

MEMORANDUM

DATE: June 13, 1994

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, ^{MOG-ck}Director of Public Works/City Engineer

RE: Minutes - Meeting (6/2/94) Public Works/Parks Committee

A meeting of the Public Works/Parks Committee began at 7:00 p.m. on June 2, 1994. Those in attendance included Councilmember Ed Levinson, Chairperson, (Ward II), Councilmember Colleen Hilbert (Ward I), Councilmember Alan Politte (Ward III), Councilmember Linda Tilley (Ward IV), City Administrator Michael G. Herring, Director of Public Works/City Engineer Michael O. Geisel. Also in attendance was Mayor Jack Leonard.

The following is a listing of those items discussed by the Committee at this meeting:

- 1) Councilmember Hilbert motioned to accept the minutes from the May 10, 1994, meeting. Councilmember Levinson seconded the motion, which passed, 2 - 0 - 1, with Councilmember Tilley abstaining (Councilmember Politte was not yet in attendance).
- 2) Councilmember Levinson appointed Councilmember Tilley as the Council Liaison to the Public Works Board of Variance and Councilmember Hilbert as the Council Liaison to the Historical Commission. A motion was next made by Councilmember Levinson, seconded by Councilmember Hilbert, to send a letter to the Historical Commission, urging them to investigate the establishment of a Historical District, along Chesterfield Airport Road, west of Wildhorse Creek Road to the Old Bonhomme Creek Levee. The motion also included a request that Staff research State grants/programs available to assist in establishing such a district. The motion was approved 4-0. (Councilmember Politte had arrived prior to the vote being taken.)
- 3) City Engineer Geisel discussed the short range plan as provided for in his memo dated 5/26/94. Mr. Geisel explained that the plan utilizes 12 additional season laborers at a cost of \$51,000 and requires an additional expenditure of \$26,000 for materials and supplies. Councilmember Politte expressed concern regarding additional transfers out of fund reserves, but expressed a comfort level if the fund is kept above the \$3 million level. Councilmember Hilbert motioned to recommend the transfer of \$77,000 from fund reserves for additional seasonal street workers and materials. The motion was seconded by Councilmember Levinson and passed unanimously, 4 - 0.
- 4) Councilmember Levinson requested that the Committee members give some thought to specific programs or expenditures to be considered in conjunction with the 1995 budget. Councilmember Levinson suggested that the Committee be prepared to give Staff direction at the next Committee meeting. Councilmember Hilbert requested that, based upon the 1994 Slab Reconstruction Project, Staff provide a realistic projection for next year's capital replacement

needs, above and beyond the Havens & Emerson projections.

5) Councilmember Levinson requested that the Committee give direction to Staff in conjunction with preparation of the five-year plan. Councilmember Levinson explained that this Committee had requested that Staff develop a five-year plan for manpower and equipment. Councilmember Levinson asked the Committee members to give consideration to the addition of new programs and services, or the elimination of current programs. Councilmember Hilbert requested that Staff develop a capital asset replacement schedule and discussed the difficulty of a plan preparation until such time as the status of a Parks Department and development of a Parks Program is settled. The Committee directed Staff to begin preparation of such a plan and to return it to this Committee in two or three months.

6) City Engineer Geisel informed the Committee that he had received the executed lease for the sand volleyball facility and would begin construction immediately. The Committee directed City Administrator Herring to issue a press release, schedule and publicize an opening ceremony for the opening of the court.

7) Councilmember Levinson discussed a letter from Mr. Sachs wherein he offered to donate pieces of art if the City were to approve and set up an Arts Commission regarding public art. Councilmember Politte indicated that the Parks, Recreation, and Arts, Citizen Advisory Group had been working on such a program and had established a sub-committee for that specific purpose. The Committee agreed to refer the request of Mr. Sachs to the PRACAG.

8) City Engineer Geisel explained that he had not yet received a formal response from the MHTD regarding construction of the Clayton Road sidewalk, but discussions with MHTD personnel indicated that the State would consider constructing the walk if the City was willing to pay the costs of construction. Councilmember Hilbert motioned to have City Administrator Herring send a letter to Mr. J.T. Yarnell of MHTD, indicating the City's strong desire to have the State construct and pay for the walk in conjunction with Clayton Road improvements. Councilmember Politte seconded the motion which passed unanimously, 4 - 0. The Committee unanimously reaffirmed the commitment of the City to assume responsibility for maintenance of sidewalks along Clayton Road, provided the State pays for their construction. The Committee also instructed Mr. Herring to send copies of this letter to the Parkway School District and the City of Ballwin, each of which have interests in seeing these sidewalks constructed.

