



RECORD OF PROCEEDING

MEETING OF THE CITY COUNCIL OF THE CITY OF CHESTERFIELD AT 690 CHESTERFIELD PARKWAY WEST

MARCH 4, 2024

The meeting was called to order at 7 p.m.

Mayor Bob Nation led everyone in the Pledge of Allegiance and followed with a moment of silent prayer.

A roll call was taken with the following results:

PRESENT

ABSENT

Mayor Bob Nation
Councilmember Mary Monachella
Councilmember Barbara McGuinness
Councilmember Aaron Wahl
Councilmember Mary Ann Mastorakos
Councilmember Dan Hurt
Councilmember Michael Moore
Councilmember Merrell Hansen
Councilmember Gary Budoor

APPROVAL OF MINUTES

The minutes of the February 20, 2024 Executive Session were submitted for approval. Councilmember Moore made a motion, seconded by Councilmember Mastorakos, to approve the February 20, 2024 Executive Session minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

The minutes of the February 20, 2024 City Council meeting were submitted for approval. Councilmember Hansen made a motion, seconded by Councilmember Moore, to approve the February 20, 2024 City Council minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

INTRODUCTORY REMARKS

Mayor Nation announced that the next meeting of City Council is scheduled for Monday, March 18, at 7 p.m.

COMMUNICATIONS AND PETITIONS

Mr. Ty Wagner, 2720 Indiana Avenue, stated that he was available to answer any questions pertaining to Bill No. 3495 (P.Z. 12-2023 West County YMCA).

APPOINTMENTS

There were no appointments scheduled on the agenda for this meeting.

COUNCIL COMMITTEE REPORTS AND ASSOCIATED LEGISLATION

Planning & Public Works Committee

Bill No. 3493 Amends Title III, Schedule VI of the Chesterfield Municipal Code by adding yield signs on Mill Spring at Big Timber Lane **(Second Reading) Planning and Public Works Committee recommends approval**

Councilmember Hurt made a motion, seconded by Councilmember Monachella, for the second reading of Bill No. 3493. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3493 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3493 with the following results: Ayes – Hansen, Budoor, Monachella, Hurt, Wahl, Mastorakos, Moore and McGuinness. Nays – None. Whereupon Mayor Nation declared Bill No. 3493 approved, passed it and it became **ORDINANCE NO. 3282**.

Bill No. 3494 Amends the traffic generation assessment (“TGA”) Trust Fund Rate Schedule of the City of Chesterfield, Missouri **(Second Reading) Planning and Public Works Committee recommends approval**

Councilmember Hansen, Chairperson of the Planning & Public Works Committee, made a motion, seconded by Councilmember Monachella, for the second reading of Bill No. 3494. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3494 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3494 with the following results: Ayes – Monachella, Mastorakos, Budoor, Hansen, Wahl, Moore, McGuinness and Hurt. Nays –

None. Whereupon Mayor Nation declared Bill No. 3494 approved, passed it and it became **ORDINANCE NO. 3283.**

Bill No. 3495 Amends the Zoning Ordinance 2520 of the City of Chesterfield by changing the boundaries of the "PC" Planned Commercial District to a new "PC" Planned Commercial District for a 5.61 acre tract of land located west of W. Chesterfield Pkwy, south of Burkhardt Place, and north of Veteran's Place Dr. (18T340388, 18T620217) **(First Reading) Planning Commission recommends approval. Planning & Public Works Committee recommends approval, as amended. Green Sheet Amendment recommended by Planning & Public Works Committee with the condition that the medical office be permitted as an accessory use**

Councilmember Hansen made a motion, seconded by Councilmember Moore, for the first reading of Bill No. 3495.

Councilmember Hansen made a motion, seconded by Councilmember Budoor, to amend the original motion by incorporating the green sheet amendments that the medical office use be permitted as an accessory use only and be restricted to the same operating hours as the facility. A voice vote was taken with a unanimous affirmative result and the motion to amend was declared passed.

A voice vote was taken on the original motion as amended, with a unanimous affirmative result and the motion, as amended, was declared passed. Bill No. 3495 was read for the first time.

Councilmember Hansen announced that the next meeting of this Committee is scheduled for Thursday, March 21, at 5:30 p.m.

Finance & Administration Committee

Councilmember Michael Moore, Chairperson of the Finance & Administration Committee, made a motion, seconded by Councilmember Budoor, to authorize the destruction of records, as recommended by the City Clerk, and unanimously recommended by the Finance & Administration Committee. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Moore made a motion, seconded by Councilmember Hansen, to approve a proposed resolution adopting personnel manual revisions as unanimously recommended by the Finance & Administration Committee. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. The successful resolution became Chesterfield Resolution No. 496.

Councilmember Moore made a motion, seconded by Councilmember Monachella, to approve a proposed resolution adopting salary administration manual revisions, as

recommended by executive staff, and unanimously recommended by the Finance & Administration Committee. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. The successful resolution became Chesterfield Resolution No. 497.

Councilmember Moore made a motion, seconded by Councilmember Budoor, to approve a proposed resolution adopting a bid protest procedure for the North Outer 40 Sanitary Sewer Improvements, as unanimously recommended by the Finance & Administration Committee. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. The successful resolution became Chesterfield Resolution No. 498.

