

MEMORANDUM

DATE: August 7, 1995

TO: Michael G. Herring, City Administrator

FROM: ^{MOG}Michael O. Geisel, Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting (August 2, 1995)

A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Wednesday, August 2, 1995. Those in attendance included Councilmember Alan Politte (Ward III), Chairperson, Councilmember Colleen Hilbert (Ward I), Councilmember Ed Levinson (Ward II), Councilmember Mike Cullen (Ward IV), Mayor Jack Leonard, City Administrator Mike Herring, Director of Public Works/City Engineer Mike Geisel, Parks, Recreation and Arts Superintendent Ron Coleman, Assistant City Engineer Bonnie Hubert and David Human, representing the Monarch-Chesterfield Levee District.

The following items were discussed:

- 1) Councilmember Politte called for acceptance of the minutes from the June 27, 1995 , meeting. The motion was made by Councilmember Hilbert, seconded by Councilmember Levinson and approved unanimously, 3-0-1, with Councilmember Cullen abstaining.
- 2) Councilmember Levinson reported on recent activities of the Historical Commission and the Beautification Committee. Noting that meetings of the Historical Commission are routinely held at a private residence, Councilmember Levinson requested that City Administrator Herring advise the Chairperson of the Historical Commission that space for commission meetings is available at City Hall. The Committee concurred. After discussion, it was determined that membership on the ad hoc "Historic District" task force, established by the Planning and Zoning Committee, did not fall under the normal Mayoral appointment process, that identification of membership of the advisory committee should be determined by the Planning and Zoning Committee that established it. At the request of Councilmember Levinson, the Public Works/Parks Committee voted unanimously to support including owners of property/businesses in the "Historic District" area on the task force.
- 3) City Engineer Geisel reviewed his July 26, 1995, memo regarding funding for an assessment of two potential borrow sites, as sources of fill for construction of a 500-year levee. After some discussion, Councilmember Cullen motioned to recommend to the Council that a "cost not to exceed" amendment of \$20,000 to the current "500-year levee" contract with Sverdrup be negotiated

to authorize additional levee investigative work, with the funding to be taken from the remaining amounts in the Valley escrow. The motion was seconded by Councilmember Levinson and passed unanimously.

4) Councilmember Politte opened discussion of the membership of the Valley Master Development Study Committee. It was determined that Michael Doster had been on the committee as the Chairman of the Chamber of Commerce Economic Development Task Force and the current chairman, Bob Boland, should be asked to serve as Mr. Doster's replacement. In addition, Councilmember Levinson thought that the Planning Commission has identified its two representatives: Dave Dalton and Linda McCarthy (Staff is to check with Planning Dept. personnel to confirm this.) The Committee requested that Mr. Herring send letters to those departing members of this task force.

5) Parks, Recreation and Arts Superintendent Coleman reviewed his July 24, 1995, memo regarding city fireworks displays. After discussion of promoting a sense of community, the level of funding required and possibly postponing the first fireworks display to coincide with the grand opening of a City park, the matter was referred to the Parks, Recreation and Arts Citizens Advisory Committee for further review and consideration. Staff was advised to consider funding of such a display in the 1996 budget. The figure of \$30,000 was discussed as a possible budget for the total cost for such an event (fireworks, entertainment, overtime, equipment, etc...).

6) Councilmember Politte opened discussion of construction of an additional volleyball court on Long Road. City Engineer Geisel and Parks Superintendent Coleman reported the cost of adding a court at the current location would be approximately \$3,000 and that Street Dept. personnel could construct the additional court over the winter months. However, after further discussion, the Committee agreed that it would not be prudent to fund additional construction on leased property that was likely to be sold in the near future. Parks Superintendent Coleman was asked to seek out and identify alternate sites for consideration and to include funding for same in the proposed FY1996 Budget.

