

MINUTES
Chesterfield Citizens Committee for the Environment
May 25, 2017, 6:30 p.m.
City Hall, Rooms # 102-3

Mission Statement: Conservation of native, natural, and energy resources education.

All agenda items were discussed; necessary outcomes/actions are noted.

- I. Call to Order/Agenda/Notices. Announcements! (Bob E., four 7/17 renewals.)**
- A. Meeting called to order at 6:30 P.M.
 - B. Present: Darcy Capstick, Polly Rutherford, Jeanne Clauson, Donna Pecherski, Jeanne Tevlin, Paul Travers, Terry Grogan,
 - C. Absent: Bob Ernst, Laura Houck, Su Ghosh, Gary Sriperumbudor
 - D. Others Present: City Staff Liaisons Libbey Tucker, Tom McCarthy, Mary Klauke; Council member Ben Keathley
 - E. We have \$1500 in our Green Grant Benevolences. Remains and MRC are our sources.
 - F. Donna presented the new archive book, closing door on Libby's 12 year tenure, and opening new tenure for Tom McCarthy.
 - G. Bob has resigned due to personal/business reasons. He was with CCE for 4 ½ years and was a very active member/co-chair/minutes taker.
 - H. Patty Wiggin's card was passed around. She is now on hospice in MA at her daughter's home.
 - I. Upon presenting a "new slate" no member objected to Su G. being the new VICE chair, along with Darcy continuing as chair.
 - J. Polly and Jeanne T will share taking minutes. Polly will be absent in June and Jeanne T will take minutes.
 - K. Jeanne C will compile a list/roster of schools that have craft fairs so we can scout them out for possible sustainability vendors for our Earth Days.
 - L. We lost one of our Oldest Living Trees, part of our Millennium Green Partnership, in Claymont Woods subdivision.
 - M. Portal problems, Tom McCarthy will send out more info to committee about accessing the portal.
- II. PORTAL:** 4/27/17 minutes, Republic year-to-date; Royal Oak Recycling (4/17- 3.92 tons); (dropped because of low reporting due to rains/floods and school closings) 2017's Demo. Garden Make-Over Gift; CCE Brochure 12/16; Monarch/Pollinator Nexus List & Certificate {Develop into Flyer – WHO?}; WATER A Most Precious Resource 4/17 update (N); 2017 Earth Day Pictures; National Arbor Day Photos rescheduled 5/5/17; NWF Critter Facts (N); Buying Recycled Means Closing the Loop (N)(We need /asked for 25 copies for archives. Tom will get these); Chesterfield What and Where to Recycle Guide Flyer (N); MSD handouts (N); International Compost Awareness Facebook from 5/8/17; International Institute Thank You Note (items from Teacher Recycle center went to this institute, to help with their needs, since TRC didn't need it); CVAC Coaches Flyer AND Republic's duplexed side for R's All-in-One Flyer; Joint DRAFT Letter to NWF & CAPRA for more holistic and unified Community and Parks Measurements for Higher Sustainability-Centered Designs 5/14/17; "Pure Air Natives: CFM's Corporate Conservationist of the Year for 2016," Conservation Federation, 5/17; recycling advertisement from www.RecycleOftenRecycleRight.com "Get Back to Basics."
- III. "Sustainability by Design" Projects.**
- A. **SLCDOHWMGroup Pilot Project Grant – Libbey, Darcy, Jeanne T.**
 - 1. Critical dates for Grant purposes review.
 - 2. Measure/volume dates for Republic to establish our base line are June 3, June 17, Jul 15 (rain date 8-12)

3. Tom suggested Jeanne C and Donna could set up the CCE table at some of the city's concert nights. One or two concerts this summer, and Farmers Market also. This would be to give out our recycle bags and publicize CCE and timely brochures.
 4. City newsletter announcement article – wait until County finishes with their process, probably August.
 5. Mr. Herring's article for city newsletter. Recyclables from bathroom area.
It didn't get submitted so he will be asked to get that in for the next cycle.
 6. Mr. Herring's update for "All-in-One" Recycle Flyer, second side for 'concessions recyclables.' (Portal Placement and PDF for CCE Education Tables.) **Tom can laminate the poster and Jeanne T suggested posting it in concession window. Tom and Jeanne T will revise it. We will see Republic's and CVAC's at the next meeting.**
 7. "Coaching the Coaches" CVAC Flyer – Jeanne T.
- B. **PRACAC 5/9/17 CAPRA Reaccreditation Meeting** – Councilmembers Tilman and Keathley, PR Arts Director McCarthy, Donna and Darcy. Ben and Donna said it was a good event. We won't find out until the fall if they were reaccredited. Darcy read a letter to NWF and Commission for Accreditation of Park and Rec Agencies. Tom McCarthy will design a letterhead for our next meeting.
1. Joint DRAFT Letter to NWF & CAPRA, 5/14/17. Vote - Tom said we have to wait until after October to send out.
- C. **NWF - Darcy, Libbey.**
1. Locations of new NWF outdoor signs for City Hall, YMCA and Library.
 2. Online Platform contributions update. CCE Brochure, 2016 End of year accomplishments, CFM presentation, Monarch/Pollinator Nexus Gardens.
 3. Next NWF National Telecon will be 6/13/17, 3:00 p.m. Central time. Tom will be on the call with Darcy.
 4. CFM Corporate Conservation Honor Award to DJM Ecological/Pure Air Natives!
 5. NWF Fiscal Report due 7/31/17. Print-off last year's and put into CCE Mailbox, please. Who will do? Darcy & Tom will work together on this deadline.
 6. Chesterfield has been a Community Wildlife Habitat for 12 years, was the 9th in the country and the 1st in the state of MO.
- D. **Annual Family Native Gardening GrowOff** – Darcy.
1. TB Done by Jeanne C., Jeanne T., Su G., Donna P and Polly in mid/latter summer. Homeowners need to meet criteria and send layout to City Hall.
 2. Honors in October.
- E. **Education Tabletops** – sustainable gardening – updates - Donna, Jeanne C., Darcy
1. List of tabletop materials: modules, posters, graphics, etc. Donna and Jeanne C archived. It's all kept at Jeanne's house.
 2. Tabletop at Library mid/latter September? Prior to YMCA in October - 9-13 - 9-27 are tentative dates.
 3. October 2 – 6 at the YMCA: sustainable gardening. Other events scheduled there too.
- TB Reviewed next months.
- F. **Bears, Blankets, cloth sleeves – update** – Darcy, Tom
1. The Older Adults Task Force was asked to help with sewing of the Care Bears. They said NO to this. They will not be able to sew Care Bears. They also need a driver to deliver the Bears and Blankets.
 2. 200 more Bears will be coming in 2 weeks.
- G. **26th Annual Earth Day, April 29, 2017, CRITIQUE** – everyone
1. Cloth sleeves (329) + bag/tag pollinator seeds (110) update. Leftovers will be given out Nov. 4th, or Tom suggested giving them out at the city's concerts and Farmer's Markets.

