

DATE: July 29, 2002

TO: Michael G. Herring, CA

FROM: Brian McGownd, DDPW\ACE



SUBJECT: Meeting Minutes, PW\Parks 7/24/02

A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Wednesday, July 24, 2002. Councilmembers in attendance were Chairperson Barry Flachsbart (Ward 1), Bruce Geiger (Ward 2), Mike Casey (Ward 3) and Connie Fults (Ward 4). Also in attendance were, Mike Geisel – Director of Public Works/City Engineer, Brian McGownd - Deputy Director of Public Works\Assistant City Engineer, Darren Dunkle - Superintendent of Parks, Recreation and Arts.

The meeting was called to order at 5:30 p.m.

Agenda Item #1: Councilmember Geiger motioned to accept the meeting minutes of the PW\Parks Committee from May 30, 2002, as submitted. Councilmember Fults seconded the motion. The motion passed unanimously, 3 – 0, with Councilmember Casey abstaining.

Agenda Item #2: Mr. Alan Politte, who resides at 14972 Manor Ridge Drive, showed a brief video of trees located within the right-of-way in front of his house that the City's Street Division had trimmed last spring. Mr. Politte did not feel that the trees were trimmed in accordance with the City policy and felt that several limbs were unnecessarily trimmed. He stated that the trees were butchered. Mr. McGownd showed the Committee a power point presentation consisting of photos of the subdivision's trees, City Policy, and e-mail commentary from the urban forester. He explained that Mr. Rob Emmett, Urban Forester for the Missouri Department of Conservation had reviewed the trees that were trimmed within the Claymont Manor Subdivision. Mr. Emmet indicated that the City had trimmed the trees conscientiously and professionally, but identified selected areas where the crews needed to do a better job in making the final collar cut. The overall quality of the trimming was very good. The Committee discussed the different variety of trees that are located within the right-of-way, and how the limb growth patterns are different for different tree species. After some additional discussion the Committee directed Staff to contact Mr. Emmett and ask him to look at the trees in front of Mr. Politte's house and ask how could the crews have done a better job in trimming these trees. They also asked that Staff discuss with Mr. Emmett the issue regarding the different types of trees and if there is a recommended way to trim one species differently than another. Staff will report back to the Committee once the information has been obtained from Mr. Emmett.

Agenda Item #3: Councilmember Geiger stated, on behalf of Mayor Nations, that when discussing a Fourth of July celebration, the words "Celebrate Chesterfield" should not be used. These words imply that the Chamber of Commerce is involved, which they are not. He said that the proposed Fourth of July celebration would be solely sponsored by the City. Mr. Dunkle gave a brief summary of his conceptual plan for the event. Mr. Geisel pointed out that the biggest issue regarding holding the event at the CVAC would be that of parking. He said that an arrangement would likely be necessary to allow parking at the airport and shuttle buses could be rented. Mr. Geisel also stated that if an event were to be held next year, fireworks and entertainment companies would have to be scheduled as soon as possible. Discussion ensued regarding the cost of an event and the location of the event. The Committee expressed concern that the \$40,000 estimate did not accurately reflect the cost of the event, specifically indirect costs such as security, overtime, shuttles or field restoration. It was suggested that the budget for the event will actually

be closer to \$60,000. **Councilmember Geiger motioned to direct Staff to further develop the concept plan and to expand the budget estimate to include all related costs, and to recommend to Council that Staff be directed to secure vendors for fireworks and music entertainment, and direct Staff to include funds in the 2003 budget. Councilmember Fults seconded the motion, which passed unanimously, 4 - 0.**

Agenda Item #4a: Mr. Geisel explained that this project was identified as a critical improvement project, and requested that an amount of \$49,996 be funded for this project through the TIF Special Projects Fund. **Councilmember Geiger motioned to recommend reimbursement to THF Realty in an amount not to exceed \$49,966, from TIF Special Projects Fund, as partial reimbursement for the construction of three storm water pipes at Chesterfield Airport Road, and to forward to City Council for further consideration. Councilmember Casey seconded the motion, which passed unanimously, 4 - 0.**

