



DATE: April 1, 2011

TO: Michael G. Herring, City Administrator

FROM: Mike Geisel, Director of Planning & Public Works

SUBJECT: Meeting Minutes – 3/31/2011 Parks and Recreation Committee

A meeting of the Parks and Recreation Committee took place on Thursday, March 31, 2011. Those in attendance included Chairperson Lee Erickson, Ward 2, Councilmember Barry Flachsbart, Ward 1, and Councilmember Connie Fults, Ward 4. Also in attendance were Councilmember Bruce Geiger, Ward 2, Councilmember Mike Casey, Ward 3, Councilmember Bob Nation, Ward 4, Assistant City Administrator for Community Services & Economic Development Libbey Malberg-Tucker, Public Works Director/City Engineer Brian McGownd, Assistant Director of Parks & Recreation Steve Jarvis, Superintendent of Recreation Operations Kari Johnson, and Executive Secretary Kathy Lantz.

Chairperson Erickson called the meeting to order at 5:30 p.m.

Agenda Item #1: Approval of Minutes –

Councilmember Flachsbart made a motion to approve the December 13, 2010 Minutes of the Parks and Recreation Committee Meeting. The motion was seconded by Councilmember Fults and passed by a voice vote of 3-0. (Councilmember Randy Logan, Ward 3, was absent from the meeting.)

Agenda Item #2 – Amphitheater Update –

Assistant City Administrator for Community Services & Economic Development Libbey Malberg-Tucker gave an update on the amphitheater grand opening. Ms. Tucker stated the following:

- Planning Committee consists of Mike Geisel, Kari Johnson and herself;
- The itinerary has been set and on the website;
- A logo for Celebrate Central Park has been designed;
- Invitations have been finalized and printed for the Friday night gala and approximately 200 people are expected;
- 20 green Celebrate Central Park banners will be displayed on the Chesterfield Parkway and Veterans Place Drive;
- Signage will also be displayed on the Parkway;
- Have received good press from channels 2 and 11;
- A public relations firm has been hired to promote the grand opening;
- Two schools from the Rockwood School District will be performing at the grand opening. No schools from the Parkway School District showed any interest in performing;

- There will be a Custom Auto Showdown from 10:00 am – 2:00 pm on May 21. The response has been so good that any more entrants are being turned away;
- There will be a Safety Fair, Radio Disney and Y98 will be broadcasting on-site.

Ms. Tucker passed out hand-outs. One featured the events for the grand opening, another was the registration form for the Custom Auto Showdown, and the third listed the 2011 Chesterfield Amphitheater Concerts and the 2011 Movies Under the Stars.

Ms. Tucker stated that the St. Louis Civic Orchestra would be performing for the Friday night gala and hopes to have them perform at the amphitheater in 2012.

Agenda Item #3 – Parks Fund – Phase Two Parks Budget –

Public Works Director/City Engineer Brian McGownd explained the Phase Two Parks Budget item in Director of Planning, Public Works and Parks Mike Geisel's absence.

Mr. McGownd explained that over the last couple of years, City Council has directed Staff to construct various improvements as part of the Phase Two Bond Proceeds projects. There were a couple of projects had come into some unforeseen expenses that were not expected and were not budgeted for. The projects are:

Lydia Hill – August Hill bid costs	\$234,000
Lydia Hill – August Hill Condemnation Expenses	\$134,036
Water Quality Engineering Costs – EDSI	\$ 42,000
Water Quality Construction Expense	<u>\$212,288</u>
Total	\$622,324

Mr. Geisel had made the City Council aware of these expenses all along. In order to keep the projects moving, City Council directed Staff to proceed with the projects but come back at a later date to replenish the fund from the Parks Fund – Fund Reserves.