2. CCE Volunteer Tags; **PLAN** (in/outdoors) – Libbey, Darcy, Su, Laura.
3. Tree Guide. Trees weren't tagged; were watered. Volunteers will need to tag the trees next year. There was discussion on having a sign saying cancelled in the case of lightening. Our advertisements said rain **or** shine. Change to "weather permitting". Ben reported: 40% said they wouldn't pay to have shredding, but they don't shred it there anyway normally. Overall, Ben's survey – "on site" shredding would be worthwhile and most would pay a small fee of no more than \$5. Paul noticed that people were fine with NO ONSITE SHREDDING also. There was discussion about leaving it as is, with no onsite shredding. City is looking for a new **CONFIDENTIAL DOCUMENT SHREDDER CONTRACTOR**, will try to get the city events included in this contract.
4. LAYOUTS

- a. Inside, Volunteer Sign In
- b. Outside, Volunteer Sign In (The traffic flow went very well.) Tom's suggestions:
 - a: changing time to 9:00 – 1:00, instead of 2:00.
 - b: being able to set up the night before, with laminated signs.
 - c: instead of cones, barricades would be better.
 - d: talk to mall about their recycling bins and people trying to use them. They should be locked or moved for that day.
 - e: sending TY note letters to the outside vendors, on the new letterhead, for next year. Make UNIFORM consistent signs for all the outside vendors, and keep them each year.

Drug take back box is located at City Hall 24/7, by the police office. Need measurements from vendors/RE & E numbers. Will have these by next meeting.

5. CCE Tables – 5: trees, native flora trays + Community Stewardship Scroll, Water AMPR + handouts, cloth sleeves, pollinators' seeds mix, + regular ed. Tabletop materials. There was discussion about not giving away milkweed and other wildflower plants, since it takes away from the vendors trying to sell. We decided not to give these away next year. Tom suggested other giveaways – a possible drawing for plant baskets. Donna suggested having a drawing for recycled products, as we've done in the past.

6. Ranger Rick Plan – Gary, Laura, Darcy. Suggestion to possibly have Smokey Bear for a change.

7. Opening Ceremony @ 10 AM: flag ceremony/overview; 2 GSTroops/1050 and 3863.
8. Vendors – E. MO Beekeepers signed-up for next ED 2018!

9. NOON Conservation Honors: Monarch/Pollinator Nexus Partners (18) with certificates – see DRAFT; Tree City USA – MDOC Dan Moncheski OK; 12th NWF Certificate to Mayor/Pro Tem; inaugural BPGREEN Challenge youth – A. Gupta OK; Happy EDBD Ranger Rick with Poster/card (Laura H. and Donna P.). Bagpipes player called people to central Courtyard Mall starting 11:45 AM. All did a great job.

10. Monarch/Pollinator Nexus development into a flyer/brochure? Drive-by vs. walk-by or? Think about for future.

11. Saturday, April 28, 2018, 27th Annual Chesterfield Earth Day? VOTE on this was yes.

12. Other? Donna – MO Birding Trails throughout the state. She attended The Great Missouri Birding Trail conference in Columbia. Found it very interesting. Check out greatmissouibirdingtrail.com, will inquire if they'd like to present to CCE and/or come to Earth Day.

H. Other! Paul asked if we could call MO BOT rep to properly identify the tree by Faust Park. Su Ghosh is preparing a power point about CCE. July 15 is next deadline for quarterly newsletter articles covering Sept., Oct, and Nov.

PARTY FOR LIBBEY!!!!!! Pollinator friend's cookies prepared by Dierberg's Market Place, Continental Pastry Chef, Judy Smith were delicious.

- IV. Calendar: *CCE Expectations Meeting after Earth Day 5/23; *National Pollinators' Week 6/19-25/17; *World Environment Day 6/5/17; *October very busy/YMCA. April 28, 2018 is our next Earth Day.**
- V. Next Meeting: June 22, 2017, 6:30 P.M., City Hall – Regular Rooms 102-3. Dr. Greg Anderson/Biology, Lindenwood University/Sustainability Team, Presenter.**