9) Councilmember Levinson discussed Staff's construction estimate for the proposed sidewalk at the southwest corner of Justus Post and Chesterfield Parkway. Councilmember Levinson suggested that inasmuch as currently identified projects exceed budget appropriations, this project be tabled and considered for construction in 1995.

10) City Engineer Geisel discussed the Street Division work schedules for sidewalk repairs, concrete slab replacement, mudjacking, and pothole repairs.

11) City Engineer Geisel advised the Committee that the next meeting of the Highway Beautification Task Force had been rescheduled to 8:00 a.m. on June 28, at the Chamber of Commerce. Councilmember Politte questioned what was being done to repair damaged areas of the Highway 40\340 quadrants and what was being done to water and fertilize the areas? City Engineer Geisel informed the Committee that the Street Division had repaired the eroded areas but rain had washed them out again, but there have been no actions with regard to watering these areas. The quadrants are to be repaired and sodded later this fall by the Street Division, in an attempt to reestablish growth. City Engineer Geisel also indicated that the dead Pin Oak in the northeast quadrant was to be replaced immediately. Further, the Public Works Department had contracted for herbiciding and fertilizing the quadrants, was soliciting proposals to slit seed the quadrants, and is preparing plans to install raised planter beds in the medians. City Administrator Herring advised the Committee that although several grant programs are available to pay for beautification projects, the City cannot apply until a landscape plan has been adopted. He reminded the Committee that Sachs Properties had donated the services of Jeff Rausch, a well respected consultant, to work with the Beautification Committee on developing the landscape plan.

12) City Engineer Geisel informed the Committee that the Consultant for the Wilson Road Project was having difficulties in the design of the embankment at the steep grade portion of the road. City Engineer Geisel also informed the Committee that the Public Works Department was currently reviewing a proposal from a subconsultant to conduct additional soil borings in the area.

13) City Engineer Geisel advised the Committee that he had scheduled a meeting to walk the Monterra Subdivision with Councilmember Hilbert and Trustee, Mark Beldner. Public Works Staff had cored the pavement in the area where photos indicated sloppy or insufficient subgrade and everything was in order. Further, each of the punchlist items had been addressed by the contractor and only three deficiencies still remained. City Engineer Geisel informed the Committee that he would not recommend final payment until after completing the scheduled discussion with Mr. Beldner. City Engineer Geisel also advised the Committee that he and Civil Engineer Steve Miller had recently completed the first set of meetings for the 1994 construction contract and was disappointed at the turnout. Only three residents from the Riverbend Addition subdivision attended. City Engineer Geisel reiterated the City's desire to keep the affected residents informed and to work with the Trustees. Councilmember Levinson suggested that Staff review the use of sod versus seed, prior to seeking bids for the 1995 contracts. The Committee directed Staff to prepare a revised letter of information, to be submitted only to Trustees of

subdivisions within which major construction is planned. Such a letter would include specific aspects of the construction project that have been questioned by residents in the past.

14) City Engineer Geisel advised the Committee that the Department of Public Works recently solicited and received bids for a storm sewer repair on Debbenham Lane. Mr. Geisel explained that the project was an unbudgeted activity, but was a repair that was beyond the safe capabilities of the Street Division. He also indicated that the project could be funded from the \$60,000 appropriated in the budget for unidentified storm sewer projects. Councilmember Politte motioned to recommend approval of the bid from Gershenson Construction and to fund the project in the amount of \$28,500. The motion was seconded by Councilmember Levinson and passed unanimously, 4 - 0. This will be forwarded to City Council for approval.

15) City Engineer Geisel advised the Committee that the City had received bids for the repairs to the Forest Crest Storm Sewer project and recommended acceptance of the low bid from Gershenson Construction in the amount of \$10,975. Councilmember Hilbert motioned to recommend acceptance of the Gershenson bid and to attempt attaching the escrows of the Greymore Subdivision. The motion was seconded by Councilmember Levinson and passed unanimously, 4 - 0. This will be forwarded to City Council for approval.

16) City Engineer Geisel advised the Committee that there were still two stormwater projects authorized for 1994, the Foxhunt storm sewer extension and the repairs to the storm sewer at Riverdale Circle in Chesterfield Estates. Mr. Geisel informed the Committee that with the current projections and with the projects already committed, the budget allocation would be fully consumed.