Mr. Geisel's memo stated: 'The current value unaudited estimate of the Parks Fund – Fund Reserve, over and above the 40% policy value is \$1,005,653, pending final close-out of the 2010 fiscal year. Mr. Geisel is requesting that City Council earmark, reserve, or set aside \$625,000 of these funds, for the purpose of funding the final phase two improvements. No obligations or actual fund transfers are proposed at this time. Mr. Geisel simply needs to assure that the funds are available to fund the remaining improvements originally proposed with the phase two improvements. Actual fund transfers would be requested concurrent with Council approval and only if necessary due to the actual final pricing of projects previously undertaken.'

Councilmember Flachsbart made a motion to recommend to City Council that the \$625,000 be set aside or earmarked for the purpose of funding the final phase two improvements. The motion was seconded by Councilmember Fults and passes by a voice vote of 3-0.

Councilmember Geiger asked if the August Hill project is almost complete.

Mr. McGownd stated that the road bed is pretty much graded and Staff is not expecting any more unforeseen problems with that project.

Agenda Item #4 – Dog Park – Rules, Regulations, Procedures –

Superintendent of Recreation Operations Kari Johnson presented the rules, regulations and procedures that will be used at the Eberwein Dog Park. Ms. Johnson stated that the dog park would be for Chesterfield residents only the first year and there will be 22 parking spaces and could be enlarged to 34 spaces.

Assistant Director of Parks & Recreation Steve Jarvis stated that Eberwein was originally scheduled to be a passive park.

Mr. Geiger stated that so many people are very excited at the prospect of having a dog park in Chesterfield.

Mr. Jarvis stated that when dogs are registered for the dog park, the owner will be given an access code for the gate and a dog tag. A record of the dog's shots will be required.

Mr. Jarvis stated that registrants at dog parks usually take ownership of the park and self-police the area. There will not be a gate monitor but Staff would periodically inspect the area.

Councilmember Fults asked if City Attorney Rob Heggie had reviewed the Acceptance of Risk and Release of Liability waiver.

Ms. Johnson did not know if the Acceptance of Risk and Release of Liability waiver had been forwarded to Mr. Heggie.

Chairperson Erickson asked that it be approved by Mr. Heggie.

Ms. Johnson stated that a nominal fee would be charged for the dog park but would be reduced the first year due to opening in August.

Mr. Jarvis stated that there would be a message board by the dog park entrance where the rules and regulations would be posted.

Councilmember Geiger asked if volunteers would be needed to help pick up at the dog park.

Councilmember Flachsbart suggested a committee of volunteers to advise relative to the dog park – for example, a dog park advisory committee.

Councilmember Flachsbart made a motion to approve the recommended Acceptance of Risk and Release of Liability waiver and Eberwein Dog Park Rules and Regulations, as presented, and to have the Acceptance of Risk and Release of Liability waiver reviewed by the City Attorney. The motion was seconded by Councilmember Fults and passed by a voice vote of 3-0.

Chairperson Erickson stated that since there is no money involved, this motion does not need to be on the City Council agenda.

Councilmember Flachsbart made a motion to consider the idea of a Dog Park Advisory Committee and that Staff would come back to the Committee with suggestions on how it might work. There was not a second to this motion.

Councilmember Fults suggested making this an option of the Parks and Recreation Citizens Advisory Committee.

Chairperson Erickson stated that the Parks and Recreation Citizens Advisory Committee could use more members.

Mr. Jarvis stated this item will be placed on the next meeting agenda for the Parks and Recreation Citizens Advisory Committee.

Agenda Item #5 – Update/Discussion of the Levee Wall Mural Project -

Chairperson Erickson congratulated Ms. Stacey Morse, Executive Director of Chesterfield Arts, on Chesterfield Arts receiving the Creative Community Award for the State of Missouri.

Ms. Tucker stated that Chesterfield Arts is planning a community event for the painting of a mural on the levee wall at Baxter and Edison which will take place on Saturday, June 4. Ms. Tucker stated that, after meeting with Ms. Morse, the event will be larger than originally planned with the City's involvement being more defined. Ms. Tucker stated that, besides the painting of the wall, there will be other craft and art events going on, as well as musical entertainment throughout the day.

