

MEMORANDUM

DATE: May 10, 1995

TO: Michael G. Herring, City Administrator

FROM: Michael O. Geisel, ^{may} Director of Public Works/City Engineer

RE: Minutes - Public Works/Parks Committee Meeting, May 9, 1995

A meeting of the Public Works/Parks Committee began at 5:30 p.m. on Tuesday, May 9, 1995. Those in attendance included Councilmember Alan Politte (Ward III), Chairperson, Councilmember Colleen Hilbert (Ward I), Councilmember Ed Levinson (Ward II), Councilmember Mike Cullen (Ward IV), Mayor Jack Leonard, City Administrator Michael G. Herring, Director of Public Works/City Engineer Mike Geisel, and Assistant City Engineer Bonnie Hubert. The following guests were also in attendance: Bob Grant, Joe Allison, and Bud Hirsch representing the Parks, Recreation and Arts Citizens Advisory Committee (PRACAC); Lynn Seline and Evelyn Newman representing the Parks Conservancy; Dan Bockert and William Webb of Booker Associates, Inc.; and Mary Brown from the Beautification Committee.

The following items were discussed:

- 1) Councilmember Politte called for acceptance of the minutes from the March 9 and March 14, 1995, meetings. The motion was made by Councilmember Cullen, seconded by Councilmember Hilbert and approved unanimously.
- 2) Lynn Seline, Executive Director of the Parks Conservancy, introduced a video about butterfly houses. After the video she and Evelyn Newman (President) explained that the proposed butterfly house would be an interactive educational facility and they intended to breed a portion of the butterfly population in the facility. Councilmember Levinson moved to forward the endorsement of the concept of having a butterfly house in Faust Park to the full Council. The motion was seconded by Councilmember Cullen and passed, 3-0, with Councilmember Hilbert abstaining.
- 3) Councilmember Politte next discussed the proposed contract with Booker Associates, Inc. for parks facility design and construction supervision. Councilmember Politte also recognized Mr. Geisel, Mr. Allison, and Mr. Hirsch as members of the negotiating team. After clarification of services to be provided, Councilmember Politte moved to recommend approval of the contract to the full Council. The motion was seconded by Councilmember Cullen and passed unanimously. Mr. Herring noted that the entire cost for this contract would be paid by bond proceeds.
- 4) Bob Grant, Chairman of the PRACAC, highlighted the process for development of the Chesterfield Arts Commission proposal. After discussion of whether the Commission should be

independent, and the need for a mission statement, Councilmember Levinson moved to recommend creation of the Chesterfield Arts Commission as outlined by Bob Grant's letter dated April 18, 1995, with the addition of a requirement that two Councilmembers serve as members of the Commission, to the full Council. The motion died for lack of a second. Councilmember Cullen moved and Councilmember Hilbert seconded to send the proposal to the full Council without a recommendation. The motion passed, 3-1, with Councilmember Levinson voting in opposition. The Committee suggested Mr. Grant contact other Cities to determine if they have an arts commission and if so, how it is structured.

5) Councilmember Cullen discussed a request to redirect a portion of the Wilson Road funding to fund slab replacement projects in the Chesterfield Meadows, Kehrs Mill Bend, and Bent Tree subdivisions. The Committee discussed the need for improvements to Wilson Road to increase safety and minimize long term maintenance costs, the future appropriations that would be necessary to fund the Wilson Road improvements, and the policy of following the priorities established in the Havens and Emerson street maintenance plan. City Engineer Geisel reported that the current level of funding is not adequate for completion of improvements to Wilson Road from Wild Horse Creek Road to Clarkson Road, and that he will bring more definite cost estimates and proposals to the Committee for direction on the manner in which to proceed. Councilmember Cullen moved to fund the Chesterfield Meadows street improvements in 1995. The motion died for lack of a second.

6) Councilmember Levinson moved to recommend approval of the Public Works Mutual Aid Agreement to the full Council. The motion was seconded by Councilmember Cullen and passed unanimously.

7) City Engineer Geisel presented two color sketches of the proposed city limit sign, as recommended by the Beautification Committee. He reported that the Beautification Committee recommended the sign with the name Chesterfield in gold. Councilmember Levinson moved and Councilmember Cullen seconded to approve the sign with Chesterfield in gold. The motion passed unanimously. Staff was directed to proceed with seeking approval from both the State and County Highway Departments for placement of these signs and to propose bid specifications and seek bids.

8) Councilmember Politte opened the floor for discussion of election of a vice-chairman of the Committee. Councilmember Hilbert moved and Councilmember Cullen seconded to elect Councilmember Levinson vice-chair of the Committee. The motion passed 4-0.

9) Councilmember Politte opened discussion of Council liaisons for the subcommittees. Councilmember Hilbert moved and Councilmember Cullen seconded selection of the following liaisons for subcommittees:

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Public Works Citizens Advisory Group	Councilmember Ed Levinson
Parks, Recreation and Arts Citizens Advisory Committee	Councilmember Alan Politte
Historical Commission	Councilmember Ed Levinson
Public Works Board of Variance	Councilmember Mike Cullen
Citizens Committee for the Environment	Councilmember Colleen Hilbert
Beautification Committee	Councilmember Ed Levinson
Valley Master Development Study Committee	Councilmember Mike Cullen

The motion passed unanimously. Mayor Jack Leonard advised that he will be contacting all of the committee members whose terms are due to expire in order to determine if they are interested in being reappointed. Mr. Herring was directed to communicate to all committees to explain that Council Committee liaisons may not attend all meetings, unless specifically requested to do so.

10) The Committee directed Staff to bring plans and cost estimates for the proposed Public Works facility to the next Committee meeting.

11) The next meeting of the Committee will be at 7:00 p.m. Tuesday, June 6, 1995. The meeting adjourned at approximately 6:30 p.m.

cc: Mayor Jack Leonard
Jerry Duepner, Director of Planning
Ray Johnson, Chief of Police
Brenda Collins, Assistant City Administrator/Personnel Director
Jan Hawn, Finance Director
Marty DeMay, City Clerk