17) City Engineer Geisel informed the Committee that he had inspected the detention basin in Clarkson Woods South as directed by this Committee. Mr. Geisel advised the Committee that he had written a letter with recommendations to Mr. Anthony Hill, a Trustee, and suggested that Mr. Hill contact him for further explanation. No further action is required by the Committee.

18) Councilmember Levinson discussed City Engineer Geisel's memorandum dated 5/24/94 regarding MSD's intention to undertake a stormwater study. Mr. Levinson explained that he had worked with the Public Works Citizen Advisory Group on the scope of work for the proposed Chesterfield Pilot Study, and concurred that the City should not proceed. He suggested that Staff should advise the PWCAG Committee Members that the project was being terminated. The Committee concurred and directed City Engineer Geisel to advise the members of the PWCAG. The Committee requested that Staff develop information indicating the amount of dollars contributed by Chesterfield residents to MSD for "stormwater".

19) City Engineer Geisel discussed the Street Division work schedules for creek cleaning and storm sewer repair.

20) City Engineer Geisel advised the Committee regarding the current efforts of the Levee District with regard to levee repairs and recertification. City Engineer Geisel explained that the Levee District had contracted with Sverdrup Civil, Inc. to prepare construction documents and bid specifications for the repair work along Bonhomme Creek. The District has also authorized their attorney to negotiate with Sverdrup to prepare drawings and specifications for the remainder of the repair work necessary for recertification. City Engineer Geisel indicated that the Levee District was considering an expansion of their District to take over the agricultural levees outside of the Chesterfield Monarch Levee. In addition, the District has formally agreed to accept responsibility for drainage facilities within the Valley. City Engineer Geisel and Mr. David Human, the Levee District attorney, had met with St. Onge Contracting to obtain a second bid for cleaning the drainage ditches within the Airpark. City Engineer Geisel also advised the Committee that the Levee District is in the process of contacting various lending institutions within Chesterfield to discuss their bonding capability to pay for levee repairs and potentially for the 500 year levee construction.

21) Councilmember Levinson advised the Committee that the Chesterfield Valley Master Development Study Committee had conducted a public presentation of the work being done by Development Strategies, under contract with the City. City Engineer Geisel distributed copies of the Development Strategies report. Councilmember Levinson explained that the Study Committee was to meet on Tuesday, June 7, 1994, to recommend acceptance of the report. Councilmember Levinson wanted to ensure that each member of the Public Works/Parks Committee had a reasonable opportunity to review the report prior to acting on the recommendation of the Study Committee. The Committee requested that representatives from Development Strategies be invited to attend the next meeting of this Committee, to make a presentation and answer questions. Additionally, the Committee requested that all members of City Council be informed of the date/time/place of this presentation and be invited to attend.

22) City Engineer Geisel advised the Committee that during the 1993 flood recovery, a leased tractor was damaged. As a result of ongoing discussions and negotiations with the lessor, Heberer Equipment has rejected the City's offer of settlement at a figure of \$6,500. The Committee accepted this as information and concurred with Staff's position regarding the lack of fault/responsibility on the part of the City. The Committee also authorized Staff to continue to seek a negotiated settlement, while expressing no need to offer a higher amount than presently submitted to Mr. Heberer.

Public Works Parks Committee Meeting (Cont'd)

Page Six

June 13, 1994

23) City Engineer Geisel discussed his memorandum dated 5/25/94 in response to the Committee's directive to prepare an analysis of two potential sites for a Public Works Facility and the Division's building requirements. Mr. Geisel advised the Committee that the estimate and analysis were based upon a future growth of the City to a population of 100,000. Councilmember Levinson motioned to have Staff revise the analysis to indicate current needs, with the potential for future expansion and to pursue a contingent contract on the easternmost tract of the two described in Mr. Geisel's memorandum. The motion was seconded by Councilmember Politte and passed unanimously, 4 - 0. This will be referred to City Council for consideration.

24) Councilmember Levinson advised the Committee that the Finance and Administration Committee had recommend the addition of a clerical position at the Public Works Facility, and to reclassify the Engineering Technician's position from a 12H to a 14H.

25) Councilmember Politte moved to adjourn. Councilmember Levinson seconded the motion which passed unanimously, 4 - 0. The meeting adjourned at approximately 8:45 p.m.

26) The next two Committee meetings are scheduled for Wednesday, June 29, 1994 at 7:30 p.m. and Wednesday, July 27, 1994 at 7:30 p.m.