Agenda Item #4b: Mr. Geisel stated that as development occurs on the north side of Highway 40 in Chesterfield Valley, it has become increasingly important to identify the exact location and configuration of the future Long Road interchange. This will allow the required drainage ditches, reservoirs, and sewers to be constructed without the concern that they would have to be relocated at some later date. It would also ensure that the required right-of-way would be obtained as development occurs. He said that in order to ensure that the interchange would be constructed with the same design and detailing as the Boone's Crossing interchange, a proposal was requested from Kuhlmann Design Group, the designer of the Boone's Crossing interchange. He said, therefore, the standard procedure for acquisition of professional services by soliciting multiple RFP's was not followed. In response to a question from the Committee, he said the preliminary design would be reviewed and approved by MoDOT, and that MoDOT would use the preliminary design as a basis for the final design. **Councilmember Casey motioned to recommend to authorize the City Administrator to enter into a contract with Kuhlmann Design Group for preliminary engineering services related to the future construction of the Long Road interchange in an amount not to exceed \$200,000, to be funded out of the TIF Project Fund, and to forward to City Council for further consideration. Councilmember Fults seconded the motion.** Additional discussion ensued regarding the need, at this point in time, to know the exact location of the interchange. After this discussion, **the motion passed unanimously, 4 - 0.**

Agenda Item #5: Mr. McGownd explained that, as part of the Highway 340 Transportation Enhancement Project, a sidewalk would be constructed in Faust Park rather than along Olive. This would eliminate the need for a costly retaining wall. It would also allow access into the park. He said that St. Louis County had agreed to maintain the sidewalk after it was constructed. Councilmember Casey asked if the sidewalk would be accessible to the public when the Park was closed. Mr. McGownd said that he had not discussed this specifically with Mr. Jim Foley, Director of Faust Park, but would investigate and report prior to the upcoming council meeting. **Councilmember Casey motioned to recommend approval of the Memorandum of Understanding and to forward to City Council for further approval, subject to the sidewalk being available for public use when the park is closed. Councilmember Fults seconded the motion, which passed unanimously, 4 - 0.**

Agenda Item #6: Mr. Geisel stated that St. Louis County has proposed a project to add a center turn lane

to White road from Rainy Lake Drive to Greentrails Drive, and that the County, in light of the City's position on other improvements that the County has proposed along White Road, requested a resolution of support from the City in regards to the project. After a brief discussion, **Councilmember Geiger motioned to direct Staff to send a letter of support to St. Louis County regarding the project to add a center turn lane to White Road from Rainy Lake Drive to Greentrails Drive.** Chairperson Flachsbart seconded the motion, which passed unanimously, 4 – 0.

Agenda Item #7: Mr. Dunkle summarized the proposal to display a piece of artwork at City Hall, loaned by Julie Weigand. He said the Arts Commission had reviewed the proposal and recommended that the artwork be displayed at City Hall for one year and that promotional material describing the artist be made available. In response to a question from the Committee, Mr. Dunkle said that the current piece of artwork that is being displayed could either be shown at a different location within City Hall or it could be returned to Chesterfield Arts. **Councilmember Geiger motioned to recommend acceptance of the artwork loaned by Julie Weigand, to be displayed for a period of one year, and that information regarding the piece and the artist be made available to the public, and that the current artwork that is being displayed at City Hall be returned to Chesterfield Arts, and to forward to City Council for further consideration.** Councilmember Casey seconded the motion. After some additional discussion, the motion passed unanimously, 4 - 0.

Agenda Item #8: Mr. Geisel gave a brief summary of the mutual aid agreement. **Councilmember Casey motioned to recommend that the I-270/64 Mutual Aid Agreement be approved, and to forward to City Council for further consideration.** Councilmember Fults seconded the motion, which passed unanimously, 4-0.

Agenda Item #9.: Councilmember Casey motioned to recommend approval of the building attendant staffing plan and directed Staff to include an additional building attendant position in the 2003 budget for the City Council's consideration. Councilmember Fults seconded the motion. After some discussion, the motion passed unanimously, 4 - 0.