7) City Engineer Geisel reviewed his July 26, 1995, memo regarding City participation in the cost of cleaning the portion of the "Booker Ditch" in Chesterfield Industrial Park. After discussion of the 1993 flood remediation participation program, the Committee members stated that the funding for the ditch cleaning program established at that time was limited to the immediate period during flood recovery. The Committee members further noted that the obligation for maintenance of ditches in the Valley falls to the property owner or subdivision trustees and the City would not participate in the cost. It was noted that if the siltation in the ditch begins to affect properties outside of Chesterfield Industrial Park, the City would **require** the property owner/subdivision trustees to perform maintenance.

8) In response to questions from Committee members, City Engineer Geisel reported that 1995

sidewalk funding would be used for construction of a sidewalk on Justus Post and to supplement/accelerate repair of sidewalks throughout the City, normally undertaken by City crews. In response to additional questions, he reported that the people requesting sidewalks on River Valley Drive, west of Ridgetrail, have been informed that a standard sidewalk cannot be constructed due to the location of the subdivision monument and grade constraints, but an asphalt shoulder would be constructed to accommodate pedestrian traffic. Committee members urged that consideration be given, in preparing projects for the 1996 Budget, to "in-fill" projects, linking one sidewalk area to another.

9) Parks Superintendent Coleman explained the interest in pursuing ISTEA grant funding for a multi-use trail along Chesterfield Parkway, particularly in the area of the proposed central park. Councilmember Levinson motioned to direct Superintendent Coleman to prepare a grant application, to be reviewed by this Committee prior to submittal to the East/West Gateway Association and the Missouri Highway and Transportation Department. The motion was seconded by Councilmember Cullen and was approved unanimously.

10) City Engineer Geisel summarized on-going meetings, involving the City Administrator, Director of Planning, Assistant City Engineer and an HBA working committee, which resulted in recommendations contained within his July 26 memo, regarding establishment of individual lot escrows to guarantee installation of sidewalk, street trees and proper grading in place of the subdivision escrow for those items. Councilmember Hilbert moved and Councilmember Levinson seconded to recommend approval to the change in the escrow procedure, as detailed within said memo. The motion passed unanimously.

11) At the request of Councilmember Cullen, the Committee requested that Staff provide detailed information regarding the Wilson Road project, at the next Committee meeting. Interest was expressed in reviewing the design and timing for this project.

12) Councilmember Politte reminded the group of the Public Works Facility Ground Breaking Ceremony at 2:00 p.m. Sunday, August 6, 1995.

13) Councilmember Cullen requested the Committee's support of staff researching the possibility of sponsoring a Turkey Trot, a 10K run to be held Thanksgiving morning. Parks Superintendent Coleman will investigate. The Committee concurred.

14) Councilmember Hilbert noted that last year additional funds had been appropriated to allow for the hiring of seasonal employees, during the Fall and early Winter months. The Committee urged Mr. Geisel and Mr. Herring to discuss this matter and determine if there are short-term needs within the department that can be met by the addition of temporary employees. If so, this item is to be added to the next Committee agenda.

15) Councilmember Cullen suggested that the City investigate the feasibility of a water park.

Public Works/Parks Meeting
August 2, 1995
Page 4

Parks Superintendent Coleman discussed this concept and plans that he and Mr. Herring had recently reviewed, as proposed by the City of Ballwin. Mr. Coleman will develop additional information and report back to the Committee

16) City Administrator Herring advised the Committee that representatives of Wildwood had informally/unofficially contacted him and Mr. Geisel, regarding the possibility of contracting for Public Works services. Committee members expressed a concern about subsidizing Wildwood and authorized City Administrator Herring to proceed with negotiations on a "cost plus" basis, ensuring that the services provided to Chesterfield residents were not impacted by any agreement of this type.

17) The next meeting of the Committee will be at 7:30 p.m. Thursday, September 7, 1995. The meeting adjourned at approximately 7:00 p.m.

cc: Mayor Jack Leonard
Dept. Heads/Exec. Staff