

MEMORANDUM

TO: Finance and Administration Committee of City Council

FROM: Michael G. Herring, ICMA-CM – City Administrator

DATE: March 23, 2016



SUBJECT: Finance and Administration Committee Meeting

The next meeting of the Finance and Administration Committee has been scheduled for 5:30 p.m. on Monday, March 28th in Conference Room 102-103.

The following list of items has been scheduled for discussion at this meeting:

1. Approval of Minutes from February 22, 2016 – Chairperson Barry Flachsbart, Councilmember – Ward I (enclosure)
2. Report from Sub-Committee Reviewing City Ordinances – Mike Geisel, Director of Public Services
 - A. F&A Sub-Committee Code comparison to Ordinances #7, #8, and #11
 - B. F&A Sub-Committee Code review – related code concerns
 - C. Chapter Two code review - Comprehensive
3. Further inputs on Ordinances, if any, from Public, Councilmembers, or Staff – Chairperson Barry Flachsbart, Councilmember – Ward I
4. Update re: changes for Elected Officials' email retention – Craig D. White – Finance Director
5. Policies versus Code/Ordinances input, if any, from public or Councilmembers or Staff – Chairperson Barry Flachsbart, Councilmember – Ward I
6. New Business – Chairperson Barry Flachsbart, Councilmember – Ward I
7. Adjournment – Chairperson Barry Flachsbart, Councilmember – Ward I

If you have any questions or would like to add any items to this agenda, please let me know as soon as possible.

Notice is hereby given that the Finance and Administration Committee may hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (RSMo 610.021(1) 1994); lease purchase or sale of real estate (RSMo 610.021(2) 1994); hiring, firing, disciplining or promoting employees within employee groups (RSMo 610.021(3) 1994); bidding specifications (RSMo 610.021(11) 1994); and/or proprietary technological materials (RSMo 610.021(15) 1994).

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE CITY COUNCIL MEETING SHOULD CONTACT CITY CLERK VICKIE HASS AT (636) 537-6716, AT LEAST TWO (2) WORKDAYS PRIOR TO THE MEETING.

cc: Mayor Bob Nation and City Council
Michael G. Herring, City Administrator
Harold V. O'Rourke, Interim City Attorney

Customer Service Center
Management Team