain control of their streets, but would like the City to provide some assistance with the cost of maintenance or snow plowing. Discussion followed regarding the need for funding improvements to the existing public street system, Propositions R and S, and a desire to make some sort of commitment to address private streets if the Propositions pass and funding is available. Bob Buck, Chairperson of the Chesterfield Citizens for Streets, stressed that the passage of Propositions R and S is vitally important to the City. The residents of Baywood Villages expressed the need for the City to take a positive approach to the ballot issue and make some sort of commitment regarding what will be done to address private streets if the ballot issue passes. The Committee directed Staff to prepare an action plan for addressing private streets if Propositions R and S pass. The plan will provide information on maintenance and snow plowing assistance, include requirements that private streets be brought up to an acceptable standard before the City accepts them as public streets, and include data on funding which would be required annually to enact the plan.
- 5) Mayor Leonard presented a request for construction of a sidewalk along the west side of Schoettler Road south of Highcroft to fill in the gap between developments that have constructed sidewalk along Schoettler. It was noted that Schoettler Road is a St. Louis County maintained roadway. **Councilmember Cullen moved to formally request that St. Louis County construct a sidewalk in the area in which one does not exist. The motion was seconded by Councilmember Hilbert and approved unanimously.**
- 6) Assistant City Engineer Hubert summarized her September 5, 1996 memo regarding application for a 1997 St. Louis County Recycling and Source Reduction Grant. The Citizens Committee for the Environment prepared the application for \$100,000 in funding to continue work on the Comprehensive Waste Reduction Program. The required 10% match will consist of volunteer, staff and donated Consultant time. **Councilmember Hilbert moved to approve the application for a 1997 St. Louis County Recycling and Source Reduction Grant as prepared by the Citizens Committee for the Environment. Councilmember Grosser seconded the motion which passed unanimously.**

7) Assistant City Engineer Hubert summarized her September 5, 1996 memo regarding the Citizens Committee for the Environment's selection of Peachtree Apartment Homes as the site for the multifamily recycling pilot project and requested the Committee's approval of the selection. The pilot project is funded by the 1996 St. Louis County Recycling and Source Reduction Grant. **Councilmember Hilbert motioned and Councilmember Cullen seconded to approve the selection of Peachtree Apartment Homes as the site for the multifamily recycling pilot project. The motion passed unanimously.**

8) City Administrator Mike Herring advised the Committee that the City of Kirkwood is also applying for a 1997 St. Louis County Recycling and Source Reduction Grant to subsidize the operation of its recycling depository. The Kirkwood facility serves a large portion of the County, and Kirkwood has formally requested the City of Chesterfield support its application for County funding. **Councilmember Hilbert moved to authorize the City Administrator to forward a letter supporting the City of Kirkwood's application for grant funding. The motion was seconded by Councilmember Cullen and approved unanimously.**

9) Councilmember Politte advised the Committee that a portion of the chain link fence along Highway 40/64 near Casa Gallardo has been down for quite some time. It interferes with the ability to maintain the grassy slopes and is unsightly. The Beautification Committee requests that the fence be removed. **Councilmember Politte moved and Councilmember Cullen seconded that the City formally request that the Missouri Department of Transportation remove the fence in its entirety. The motion passed unanimously.**

10) Councilmember Politte reported that the Beautification Committee is also concerned about the apparent lack of action regarding the demolition of derelict buildings in Chesterfield Valley. **Councilmember Politte moved and Councilmember Grosser seconded that the Public Works/Parks Committee endorse removal of derelict buildings in the Valley and refer the matter to the Planning and Zoning Committee for further action. The motion passed unanimously.**

11) Councilmembers reported concerns regarding trash along the ramp at Clarkson Road and Chesterfield Parkway, an auto repair facility in the Valley that has appears to be functioning as a storage junk yard, a desire for a planting screen along the Sachs Electric equipment lot frontage on Highway 40 and suggested that the Beautification Committee provide recognition of developments that have done exemplary jobs in landscaping their facilities.

12) City Engineer Geisel summarized his September 5, 1996 memo regarding the Wilson Road project. At its August 19, 1996 meeting, the City Council asked that the Public Works/Parks Committee be provided an update on the status of the project. After discussion, it was agreed that after the Missouri Department of Transportation approves the right of way plans, City Engineer Geisel will prepare a strip map, along with cost estimates, so the Committee can provide direction regarding which portion of the project should be pursued with the available funding.

13) City Engineer Geisel reviewed his September 4, 1996 recommendation to expand the scope of work for the 1996 slab replacement program. He recommends utilizing cost savings, realized from replacing less driveway pavement than originally estimated, to fund paving the employee/visitor parking lot at the new Public Works facility. **Councilmember Grosser moved that the employee/visitor parking lot at the new Public Works facility be added to the scope of work for the 1996 slab replacement projects, with no increase in the total contract price. The motion was seconded by Councilmember Hilbert and passed unanimously.**

14) City Engineer Geisel reviewed his September 6, 1996 memo regarding painting the exterior of the Public Works facility and reported that sufficient funds are available in the budget for the facility to cover the \$20,292 cost. City Administrator Herring reported that the Planning and Zoning Committee and the Valley 2000 Coalition endorsed the action. **Councilmember Grosser moved and Councilmember Cullen seconded that the Committee endorse approval of a change order for painting the exterior of the Public Works facility. The motion passed unanimously.**

15) The next meeting of the Committee was not scheduled. Copies of the 1997 Public Works Department budget goals will be forwarded to Committee members for review prior to the next meeting. The meeting adjourned at approximately 9:25 p.m.

cc: Mayor Jack Leonard
Dept. Heads/Exec. Staff