City of Chesterfield

Finance and Administration Committee
Record of Proceeding
July 23, 2018

The Finance and Administration Committee met on Monday, July 23, 2018. Those in attendance included: Chairperson Barbara McGuinness, Ward I; Council Committee Member Ben Keathley, Ward II; Council Committee Member Michael Moore, Ward III; Council Committee Member Tom DeCampi, Ward IV; Finance Director Chris DesPlanques and City Administrator Mike Geisel. Those also in attendance included: Mayor Bob Nation; Councilmember Michelle Ohley, Director of Public Works Jim Eckrich, Deputy City Clerk Amanda Miller, John Hoffmann, Wendy Geckeler and several other residents came to speak in opposition to the use of dark money in local campaigns.

Chairperson Barbara McGuinness called the meeting to order at 5:30 p.m.

Approval of Minutes

The minutes of the June 18, 2018 Finance and Administration meeting were submitted for approval. Councilmember DeCampi made a motion, seconded by Councilmember Moore to approve the June 18, 2018 Finance and Administration meeting minutes as submitted. A vote was taken with an affirmative result (3-0-1), with Councilmember Keathley abstaining, and the motion was declared passed.

2019 Proposed City Council Meeting Schedule

City Clerk Vickie Hass presented the 2019 proposed City Council meeting schedule. Councilmember DeCampi made a motion, seconded by Councilmember Keathley to recommend approval of the 2019 proposed City Council meeting schedule to the full Council. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

City Council Policy #1-Membership Non Statutory Committee

City Administrator Mike Geisel was asked to prepare a revision to the City Council Policy #1 Membership Non Statutory Committee, to provide for "Emeritus" membership on non-statutory citizen committees. He explained that he had discovered multiple individual policies related to citizen committees that staff would attempt to consolidate and bring back to the F&A Committee at a future date. He also indicated that he had discovered random inconsistency providing for two year and three year terms for these

committees, and the proposed revisions seeks to standardize term length to three years. The proposed revision states as follows: Effective 8/1/2018, all new appointments to non-statutory committees, shall be for a term of three years from the date of the appointment, unless the individual appointment is specifically intended to fulfill an existing unexpired term. Membership of all non-statutory committees may be supplemented by not more than two additional "Members Emeritus" to allow for continued participation of members who are no longer able to attend 50% of scheduled meetings or to allow for participation of individuals with special skills, knowledge, background or experience. The minimum attendance requirements shall not apply to Members Emeritus, however Member Emeritus appointments shall be for a term of three years and shall be eligible for re-appointment as other members. In the event a majority of the members of a Non-Statutory Committee vote to recommend the nomination of a Member Emeritus to their respective committee, said nomination will be forwarded to the respective Standing Committee of City Council for consideration. The Standing Committee of Council shall review, consider, and forward a recommendation to the full City Council who shall consider such Member Emeritus Appointment in the same manner as other member appointments.

Councilmember McGuinness made an amendment, seconded by Councilmember Moore to make sure that Emeritus Members cannot serve as an officer of a non-statutory committee. Councilmember DeCampi made a motion, seconded by Keathley to recommend approval of the revised Policy with the Emeritus Member not being allowed to be officer, to the full Council. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Receive and File 2017 Audit Report

Finance Director Chris DesPlanques presented the 2017 Audit Report. Councilmember DeCampi made a motion, seconded by Councilmember Moore to receive and file the 2017 Audit Report. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Proposed Budget Workshop Dates

Finance Director Chris DesPlanques presented three proposed budget workshop dates for the 2019 budget. The three dates suggested were Tuesday, September 18, 2018, Monday, October 8, 2018, and Monday October 22, 2018 at 5:30pm. Councilmember Keathley asked to have the Tuesday, September 18th changed since he is unable to make it due to a prior commitment.

Councilmember Keathley made a motion, seconded by Councilmember DeCampi to amend the first date to Monday September 17, 2018 at 5pm before the City Council meeting instead of Tuesday, September 18, 2018. Councilmember Keathley made a motion, seconded by Councilmember DeCampi to recommend approval of the proposed budget workshop dates as amended to the full Council. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Financial Update
Finance Director Chris DesPlanques presented a current financial update.

Dark Money
Chesterfield resident Wendy Geckeler asked to have the issue of Dark Money as a topic in this Finance & Administration meeting and it was subsequently referred to the F&A Committee for review and discussion.

After much discussion, Councilmember DeCampi made a motion, seconded by Councilmember Keathley to postpone indefinitely, discussion related to the issue of dark money. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Potential Revenue Alternatives
Finance Director Chris DesPlanques talked about the Potential Revenue Alternatives that were postponed from the last Finance & Administration meeting. Brief discussion was made that the main goals are to diversify, stabilize, and provide normal growth.

Councilmember DeCampi made a motion, seconded by Councilmember Keathley to postpone discussion of Potential Revenue Alternatives until the next regular meeting of the Finance & Administration Committee. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

City Council Policy #7 – First & Second Readings
City Council Policy #7 was postponed from the last F&A Meeting, first and second readings. Councilmember McGuinness indicated that she does not want to change the current ordinance and lose flexibility. Mayor Nation asked that the second paragraph be cleaned up.

Councilmember Keathley made a motion to amend the policy to require a 2/3rds majority of the Council present to suspend the rules, and to direct staff to draft an ordinance to concurrently revise the code to reflect a 2/3rds majority of those present to suspend the rules, and to bring both the policy and proposed ordinance back to the F&A meeting so that they could be forwarded to the City Council together. The motion was seconded by Councilmember DeCampi. A voice vote was taken, resulting in a tie (2-2) and the motion failed.

Councilmember Keathley made a motion, seconded by Councilmember McGuinness to strike the second paragraph which addresses the vote requirement, leaving intact the revised first paragraph which describes those agenda items which typically would not require a suspension of the rules. A voice vote was taken with a unanimous affirmative result (4-0) and the motion was declared passed.

Adjournment

The meeting was adjourned at 7:01 p.m.

Respectfully submitted:

CLD.R

Chris DesPlanques
Finance Director

Amanda Miller

Amanda Miller
Deputy City Clerk

Approved: 8/13/18