Agenda Item #10: Mr. McGownd stated that Councilmember Flachsbart and Councilmember Durrell held a meeting for all of the subdivision trustees within Ward 1, and that one of the trustees had asked why the City did not have a tree limb pickup program. Chairperson Flachsbart said he informed the trustee that, when trimming trees on a street, the City would also pick up tree limbs that were set out on that same street. The trustee was interested in a comprehensive tree limb pickup program. Mr. Geisel stated that the City picks up tree limbs that have been removed due to storm damage. He confirmed what Chairperson Flachsbart stated regarding picking up limbs when the City is trimming trees. He said the City utilizes two crews in the winter and that flyers are sent out in advance notifying residents that they will be in their area trimming. After some further discussion no action was taken. Chairperson Flachsbart said that he would relay this information to the trustee.

Agenda Item #11: Mr. Dunkle passed out the agreement between the City and the Chesterfield Community Association. A copy of this information is attached to these minutes. Mr. Geisel gave a brief summary of the agreement, as well as the history of the acquisition of the CCA property. He also

discussed the operational aspects of the CVAC regarding concession contracts, field rental, capital improvements, etc. After a brief discussion, Councilmember Fults stated that she has been asked by residents whose children participate in sports leagues run by the CCA if part of the CCA's registration fee goes towards making capital improvements at the CVAC. Mr. Geisel said no, the City charges a rental fee for the fields, and do not receive any fee from the CCA that goes directly toward capital improvements. No further action was taken on this item.

Agenda Item #12: Councilmember Geiger motioned to receive and file the findings and recommendations of Leisure Vision regarding the survey associated with the Public Engagement Process for Parks. Councilmember Casey seconded the motion. Mr. Bob Buck, Chairman of the PRACAC, addressed the Committee. He thanked everyone for completing the public engagement process and the survey. He stated that he felt a referendum should be placed in front of the voters at the upcoming November election, and if that opportunity was missed; he felt that the next opportunity for an election that would produce favorable results would be November of 2004. The Committee thanked Mr. Buck for all of his hard work. Chairperson Flachsbart stated that the Council as a whole was taking up this issue, and that it was no longer an issue of the Committee. After some further discussion, Chairperson Flachsbart suggested that Mr. Buck contact Mayor Nations to discuss this issue. **The motion passed unanimously, 4-0.**

Agenda Item #13: Chairperson Flachsbart stated that he felt the Council of the whole should discuss this issue, and that priorities should be set regarding purchasing land, providing additional amenities, etc. He also said that the issue regarding the general fund balance should be discussed. **Councilmember Casey motioned to direct Staff to place \$50,000 in the 2003 budget for Parks Capital projects. After some additional discussion, the motion died due to a lack of a second.** Mayor Nations arrived at the meeting at this point. Mayor Nations stated that he would like to hold a special City Council meeting on a Saturday in October to discuss several issues, one of which would be the parks issue. Mr. Buck restated to the Mayor his comments from earlier in the meeting regarding an election date of November 2002 versus November 2004. Mayor Nations thanked Mr. Buck for all of his hard work, but that at this point in time he did not see an election this November as a viable option. He said he believes that it is crucial for the Council to be fully united on the direction for parks, and after that has been accomplished, it is very important to spend time selling the plan to the community. With that in mind, he does not think it is feasible to place a referendum on this November's ballot. He also stated that he felt that there are some things that can be done in the meantime, and that all of these issues would be discussed at the special meeting of the Council. No further action was taken on this issue.

Agenda Item #14: Mr. Geisel stated that he had drafted an access management ordinance and asked permission to present the draft to the Public Works Citizen Advisory Group. **Councilmember Casey made a motion to direct Staff to present a draft access management ordinance to the Public Works Citizen Advisory Group. Councilmember Fults seconded the motion, which passed unanimously, 4-0.**

The meeting was adjourned at 7:45 PM.

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The next meeting of the PW/Parks Committee is scheduled for September 25, 2002, at 5:30 p.m. in Conference Room No. 101 located at City Hall.

cc: Mayor John Nations
Department Heads/Executive Staff