Bill No. 3496 Adopts the October 5, 2023 continuity of operations plan prepared by the City Administrator and authorizes the Mayor to enter into a phased retirement agreement with Michael O. Geisel, The City Administrator **(First Reading) Finance and Administration Committee recommends approval**

Councilmember Moore made a motion, seconded by Councilmember Monachella, for the first reading of Bill No. 3496. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill No. 3496 was read for the first time.

Parks, Recreation & Arts Committee

Councilmember Mary Monachella, Chairperson of the Parks, Recreation & Arts Committee, made a motion, seconded by Councilmember Moore, to approve acceptance of the “Gotta Practice” sculpture in conjunction with the City’s participation with the 2024 Sculpture on the Move program. A roll call vote was taken with the following results: Ayes – Mastorakos, Hurt, Monachella, Hansen, McGuinness, Budoor, Wahl and Moore. Nays – None. Mayor Nation declared the motion passed.

Public Health & Safety Committee

Bill No. 3481 Amends sections 210.900 and 220.150 of the City municipal code related to firearms regulations. **First Read on 11/20/2023 (Second Reading) Public Health & Safety Committee recommends approval with Blue Sheet Amendments**

Councilmember Mary Ann Mastorakos, Chairperson of the Public Health & Safety Committee, made a motion, seconded by Councilmember Wahl, for the second reading of Bill No. 3481.

Councilmember Mastorakos made a motion, seconded by Councilmember Moore, to amend the original motion by incorporating the blue sheet amendments, as recommended by the City Attorney. A voice vote was taken with a unanimous affirmative result and the motion to amend was declared passed.

A voice vote was taken on the original motion as amended, with a unanimous affirmative result and the motion, as amended, was declared passed. Bill No. 3481 was read for the second time. A roll call vote was taken for the passage and approval of Bill No. 3481 with the following results: Ayes – Budoor, Mastorakos, McGuinness, Moore, Monachella, Hurt, Wahl and Hansen. Nays – None. Whereupon Mayor Nation declared Bill No. 3481 approved, passed it and it became **ORDINANCE NO. 3284**.

REPORT FROM THE CITY ADMINISTRATOR

City Administrator Mike Geisel reported that Staff is recommending award of a contract for 2024 Sidewalk Replacement Project B. Based upon review of information provided by Director of Public Works/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending approval of the lowest and best bid from Amcon Municipal Concrete for the 2024 Sidewalk Replacement Project B, and authorization for the City Administrator to execute a contract in an amount not to exceed \$200,000. Councilmember Hansen made a motion, seconded by Councilmember Moore, to approve this recommendation. A roll call vote was taken with the following results: Ayes – Mastorakos, Moore, Hurt, Hansen, Budoor, McGuinness, Wahl and Monachella. Nays – None. Whereupon Mayor Nation declared the motion passed.

Mr. Geisel reported that Staff is recommending award of a contract for Public Works Facility Overhead Doors. Based upon review of information provided by Director of Public Works/City Engineer Jim Eckrich, Mr. Geisel joined with him in recommending approval of the lowest and best bid from Zumwalt Corporation for replacement of four overhead doors at the Public Works Maintenance Facility, and authorization for the City Administrator to execute a contract in an amount not to exceed \$50,000. Councilmember Hurt made a motion, seconded by Councilmember Moore, to approve this recommendation. A roll call vote was taken with the following results: Ayes – Budoor, McGuinness, Hansen, Monachella, Moore, Mastorakos, Hurt and Wahl. Nays – None. Whereupon Mayor Nation declared the motion passed.

Mr. Geisel reported that Popshelf, located at 34 THF Boulevard, has requested a new liquor license for retail sale of all kinds of intoxicating liquor, not to be consumed on premises, and Sunday sales. Mr. Geisel reported that, per City policy, this application has been reviewed and is now recommended for approval by both the Police Department and Planning & Development Services. Councilmember Budoor made a motion, seconded by Councilmember Wahl, to approve issuance of a new liquor license to Popshelf. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

OTHER LEGISLATION

There was no other legislation scheduled for this meeting.

UNFINISHED BUSINESS

There was no unfinished business scheduled on the agenda for this meeting.

NEW BUSINESS

There was no new business.

ADJOURNMENT

There being no further business to discuss, Mayor Nation adjourned the meeting at 7:33 p.m.


Bob Nation
Mayor Bob Nation

ATTEST:

Vickie McGownd
Vickie McGownd, City Clerk

APPROVED BY CITY COUNCIL: 3/18/2024



DATE: February 12, 2024
TO: Jeannette Kelly, Director of Finance
FROM: Vickie McGownd, City Clerk *[Signature]*
SUBJECT: Destruction of Records

The recommended guideline of the Secretary of State is that "the disposition of records should be recorded in a document such as the minutes of the City Council or other legally constituted authority that has permanent record status".

The following records have met or exceeded State retention requirements and no longer hold any significance for the City:

See attached Records Destruction List

Please add "Destruction of Records in Accordance with F&A Policy No. 1 and the Records Retention Schedule for the State of Missouri" to the next Finance & Administration Committee meeting agenda.

Records Destruction List
Office of City Clerk
April, 2024

Quantity	Date	Record Series Title
2 boxes	2018	City Council/Executive Session Meeting Packets for 2018
1 box	2020	Public Records Requests for 2020
1 box	2021	Solicitor Permit Applications for 2021

Records to be destroyed April, 2024.

Signature: Vickie McGownd
Vickie McGownd, City Clerk

Date: 2/12/24