Ms. Tucker stated the following:

- Edison Road will be blocked off from Baxter Road west to Chesterfield Commons East Boulevard from Saturday morning until Sunday morning. Also, Chesterfield Commons East Drive will be closed at the rear access to the Target development, immediately in front of Clock Tower Plaza. Approximately 12 tents, as well as a bandstand and port-a-potties will be erected

on the closed roadway;

- There will be music playing throughout the day on Saturday;
- There are plans to set up a generator (size/sound of a lawnmower) to be able to project the mural image to be drawn onto the levee wall the week-end before the mural painting. The generator will potentially be in use until 2:00 am on Saturday morning (May 28);
- Police Chief Ray Johnson has indicated that the Police Department will provide a 'police presence' throughout the event and will lend its 'VIP' golf cart to the event to help transport people or supplies throughout the day.

Councilmember Fults asked when the month-long closing of Baxter Road will occur.

Mr. McGownd thought it would be at least a couple of months yet. He stated that he will find out and let Councilmembers know.

Ms. Tucker stated that if a truck needs to make a delivery to the rear of the stores where Baxter Road is closed, they would still be accessible.

Councilmember Fults questioned the noise until 2:00 am coming from the generator. Councilmember Fults stated that the homes in this area are in a very sound-sensitive area due to funneling of sound to the residences on the bluffs.

Ms. Morse stated that the design imagery has to be projected on the wall when it is dark. Ms. Morse stated that the start-up would begin about 8:00 pm and there would be a 4-6 hour window with which to trace the design. Ms. Morse stated that this part of the project would occur on Friday night, May 27.

Ms. Morse stated that the generator is gas-powered but if the sound is an issue, there could possibly be another option to consider by going with a different type of generator. Ms. Morse stated that she would work with the Councilmembers on the noise issue.

Councilmember Fults stated that she would like a clear plan that she could present to residents ahead of time at a meeting. Ms. Morse stated that she would also attend to explain the project.

Ms. Morse suggested testing the noise level ahead of time during the daytime.

Councilmember Nation suggested projecting the image on the wall two different nights so the project would not go so late at night and also suggested using extension cords across Baxter Road so the generator would not have to be gas-powered.

Ms. Morse stated that the project is a Community Leadership Project and introduced two students who are leads on the project team. Ms. Morse stated that the students are learning how to do the design, the facilitation, event logistics, marketing and fundraising. They stated the following:

- Leadership Development and Mural Design phase took place in the Fall of 2010;

- Design and Event Implementation phase is taking place between February and May, 2011;
- The Community Event will be held on Saturday, June 4 with the rain date of June 11;
- There are approximately 60 students on the team;
- There will be food vendors and teen bands;
- The team wanted a project that would be: colorful, timeless, a picture worth a thousand words, connect with everyone, and inspire imagination;
- Students are working on a color pallet and tracing the design on mylar;
- The design will be outlined and the painters will be given a space to fill in, like a paint-by-number project;
- The wall has to be cleaned, primed and then sealed when completed;
- Paint used will be a marine-type paint by Sherwin Williams and approved by the Army Corp of Engineers;
- The marine paint is water-based so it does not have fumes or issues with skin;
- Sherwin Williams is very excited to be involved and wants to have a presence at the community event;
- There will be a sign-in booth where a person will be given a number and taken to a section of the wall to paint. There will only be one way in and out of the painting area to lessen confusion;
- Homeowners and businesses in the vicinity will be notified of what is occurring;
- An area will be designated for parking.

Ms. Morse stated that the students have been phenomenal working on this project. There have been many milestones such as more students have been attracted to the team, as a result of this experience more students are signing up for classes, asking for college reference letters and applying for scholarships.

All of the Councilmembers commended the students on the job they are doing for this project

Agenda Item #6 – Construction Update -

Mr. Jarvis gave a power point presentation showing the construction projects around Central Park.

The Committee adjourned their meeting at 6:15 pm.

